



RTK-630



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

Attn: Abby Gibb

SUBMITTED TO AGENCY NAME: Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)

Date of Request: 8/20/19 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: Shannon Vogele Company (if applicable): Key Zoning Assessments

Mailing Address: P.O. Box 469

City: Necedah State: WI Zip: 54646 Email: [REDACTED]

Telephone: [REDACTED] Fax: 866-247-9165

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

See attached

Zoning Verification Requests:
3205 East Market St
3400 Eastern Boulevard

DO YOU WANT COPIES? Yes, electronic copies preferred if available
 Yes, printed copies preferred
 No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? Yes (may be subject to additional costs) No

RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: RTK-630 Date Received: 8/20/19 Response Due (5 bus. days): 8/27/19

30-Day Ext.? Yes No (If Yes, Final Due Date: 9/26/19) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$_____

Appropriate third parties notified and given an opportunity to object to the release of requested records.

GROUP

LOCAL KNOWLEDGE | GLOBAL PERSPECTIVE

Zoning Verification Request

Please Return Completed Letter to:

Shannon Vogele



Zoning Verification Letter Provided To:

Timothy Van Zant

Zoning Operations Manager, GRS Group

1608 SW 96th Street

Oklahoma City, OK 73159



Name	Abby Gibb	1501 Mt. Zion Road
Municipality	Springettsbury Township	York, PA 17402
Phone #		

RE:

Address	Village East Apartments	3400 Eastern Boulevard
Parcel #		York, PA

Current Zoning of Property: _____

Abutting Zoning Districts:

NORTH	SOUTH	EAST	WEST

1. Is the property located in a Planned Development? Yes- _____ No- _____ Please provide copies of development documents.

2. Is the property located in any special, restrictive or overlay districts? Yes- _____ No- _____

3. Is the property in compliance with current Zoning Ordinances? Yes- _____ No- _____

Legal Conforming- _____

Legal Nonconforming/Grandfathered- _____

Nonconforming- _____

4. Was the property granted any variances, special exceptions, conditional use permit, or any form of zoning relief? Yes- _____ (if yes, please provide copies of documents) No- _____

If copies are unavailable, please outline the conditions of approval:

5. Do your records show any unresolved Zoning code violations?

___ Yes, there are open zoning code violations on file in our records. (See attached documents/lists/copies)

___ No, there are no open zoning code violations on file in our records. (*Please note, not a request for an inspection, only for open violation of which you are aware)

6. Do your records show any unresolved Building code violations?

___ Yes, there are open building code violations on file in our records. (See attached documents/lists/copies)

___ No, there are no open building code violations on file in our records. (*Please note, not a request for an inspection, only for open violation of which you are aware)

7. Do your records show any unresolved Fire/Safety code violations?

___ Yes, there are open fire/safety code violations on file in our records. (See attached documents/lists/copies)

___ No, there are no open fire/safety code violations on file in our records. (*Please note, not a request for an inspection, only for open violation of which you are aware)

8. Was the property subject to Site Plan approval? Yes- _____ No- _____

If so, could a copy of the approved plan, and/or conditions, to include information pertaining to use, setbacks, density, height, and parking be provided? Yes- _____ No- _____

9. Was the property issued Certificate(s) of Occupancy? If so, please provide copies of all available Certificates of Occupancy

Based on our records research (Choose one):

___ A valid Certificate of Occupancy has been issued and is attached.

___ Certificates of Occupancy are not required. Final Building Permits have been issued, and are attached.

___ Certificates of Occupancy issued prior to _____ are no longer on file with this office. The absence of a valid Certificate of Occupancy on file will ___/ will not___ give rise to enforcement action against the property.

___ Certificates of Occupancy are ___/ are not___ required for new ownership, change of use, renovations, remodels, or expansions.

___ We are unable to locate Certificate(s) of Occupancy for the property in our records, one was issued, however a copy cannot be located, and the absence of a valid Certificate of Occupancy on file will ___/ will not___ give rise to enforcement action against the property.

Sincerely,

Name: _____

Department: _____

Title: _____

Municipality: _____

Phone #: _____

Date: _____



LOCAL KNOWLEDGE | GLOBAL PERSPECTIVE

Zoning Verification Request

Please Return Completed Letter to:

Shannon Voegele



Zoning Verification Letter Provided To:

Timothy Van Zant

Zoning Operations Manager, GRS Group

1608 SW 96th Street

Oklahoma City, OK 73159



Name	Abby Gibb	1501 Mt. Zion Road
Municipality	Springettsbury Township	York, PA 17402
Phone #		

RE:

Address	Yorkshire House and Lafayette Plaza Apartments	3205 East Market Street
Parcel #		York, PA

Current Zoning of Property: _____

Abutting Zoning Districts:

NORTH	SOUTH	EAST	WEST

1. Is the property located in a Planned Development? Yes- _____ No- _____ Please provide copies of development documents.

