



RTK 691



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

Attn: Abby Gibb

SUBMITTED TO AGENCY NAME: Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)

Date of Request: 6/28/20 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: Paul Alders Company (if applicable): CBRE

Mailing Address: 160 Grove Street

City: Montclair State: NJ Zip: 07042 Email: [REDACTED]

Telephone: [REDACTED] Fax: _____

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

Please let me know if there are any known Building, Fire, or Zoning Code violations at the property located at 3750 East Market Street in York PA.

Thank you
Paul Alders
on behalf of CBRE

DO YOU WANT COPIES? Yes, electronic copies preferred if available
 Yes, printed copies preferred
 No, in-person inspection of records preferred (*may request copies later*)

Do you want certified copies? Yes (*may be subject to additional costs*) No
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: RTK-691 Date Received: 7/9/2020 Response Due (5 bus. days): 7/16/2020

30-Day Ext.? Yes No (If Yes, Final Due Date: 8/15/2020) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$_____

Appropriate third parties notified and given an opportunity to object to the release of requested records.



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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July 13, 2020

Mr. Paul Alders
CBRE
160 Grove Street
Montclair, NJ 07042

Re: **RIGHT-TO-KNOW REQUEST – Code Violations at 3750 East Market Street**

Dear Mr. Alders,

Thank you for writing to Springettsbury Township with your request for information:
“...any known Building, Fire, or Zoning Code violations at the property located at 3750 East Market Street in York PA.”

The Township has reviewed its files and no records related to your request exist at this agency. Please note, the Township does not manage a Fire Department. Township fire services are managed by a regional agency, York Area United Fire and Rescue, 50 Commons Drive, York, PA 17402.

Per Pennsylvania Right to Know Law, Act 3 of 2008, Section 705: Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.

You have a right to appeal denial of information in writing to Erik Arneson, Executive Director, Office of Open Records, 333 Market Street, 16th Floor, Harrisburg, PA 17101-2234.

If you choose to file an appeal, you must do so within fifteen (15) business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,



Abegale Gibb

Right to Know Officer

File: Right-to-Know 691