



RTK-694



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

Attn: Abby Gibb

SUBMITTED TO AGENCY NAME: Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)

Date of Request: 07/22/2020 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: Bradley D. Snouffer Company (if applicable): American Eagle Realty, Inc.

Mailing Address: 2805 Eastern Blvd., 2nd Floor

City: York State: PA Zip: 17402 Email: [REDACTED]

Telephone: [REDACTED] Fax: 717-650-3885

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

1610 Valley Vista Dr., York, PA 17406: Property has been foreclosed on and we are the local Broker handling it for the Secretary of Veterans Affairs the new owner. We need copies of any outstanding sewer bills with a detailed accounting back to a zero balance and any outstanding codes violations and/or municipal liens along with supporting documentation. Once received we can submit for an approval for us to be able to resolve any outstanding issues. Our Letter of Authorization is also attached for your records. Thank you.

- DO YOU WANT COPIES?** Yes, electronic copies preferred if available
 Yes, printed copies preferred
 No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? Yes (may be subject to additional costs) No
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: RTK- 694 Date Received: 7/22/2020 Response Due (5 bus. days): 7/29/2020

30-Day Ext.? Yes No (If Yes, Final Due Date: 8/28/2020) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$_____

Appropriate third parties notified and given an opportunity to object to the release of requested records.



RTK-694

4100 International Parkway, Suite 1000. Carrollton, TX 75007. Main: 972.581.7600

Jun 18, 2020

RE: Secretary of Veterans Affairs
1610 VALLEY VISTA DR
YORK, PA 17406
REO ID: 155341

To Whom It May Concern:

Real Estate Agent, Bradley Snouffer of American Eagle Realty, Inc. is working on behalf of Vendor Resource Management, an Asset Management Provider of Secretary of Veterans Affairs in the disposition of the aforementioned property.

This brokerage should be granted full access to re-key, transfer utilities, order repair bids, service and preserve the asset, request fire and/or police reports, and request HOA information on behalf of the owner of record "Secretary of Veterans Affairs". Please contact me if should you have any questions concerning ownership or this representative's responsibilities.

Regards,
Neal Arnove
Asset Manager

[REDACTED]
Direct: [REDACTED]



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Charles A. Wurster
Assistant Secretary/Treasurer

Donald P. Bishop

Robert F. Cox

July 28, 2020

Mr. Bradley Snouffer
American Eagle Realty, Inc.
2805 Eastern Blvd 2nd Floor
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST – 1610 Valley Vista Drive**

Dear Mr. Snouffer,

Thank you for writing to Springettsbury Township with your request for:
“1610 Valley Vista Dr., York, PA 17406: Property has been foreclosed on and we are the local Broker handling it for the Secretary of Veterans Affairs the new owner. We need copies of any outstanding codes violations and/or municipal liens along with supporting documentation. Once received we can submit for an approval for us to be able to resolve any outstanding issues. Our Letter of Authorization is also attached for your records.”

The Township has reviewed its records and there are no codes violations on file, but there is a balance due for sewer billing. The Finance Department provided this information to you on July 22 and I am including again with this response, sent electronically via email.

No additional records, beyond what you have already received, exist. Per Pennsylvania Right to Know Law, Act 3 of 2008, Section 705: *Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.*

You have a right to appeal denial of information in writing to Erik Arneson, Executive Director, Office of Open Records, 333 Market Street, 16th Floor, Harrisburg, PA 17101-2234

If you choose to file an appeal, you must do so within fifteen (15) business days of the mailing date of the agency’s response, as outlined in Section 1101 of the Right-To-Know Law.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,



Abegale Gibb
Right to Know Officer

File: Right-to-Know 694