2. Is the property located in any special, restrictive or overlay districts? Yes- _____ No- _____

3. Is the property in compliance with current Zoning Ordinances? Yes- _____ No- _____

Legal Conforming- _____

Legal Nonconforming/Grandfathered- _____

Nonconforming- _____

4. Was the property granted any variances, special exceptions, conditional use permit, or any form of zoning relief? Yes- _____ (if yes, please provide copies of documents) No- _____

If copies are unavailable, please outline the conditions of approval:

5. Do your records show any unresolved Zoning code violations?

___ Yes, there are open zoning code violations on file in our records. (See attached documents/lists/copies)

___ No, there are no open zoning code violations on file in our records. (*Please note, not a request for an inspection, only for open violation of which you are aware)

6. Do your records show any unresolved Building code violations?

___ Yes, there are open building code violations on file in our records. (See attached documents/lists/copies)

___ No, there are no open building code violations on file in our records. (*Please note, not a request for an inspection, only for open violation of which you are aware)

7. Do your records show any unresolved Fire/Safety code violations?

___ Yes, there are open fire/safety code violations on file in our records. (See attached documents/lists/copies)

___ No, there are no open fire/safety code violations on file in our records. (*Please note, not a request for an inspection, only for open violation of which you are aware)

8. Was the property subject to Site Plan approval? Yes- _____ No- _____

If so, could a copy of the approved plan, and/or conditions, to include information pertaining to use, setbacks, density, height, and parking be provided? Yes- _____ No- _____

9. Was the property issued Certificate(s) of Occupancy? If so, please provide copies of all available Certificates of Occupancy

Based on our records research (Choose one):

___ A valid Certificate of Occupancy has been issued and is attached.

___ Certificates of Occupancy are not required. Final Building Permits have been issued, and are attached.

___ Certificates of Occupancy issued prior to _____ are no longer on file with this office. The absence of a valid Certificate of Occupancy on file will ___/ will not ___ give rise to enforcement action against the property.

___ Certificates of Occupancy are ___ / are not ___ required for new ownership, change of use, renovations, remodels, or expansions.

___ We are unable to locate Certificate(s) of Occupancy for the property in our records, one was issued, however a copy cannot be located, and the absence of a valid Certificate of Occupancy on file will ___/ will not ___ give rise to enforcement action against the property.

Sincerely,

Name: _____

Department: _____

Title: _____

Municipality: _____

Phone #: _____

Date: _____



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Charles A. Wurstler
Assistant Secretary/Treasurer

Justin A. Tomevi

Robert F. Cox

TOWNSHIP MANAGER

Benjamin B. Marchant

August 27, 2019

Ms. Shannon Vogele
Key Zoning Assessments
P.O Box 469
Necedah, WI 54646

Re: **RIGHT-TO-KNOW REQUEST – Zoning Verification Requests**

Dear Ms. Vogele,

Thank you for writing to Springettsbury Township with your request for information:

Zoning Verification Requests for 2 properties:
Village East Apartments – 3400 Eastern Boulevard
Yorkshire House and Lafayette Plaza Apartments – 3205 East Market Street

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than September 26, 2019.

- The extent or nature of the request precludes a response within the required time period.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

At this time there are no anticipated fees associated with your request. You will be advised of any fees required upon the complete review of available records.

Thank you,


Abegale Gibb
Right to Know Officer

File: Right-to-Know 630



CREST OF SPRINGGETTSBURY
INCORPORATED 1891

SPRINGGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swornley
Chairman

George M. Dvoryak
Vice Chairman

Charles A. Wurster
Assistant Secretary/Treasurer

Justin A. Tomevi

Robert F. Cox

TOWNSHIP MANAGER

Benjamin B. Marchant

September 9, 2019

Ms. Shannon Vogele
Key Zoning Assessments
P.O Box 469
Necedah, WI 54646

Re: **RIGHT-TO-KNOW REQUEST – Zoning Verification Requests**

Dear Ms. Vogele,

Thank you for writing to Springettsbury Township with your request for information:

Zoning Verification Requests for 2 properties:
Village East Apartments – 3400 Eastern Boulevard
Yorkshire House and Lafayette Plaza Apartments – 3205 East Market Street

The Township has reviewed its files and the requested records are provided with this response, sent via email.

- Zoning Verification Request – 3400 Eastern Boulevard
- Zoning Verification Request – 3205 East Market Street
- Certificate of Occupancy – 3205 East Market Street

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,

Abegale Gibb
Right to Know Officer

File: Right-to-Know 630