



**pennsylvania**  
OFFICE OF OPEN RECORDS



**Springettsbury Township**

1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
www.springettsbury.com

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

DATE REQUESTED: 12-17-2018

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Kareen Lynah

STREET ADDRESS: 400 Cortleigh Drive

CITY/STATE/COUNTY (Required): York, Pennsylvania 17402

TELEPHONE (Optional): [REDACTED]

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

Please include information regarding any Open Code Enforcement Violations, Liens, Special Assessment Information and Permit History (open, expired and/or closed permits) for above mentioned address. Please include digital copies if available.

DO YOU WANT COPIES? YES or NO Please Email Results to: [REDACTED]

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: ABEGALE GIBB  
abby.gibb@springettsbury.com

*RTK-578*

DATE RECEIVED BY THE AGENCY: 12/17/18

AGENCY FIVE (5)-DAY RESPONSE DUE: 12/26/18

*30 Day response Due: 1/25/19*

**\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

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## TOWNSHIP MANAGER

Benjamin B. Marchant

December 20, 2018

Kareen Lynah  
PropLogix  
1651 Whitfield Avenue Suite 101  
Sarasota, FL 34243

Re: **RIGHT-TO-KNOW REQUEST – 400 Cortleigh Drive**

Dear Requestor,

Thank you for writing to Springettsbury Township with your request "Please include information regarding any Open Code Enforcement Violations, Liens, Special Assessment Information and Permit History (open, expired and/or closed permits) for above mentioned address." The identified property is 400 Cortleigh Drive.

The Township has reviewed its files and found the following

- The sewer balance is the currently \$73.33 due now through December 31, 2018. There are no liens that the Township is aware of on this property.
- There is one zoning permit record, that is provided to you with this response electronically.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Thank you,

Abegale Gibb  
Right to Know Officer

File: Right-to-Know 578