

Gibb, Abby

RTK663

From: [REDACTED]
Sent: Wednesday, February 5, 2020 10:17 AM
To: Gibb, Abby
Subject: DA: NH::PRR - 1st RequestSmartProcure Right to Know Request to Township Of Springettsbury for PO/Vendor Information
Attachments: SAMPLE.pdf

Dear Ms. Gibb,

SmartProcure is submitting a Right to Know request to The Township Of Springettsbury for any and all purchasing records from 07/18/2019 to current. The request is limited to readily available records **without** physically copying, scanning or printing paper documents. Any editable **electronic** document is acceptable.

Please see the attached sample of a file previously provided as means of an example as to what we are now seeking.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

Please email the information or use the following web link below to upload the information. There is no file size limitation:

<http://upload.smartprocure.com/?st=PA&org=TownshipOfSpringettsbury>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Ken Deloian

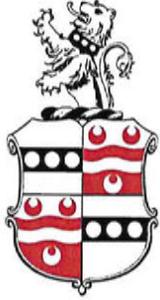
Data Acquisition Specialist

SmartProcure

Direct: [REDACTED] | Fax: 561-609-6928 | Support: 954-420-9900

Email: [REDACTED] | www.smartprocure.com

Received: 2/5/2020
5 Day Response Due: 2/12/2020
30 Day Response Due: 3/13/2020



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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TOWNSHIP MANAGER

Benjamin B. Marchant

February 12, 2020

Mr. Ken Deloian
Smart Procure
700 West Hillsboro Blvd., Suite 4-100
Deerfield Beach, FL 33441

Re: **RIGHT-TO-KNOW REQUEST: Purchasing Records**

Dear Mr. Deloian,

Thank you for writing to Springettsbury Township with your request for information concerning "SmartProcure is submitting a Right to Know request to Township of Springettsbury for any and all purchasing records from 07/18/2019 to current.

The specific information requested from your record keeping system is:

1. Purchase order number.
2. Purchase Date
3. Line item details
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address"

Available records are included with this response electronically. Portions of the record provided have been redacted based on Pennsylvania's Right to Know Law, Act 3 of 2008:

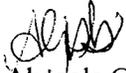
1) Chapter 7, Section 706 Redaction

- *If an agency determines that a public record, legislative record or financial record contains information which is subject to access as well as information which is not subject to access, the agency's response shall grant access to the information which is subject to access and deny access to the information which is not subject to access. If the information which is not subject to access is integral part of the public record, legislative record or financial record and cannot be separated, the agency shall redact from the record the information which is not subject to access, and the response shall grant access to the information which is subject to access. The agency may not deny access to the record if the information which is not subject to access is able to be redacted.*

- *Chapter 7, Section 708(b)(6)(i)(A) A record containing all or part of a person's Social Security number, driver's license number, personal financial information, home cellular or personal telephone numbers; personal e-mail addresses; employee number or other confidential personal identification numbers.*
- Based upon a Pennsylvania Supreme Court ruling (PSEA v Office of Open Records, 2016 Pa. LEXIS 2337) on October 18, 2016, Commonwealth citizens have a constitutional right to privacy regarding their home addresses. Therefore, the record has redacted home address information.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,



Abegale Gibb

Right to Know Officer

File: Right-to-Know 663