

RTK 204



pennsylvania
OFFICE OF OPEN RECORDS



Springettsbury Township

1501 Mt. Zion Road

York, PA 17402

(717) 757-3521 (Phone)

(717) 505-0455 (Fax)

www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 6/24/13

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Jennifer Callaghan (EBI Consulting)

STREET ADDRESS: 130 Wyneberry Drive

CITY/STATE/COUNTY (Required): Ephrata, PA, Lancaster County

TELEPHONE (Optional): 339-234-4240 17522-2595

RECORDS REQUESTED:
**Provide as much specific detail as possible so the agency can identify the information.*

Review of building department files for:

York Business Center (former Caterpillar manufacturing plant)
601 Memory Lane (a.k.a. 601-651 Memory Lane)

We are conducting a Phase I Environmental Site Assessment

DO YOU WANT COPIES? YES or NO
DO YOU WANT TO INSPECT THE RECORDS? YES or NO
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

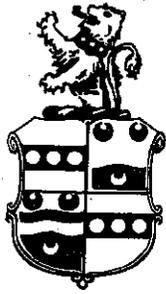
RIGHT TO KNOW OFFICER: JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY
john.holman@springettsbury.com

DATE RECEIVED BY THE AGENCY:
AGENCY FIVE (5)-DAY RESPONSE DUE: 7/1

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

8/30



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

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July 1, 2013

Ms. Jennifer Callaghan
EBI Consulting
130 Wyneberry Drive
Ephrata, PA 17522-2595

Re: **RIGHT-TO-KNOW REQUEST**
601 Memory Lane

Dear Ms. Callaghan,

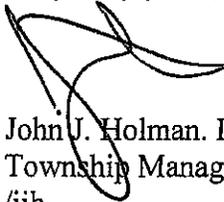
Thank you for writing to Springettsbury Township with your request for information in regards to
"...Review of building department files for:
York Business Center (former Caterpillar manufacturing plant)
601 Memory Lane (a.k.a. 601-651 Memory Lane)..."

You reviewed the files at the Springettsbury Township municipal building on Thursday, June 27,
2013.

Please be advised that this correspondence will serve to close this record with our office
as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,



John J. Holman, ICMA-CM
Township Manager

/jjh

cc: Patricia Lang, Community Development Director
Charles Rausch, Township Solicitor
Dori Bowders, Manager of Administrative Operations

File: Right-to-Know