



RTKL 54



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

Attn: Abby Gibb

SUBMITTED TO AGENCY NAME: Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)

Date of Request: 12-09-2019 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: Dan Lake Company (if applicable): LGS Surveyors

Mailing Address: 3904 Abel Drive

City: Columbia State: PA Zip: 17512 Email: [REDACTED]

Telephone: [REDACTED] Fax: _____

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

We are doing survey work in your twp and I need to know some Right of Way widths for ~~Eastern Blvd at the intersection with Keesey street and Rockburn street.~~ Also can you verify the ROW widths of Keesey and Rockburn street. I am pretty sure that they are both 50', but just need verification of this.

Thank you,

Dan Lake, PLS

DO YOU WANT COPIES? Yes, electronic copies preferred if available
 Yes, printed copies preferred
 No, in-person inspection of records preferred (*may request copies later*)

Do you want certified copies? Yes (*may be subject to additional costs*) No
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$ _____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: RTK- 654 Date Received: 12/9/19 Response Due (5 bus. days): 12/16/19

30-Day Ext.? Yes No (If Yes, Final Due Date: 1/5/19) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$ _____

Appropriate third parties notified and given an opportunity to object to the release of requested records.



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717 757-3521 Fax: 717-757 7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757 3525 Fax: 717 840 1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717 505 0406

Wastewater Treatment Facility
3501 North Sherman Street
717 757-3521 Fax: 717-840 0680

BOARD OF SUPERVISORS

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Chairman

George M. Dvoryak
Vice Chairman

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Assistant Secretary/Treasurer

Justin A. Tomevi

Robert F. Cox

TOWNSHIP MANAGER

Benjamin B. Marchant

December 16, 2019

Mr. Dan Lake
LGS Surveyors
3904 Abel Drive
Columbia, PA 17512

Re: **RIGHT-TO-KNOW REQUEST – Right of Way information**

Dear Mr. Lake,

Thank you for writing to Springettsbury Township with your request for information:

“We are doing survey work in your twp and I need to know some Right of Way widths for Eastern Blvd at the intersection with Keesey street and Rockburn street. Also can you verify the ROW widths of Keesey and Rockburn street. I am pretty sure they are both 50’, but just need verification of this.”

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than January 15, 2020.

- The extent or nature of the request precludes a response within the required time period.

At this time there are no anticipated fees associated with your request. You will be advised of any fees required upon the complete review of available records.

Thank you,

Abegale Gibb

Right to Know Officer

File: Right-to-Know 654

SPRINGETTSBURY TOWNSHIP



CREST OF SPRINGETTSBURY
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1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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December 17, 2019

Mr. Dan Lake
LGS Surveyors
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The Township’s Community Development Department does not have right of way (ROW) information. The ROW information must be verified by the applicant conducting deed research. Please contact Ms. Jessica Fieldhouse, Community Development Director, at 717-757-3521 should you have any questions.

Per Pennsylvania Right to Know Law, Act 3 of 2008, Section 705: *Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.*

You have a right to appeal denial of information in writing to Erik Arneson, Executive Director, Office of Open Records, 333 Market Street, 16th Floor, Harrisburg, PA 17101-2234

If you choose to file an appeal, you must do so within fifteen (15) business days of the mailing date of the agency’s response, as outlined in Section 1101 of the Right-To-Know Law.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read 'Abegale Gibb', is written over the typed name.

Abegale Gibb
Right to Know Officer

File: Right-to-Know 654