



pennsylvania
OFFICE OF OPEN RECORDS

RTK-208
RECEIVED

JUN 26 2013

Springettsbury Township



Springettsbury Township

1501 Mt. Zion Road

York, PA 17402

(717) 757-3521 (Phone)

(717) 505-0455 (Fax)

www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 6/26/13

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Mark Cloyd email: [REDACTED]

STREET ADDRESS: 365 West Main Street

CITY/STATE/COUNTY (Required): Mountville / PA / Lancaster 17554-1900

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

I would like to receive a copy preferably via email of the boroughs list of rental properties, the property owners name and address.

DO YOU WANT COPIES? YES or NO (only if not available via email)

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

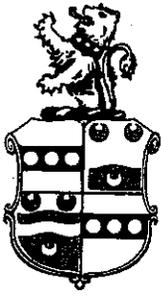
RIGHT TO KNOW OFFICER: JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY
john.holman@springettsbury.com

DATE RECEIVED BY THE AGENCY: 6/26/2013

AGENCY FIVE (5)-DAY RESPONSE DUE: 7/3

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

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TOWNSHIP MANAGER

John J. Holman
Secretary/Treasurer

July 2, 2013

Mr. Mark Cloyd
365 West Main Street
Lancaster, PA 17554-1900

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Cloyd,

Thank you for writing to Springettsbury Township with your request for information in regards to:

"I would like to receive a copy preferably via email of the boroughs list of rental properties, the property owners name and address."

Your request is denied. Springettsbury Township does not have a list of rental properties.

- Format of Report: Section 705: an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner which the agency does not currently compile, maintain, format or organize the record.

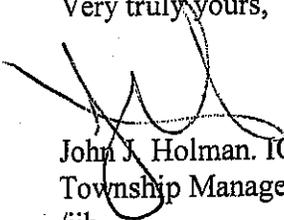
You have a right to appeal this denial of information in writing to Terry Mutchler, Executive Director, Office of Public Records, Commonwealth Building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal you must do so within fifteen business days of the mailing date of the agency's response, as outlined in Section 1101.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,



John J. Holman, ICMA-CM
Township Manager

/jjh

cc: Patricia Lang, Community Development Director
Charles Rausch, Township Solicitor
Dori Bowders, Manager of Administrative Operations

File: Right-to-Know