

RTK-175



pennsylvania

OFFICE OF OPEN RECORDS



Springettsbury Township

1501 Mt. Zion Road

York, PA 17402

(717) 757-3521 (Phone)

(717) 505-0455 (Fax)

www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED:

02/08/13

REQUEST SUBMITTED BY:

E-MAIL

U.S. MAIL

FAX

IN-PERSON

phone

NAME OF REQUESTOR:

Julie Landis

STREET ADDRESS:

3360 Oruck Valley Rd

CITY/STATE/COUNTY (Required):

York, PA 17406

TELEPHONE (Optional):

[REDACTED]

RECORDS REQUESTED:

*Provide as much specific detail as possible so the agency can identify the information.

Tape of December 13 Board of Supervisors Meeting

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER:

JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY

john.holman@springettsbury.com

DATE RECEIVED BY THE AGENCY:

02/08/13

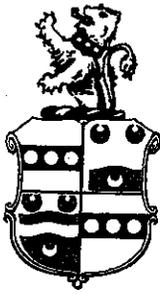
AGENCY FIVE (5)-DAY RESPONSE DUE:

02/15/13

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

30 days 03/17/13



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

William H. Schenck, III
Chairman

Donald P. Bishop
Vice Chairman

Michael R. Bowman
Assistant Secretary/Treasurer

George M. Dvoryak

Julie A. Landis

TOWNSHIP MANAGER

John J. Holman
Secretary/Treasurer

February 13, 2013

Ms. Julie Landis
3360 Druck Valley Road
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST**

Dear Ms. Landis,

Springettsbury Township received your request for "the BOS tape for December 13, 2012" on February 8, 2013."

Your request is denied.

- **Format of Report: Section 705:** an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner which the agency does not currently compile, maintain, format or organize the record.

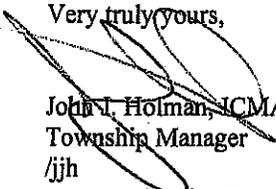
The meeting minutes for the December 13 Board of Supervisors meeting were approved at the January 7, 2013 Board of Supervisors meeting and therefore no audio recording was required to be maintained.

You have a right to appeal denial of information in writing to Terry Mutchler, Executive Director, Office of Public Records, Commonwealth Building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal, you must do so within fifteen business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law. If you have further questions, please call John Holman, Township Manager.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Very truly yours,


John J. Holman, ICMA-CM
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor
Dori Bowders, Manager of Administrative Operations

File: Right-to-Know

PENNSYLVANIA OFFICE OF OPEN RECORDS

In the Matter of Julie Landis :
3360 Druck Valley Rd. York :
PA 17406 :
Right to Know Request :
Dated February 13, 2013 :

AFFIDAVIT

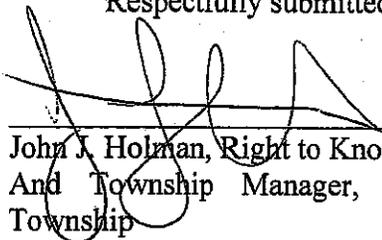
The undersigned, as the Right to Know Officer and Township Manager for Springettsbury Township, hereby certifies as follows:

1. Springettsbury Township does not have on file an audio recording for Board of Supervisors meeting of December 13, 2012.

This certification is made pursuant to 18 Pa. C.S. 4904 relating to unsworn falsification to authorities.

Dated: February 13, 2013

Respectfully submitted,



John J. Holman, Right to Know Officer
And Township Manager, Springettsbury
Township