



pennsylvania
OFFICE OF OPEN RECORDS

RTK 531



Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
717-757-3521
717-757-7856 (Fax)
www.springettsbury.com

RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 4/20/2018

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Joshua Jackson

STREET ADDRESS: 3116-3118 E. Market Street

CITY/STATE/COUNTY/ZIP (Required): York, PA 17403

EMAIL (Optional): [REDACTED] PHONE (Optional): [REDACTED]

RECORDS REQUESTED (Please use additional sheets if necessary):
**Provide as much specific detail (dates, addresses, etc.) as possible so the agency can identify the information.*

This property was previously once a 2 unit, it is currently zoned Neighborhood Commercial. Is the property available to be used again as a 2 unit? I represent the Sellers and we have an offer on the table but the Buyer would only be interested if it can be used again as a 2 unit. I could also discuss with the Zoning Officer if that's possible, if you can provide their contact information.

Thank you!

3116-3118 E. Market

DO YOU WANT COPIES? YES NO

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

**** PLEASE NOTE: Retain a copy of this request for your files; it is a required document if you file an appeal.****

For Agency Use Only:

RIGHT-TO-KNOW OFFICER: **Abby Gibb**: abby.gibb@springettsbury.com 717-505-0415

DATE RECEIVED BY THE AGENCY: 4/20/18

AGENCY FIVE (5)-DAY RESPONSE DUE: 4/27/18

Agency 30-Day Response Due: 5/27/18

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

Blanda E. Nace

Charles A. Wurster

TOWNSHIP MANAGER

Benjamin B. Marchant

April 27, 2018

Joshua Jackson
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST – 3116-3118 East Market Street**

Dear Mr. Jackson,

Thank you for writing to Springettsbury Township with your request for information about utilizing the property at 3116-3118 East Market Street as 2 units.

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than May 27, 2018.

- The extent or nature of the request precludes a response within the required time period.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

You are welcome to contact the Township Administration Office, 717-757-3521 to speak to Ray Markey, the BCO, Inspector and Codes Enforcement Official, for further information about the property.

At this time there are no anticipated fees associated with your request, you will be advised of any fees required upon the complete review of available records.

Thank you,


Abegale Gibb
Right to Know Officer

File: Right-to-Know 531



COAT OF ARMS OF SPRINGETT PENN
1701-1731

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TOWNSHIP MANAGER

Benjamin B. Marchant

April 30, 2018

Joshua Jackson
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST – 3116-3118 East Market Street**

Dear Mr. Jackson,

Thank you for writing to Springettsbury Township with your request for information about utilizing the property at 3116-3118 East Market Street as 2 units.

Your request was reviewed from both zoning and building codes perspectives. From a zoning perspective, having two residential units in this building is an approved use. Any commercial entities which would occupy the space, would require a certificate of occupancy and inspection.

Again, please feel free to contact the Township Administration Office, 717-757-3521 to speak to Ray Markey, the BCO, Inspector and Codes Enforcement Official, for further information about the property.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Thank you,

Abegale Gibb
Right to Know Officer

File: Right-to-Know 531