



RTK 668



### Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

Attn: Abby Gibb

**SUBMITTED TO AGENCY NAME:** Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)

Date of Request: 3-10-20 Submitted via:  Email  U.S. Mail  Fax  In Person

**PERSON MAKING REQUEST:**

Name: Edson E Morales Company (if applicable): IBEW Local 229

Mailing Address: 555 Willow Springs Lane

City: York State: PA Zip: 17406 Email: [REDACTED]

Telephone: [REDACTED] Fax: \_\_\_\_\_

How do you prefer to be contacted if the agency has questions?  Telephone  Email  U.S. Mail

**RECORDS REQUESTED:** *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

I would like to view contract between Garden Spot Electric and Springettsbury Township, on  
work being currently done at your waste water treatment plant.

**DO YOU WANT COPIES?**  Yes, electronic copies preferred if available  
 Yes, printed copies preferred  
 No, in-person inspection of records preferred (*may request copies later*)

Do you want certified copies?  Yes (*may be subject to additional costs*)  No  
*RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.*

Please notify me if fees associated with this request will be more than  \$100 (or)  \$ \_\_\_\_\_.

**ITEMS BELOW THIS LINE FOR AGENCY USE ONLY**

Tracking: RTK- 668 Date Received: 3/10/2020 Response Due (5 bus. days): 3/17/2020

30-Day Ext.?  Yes  No (If Yes, Final Due Date: 4/16/2020 Actual Response Date: \_\_\_\_\_)

Request was:  Granted  Partially Granted & Denied  Denied Cost to Requester: \$ \_\_\_\_\_

Appropriate third parties notified and given an opportunity to object to the release of requested records.



CREST OF SPRINGETTSBURY  
INCORPORATED 1891

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

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Benjamin B. Marchant

March 12, 2020

Mr. Edson Morales  
IBEW Local 229  
555 Willow Springs Lane  
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST – Garden Spot Electric Contract**

Dear Mr. Morales,

Thank you for writing to Springettsbury Township with your request for “I would like to view contract between Garden Spot Electric and Springettsbury Township, on work being currently done at your waste water treatment plant.”

Your request for information is approved and records are included with this response, sent electronically via email.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,

Abegale Gibb  
Right to Know Officer  
File: Right-to-Know 668