



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

Attn: Abby Gibb

SUBMITTED TO AGENCY NAME: Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)

Date of Request: 7/2/2020 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: Joshua Ritz Company (if applicable): EBI Consulting

Mailing Address: 6876 Susquehanna Trail S

City: York State: PA Zip: 17403 Email: 

Telephone: _____ Fax: _____

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

See attached document below.

DO YOU WANT COPIES? Yes, electronic copies preferred if available
 Yes, printed copies preferred
 No, in-person inspection of records preferred (*may request copies later*)

Do you want certified copies? Yes (*may be subject to additional costs*) No
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: RTK-687 Date Received: 7/7/2020 Response Due (5 bus. days): 7/14/2020

30-Day Ext.? Yes No (If Yes, Final Due Date: 8/13/2020) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$_____

Appropriate third parties notified and given an opportunity to object to the release of requested records.

**Re: Phase I Environmental Site Assessment and Property Condition Report Public
Records Request
2611 East Market Street
York, PA
EBI Project No. I12000293 I**

EBI Consulting (EBI) is conducting a Phase I Environmental Site Assessment (ESA) and Property Condition Report (PCR) at the above-referenced Subject Property. As part of the ESA and PCR process, I would like to request access to records regarding the following, as applicable:

- Current and historical building permits
- Current and historical Certificates of Occupancy
- Date of construction
- Any open building violations on file
- Date of last building inspection
- Any open fire code violations on file
- Date of last fire inspection
- Any open zoning violations on file
- Current zoning of the property and any variances on file
- Dates of public sewer and water connection
- Installation or removal of storage tanks (above and underground)
- Hazardous materials storage or release
- Hazardous waste generation or discharge
- Asbestos or lead-based paint abatement

Joshua Ritz
6876 Susquehanna Trail S
York, PA 17403



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
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George M. Dvoryak
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Donald P. Bishop

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July 14, 2020

Mr. Joshua Ritz
EBI Consulting
6876 Susquehanna Trail S
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST: 2611 East Market Street (EBI No. 1120002931)**

Dear Mr. Ritz,

Thank you for writing to Springettsbury Township with your request for information:

**“Re: Phase I Environmental Site Assessment and Property Condition Report Public
Records Request**

**2611 East Market Street
York, PA**

EBI Project No. 1120002931

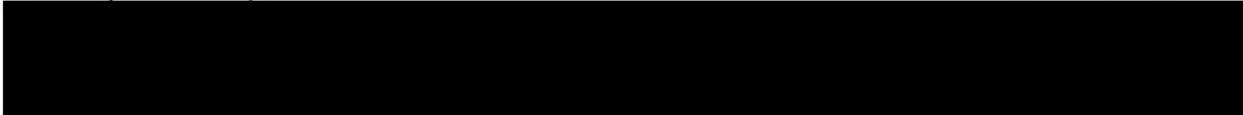
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- **Date of last fire inspection**
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- **Current zoning of the property and any variances on file**
- **Dates of public sewer and water connection**
- **Installation or removal of storage tanks (above and underground)**
- **Hazardous materials storage or release**
- **Hazardous waste generation or discharge**
- **Asbestos or lead-based paint abatement”**

Township departments have reviewed their records, however please note, the Township does not manage a Fire Department. The Township fire services are managed by a regional agency, York Area United Fire and Rescue, 50 Commons Drive, York, PA 17402.

The Township does not have a record of when this property was initially connected to public water/sewer. The oldest record on file for this address is a sewer payment account beginning when that billing system first began collecting records in April 2004.

Related records are included with this response, sent electronically via this link (also provided in the response email):



Pennsylvania Right To Know Law, Act 3 of 2008 Section 704. Electronic Access: (b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically. (b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.

Floor/building plans included with permits have been redacted and denied because the Township does not have written documentation from one of the parties indicated in the Uniform Construction Code Part XIV Section § 403.85 (e) allowed to receive commercial construction records.

- *Title 34. Labor and Industry, Act 45,*
 - *Part XIV. Uniform Construction Code*
 - *Section § 403.85(e) Release, retention and sharing of commercial construction records.*

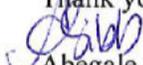
No additional records related to this request exist. Per Pennsylvania Right to Know Law, Act 3 of 2008, Section 705: *Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.*

You have a right to appeal denial of information in writing to Erik Arneson, Executive Director, Office of Open Records, 333 Market Street, 16th Floor, Harrisburg, PA 17101-2234

If you choose to file an appeal, you must do so within fifteen (15) business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,


Abegale Gibb

Right to Know Officer

File: Right-to-Know 687