RTK 525

pennsylvania
OFFICE OF OPEN RECORDS

Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
717-757-3521
717-757-7856 (Fax)
www.springettsbury.com

RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: April 10, 2018

REQUEST SUBMITTED BY: ☐ E-MAIL ☐ U.S. MAIL ☑ FAX ☐ IN-PERSON

NAME OF REQUESTOR: Kyle Wetmore

STREET ADDRESS: 1297Naples Lake Drive

CITY/STATE/COUNTY/ZIP (Required): Naples, Florida 34104

EMAIL (Optional): [redacted] PHONE (Optional): [redacted]

RECORDS REQUESTED (Please use additional sheets if necessary):
**Provide as much specific detail (dates, addresses, etc.) as possible so the agency can identify the information.*

See attachment for information being requested.

DO YOU WANT COPIES? ⊙YES ○NO

DO YOU WANT TO INSPECT THE RECORDS? ○YES ⊙NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? ○YES ⊙NO

***** PLEASE NOTE: Retain a copy of this request for your files; it is a required document if you file an appeal.*****

For Agency Use Only:

RIGHT-TO-KNOW OFFICER: ***Abby Gibb:*** *abby.gibb@springettsbury.com 717-505-0415*

DATE RECEIVED BY THE AGENCY: 4|11|18

AGENCY FIVE (5)-DAY RESPONSE DUE: 4|18|18

Agency 30-Day Response Due: 5|18|18

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

To: Springettsbury Township
Community Development
1501 Mount Zion Rd
York, Pennsylvania 17402

Date: April 10, 2018

Re: Yorkshire House and Lafayette Plaza
3205 East Market Street
York, Pennsylvania 17402
Parcel # 46000JJ00210000000

Project No: **18-34936.1**

To Whom it May Concern:

GRS - Corteq is an engineering and environmental consulting firm currently conducting a Phase I Environmental Site Assessment and Property Condition Assessment of the above-referenced property. As part of the due-diligence process, we are submitting this letter requesting your assistance by providing us with the following information concerning the site and buildings:

Are there any open building permits on file for the property?	
Are there any code violations on file for the property?	

If such documents related to these items are on file, please fax them to the number noted below.

Responses may be faxed directly to our office, at (866) 576.2702, or emailed to [redacted]

Attn: Kyle Wetmore
1297 Naples Lake Drive
Naples, FL 34104

Please note the GRS - Group Project Number on all correspondence. If you need additional information to complete this request, please contact me at [redacted]

Thank you for your prompt attention to this matter.

Sincerely,

Kyle Wetmore
Professional Associate

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

COAT OF ARMS OF SPRINGETT PENN
1701-1731

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April 18, 2018

Kyle Wetmore
GRS-Corteq
1297 Naples Lake Drive
Naples, FL 34104

Re: **RIGHT-TO-KNOW REQUEST – Project No. 18-34936.1**

Dear Mr. Wetmore,

Thank you for writing to Springettsbury Township with your request for information regarding the property, Yorkshire House and Lafayette Plaza, 3205 East Market Street, York, PA 17402. Your request sought "Are there any open building permits on file for the property? Are there any code violations on file for the property?"

The Township has reviewed its files and no records related to your request exist.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,

Abegale Gibb
Right to Know Officer

File: Right-to-Know 525