



pennsylvania
OFFICE OF OPEN RECORDS

RTK 574



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402
717-757-3521
717-757-7856 (Fax)
www.springettsbury.com

RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 10/30/2018

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Kirsten Moser

STREET ADDRESS: 2458 Division Hwy

CITY/STATE/COUNTY/ZIP (Required): Ephrata, PA 17522

EMAIL (Optional) [REDACTED] **PHONE (Optional):** _____

RECORDS REQUESTED (Please use additional sheets if necessary):
**Provide as much specific detail (dates, addresses, etc.) as possible so the agency can identify the information.*

I am requesting a site plan for 4150 Abbey Lane, York, PA. We are contracted to build a deck there.

DO YOU WANT COPIES? YES NO

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

**** PLEASE NOTE: Retain a copy of this request for your files; it is a required document if you file an appeal.****

For Agency Use Only:

RIGHT-TO-KNOW OFFICER: *Abby Gibb: abby.gibb@springettsbury.com 717-505-0415*

DATE RECEIVED BY THE AGENCY: *10/30/2018*

AGENCY FIVE (5)-DAY RESPONSE DUE: *11/6/2018*

Agency 30-Day Response Due: *12/6/2018*

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

SPRINGETTSBURY TOWNSHIP



COAT OF ARMS OF SPRINGETT PENN
1701-1731

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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Benjamin B. Marchant

November 2, 2018

Ms. Kirsten Moser
Stump's Decks & Porches
2458 Division Highway
Ephrata, PA 17522

Re: **RIGHT-TO-KNOW REQUEST – 4150 Abbey Lane**

Dear Ms. Moser,

Thank you for writing to Springettsbury Township with your request for information:
“..a site plan for 4150 Abbey Lane, York, PA. We are contracted to build a deck”

The Township has reviewed its files and there are no records related to your request. The Township Building Code Official indicated that if you are submitting a building permit application, the Township is typically ok with a Google earth picture of the lot with dimensions to the property lines drawn on it.

If you have any questions, please feel welcome to contact the Township's Department of Community Development, 717-757-3521.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read 'Abegale Gibb', is written over the typed name.

Abegale Gibb
Right to Know Officer

File: Right-to-Know 574