



RTKL 614



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

Attn: Abby Gibb

SUBMITTED TO AGENCY NAME: Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)

Date of Request: June 19, 2019 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: Felicia Dell Company (if applicable): York Co. Planning Comm.

Mailing Address: 28 East Market Street

City: York State: PA Zip: 17401 Email: [REDACTED]

Telephone: [REDACTED] Fax: 717-771-9511

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

A complete copy of the proposals received from RES and AKRF in response to the Request
for Bids advertised by Springettsbury Twp. to assist in components of the Township's MS4
permit

DO YOU WANT COPIES? Yes, electronic copies preferred if available
 Yes, printed copies preferred
 No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? Yes (may be subject to additional costs) No
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: RTK- 614 Date Received: 6/19/19 Response Due (5 bus. days): 6/26/19

30-Day Ext.? Yes No (If Yes, Final Due Date: 7/26/19) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$_____

Appropriate third parties notified and given an opportunity to object to the release of requested records.



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

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TOWNSHIP MANAGER

Benjamin B. Marchant

June 26, 2019

Ms. Felicia Dell
York County Planning Commission
28 East Market Street
York, PA 17401

Re: **RIGHT-TO-KNOW REQUEST – Proposals Received**

Dear Ms. Dell,

Thank you for writing to Springettsbury Township with your request for:

“A complete copy of the proposals received from RES and AKRF in response to the Request for Bids advertised by Springettsbury Twp. to assist in components for the Township’s MS4 permit.”

The request is approved in part and denied in part. Requested proposals for RES and AKRF are included with this response electronically.

Portions of the requested records have been denied or redacted based on these sections of Pennsylvania’s Right to Know Law, Act 3 of 2008.

- *Chapter 7, Section 706 Redaction*
 - *If an agency determines that a public record, legislative record or financial record contains information which is subject to access as well as information which is not subject to access, the agency’s response shall grant access to the information which is subject to access and deny access to the information which is not subject to access. If the information which is not subject to access is integral part of the public record, legislative record or financial record and cannot be separated, the agency shall redact from the record the information which is not subject to access, and the response shall grant access to the information which is subject to access. The agency may not deny access to the record if the information which is not subject to access is able to be redacted.*
- *Chapter 7, Section 705 (b)(11): A record that constitutes or reveals a trade secret or confidential proprietary information.*

- *Chapter 7, Section 708 (b) (10) (i) A record that reflects:*
 - *(A) The internal, predecisional deliberations of an agency, its members, employees or officials or predecisional deliberations between agency members, employees or officials and members, employees or officials of another agency, including predecisional deliberations relating to a budget recommendation, legislative proposal, legislative amendment, contemplated or proposed policy or course of action or any research, memos or other documents used in the predecisional deliberations.*

You have a right to appeal denial of information in writing to Erik Arneson, Executive Director, Office of Open Records, 333 Market Street, 16th Floor, Harrisburg, PA 17101-2234

If you choose to file an appeal, you must do so within fifteen (15) business days of the mailing date of the agency's response, as outlined in Right to Know Law Act 3 of 2008, Section 1101 of the Right-To-Know Law.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Sincerely,



Abegale Gibb
Right to Know Officer

File: Right-to-Know 614