



RTK 705



### Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: Springettsbury Township abby.gibb@springettsbury.com (Attn: AORO)  
Attn: Abby Gibb

Date of Request: 09-16-2020 Submitted via:  Email  U.S. Mail  Fax  In Person

**PERSON MAKING REQUEST:**

Name: Roxanne L Rand Company (if applicable): \_\_\_\_\_

Mailing Address: 3861 Oakleigh Dr

City: York State: Penn Zip: 17402 Email: [REDACTED]

Telephone: [REDACTED] Fax: \_\_\_\_\_

How do you prefer to be contacted if the agency has questions?  Telephone  Email  U.S. Mail

**RECORDS REQUESTED:** Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.

Police Reports on Brian Green 3873 Oakleigh Dr.  
York, Pa. 17402 For Court Eviction For the  
Pass 13 months at 3873 Oakleigh Dr.  
Thank you, Roxanne Rand

DO YOU WANT COPIES?  Yes, electronic copies preferred if available  
 Yes, printed copies preferred  
 No, in-person inspection of records preferred (may request copies later)

Do you want certified copies?  Yes (may be subject to additional costs)  No  
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.  
Please notify me if fees associated with this request will be more than  \$100 (or)  \$ \_\_\_\_\_.

**ITEMS BELOW THIS LINE FOR AGENCY USE ONLY**

Tracking: RTK- 705 Date Received: 9/18/2020 Response Due (5 bus. days): 9/25/2020

30-Day Ext.?  Yes  No (If Yes, Final Due Date: 10/25/2020) Actual Response Date: \_\_\_\_\_

Request was:  Granted  Partially Granted & Denied  Denied Cost to Requester: \$ \_\_\_\_\_

Appropriate third parties notified and given an opportunity to object to the release of requested records.



CREST OF SPRINGETTSBURY  
INCORPORATED 1891

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

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September 23, 2020

Ms. Roxanne Rand  
3873 Oakleigh Drive  
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST - Police Report**

Dear Ms. Rand,

Thank you for writing to Springettsbury Township with your request for "Police Reports on Brian Green 3873 Oakleigh Dr. York, PA 17402 For Court Eviction for the pass 13 month at 3873 Oakleigh Dr."

The Township has reviewed its files and the requested records are available. Some records have been denied and/or redacted based on these sections of Pennsylvania's Right to Know Law, Act 3 of 2008.

- Chapter 7, Section 706 Redaction
  - If an agency determines that a public record, legislative record or financial record contains information which is subject to access as well as information which is not subject to access, the agency's response shall grant access to the information which is subject to access and deny access to the information which is not subject to access. If the information which is not subject to access is integral part of the public record, legislative record or financial record and cannot be separated, the agency shall redact from the record the information which is not subject to access, and the response shall grant access to the information which is subject to access. The agency may not deny access to the record if the information which is not subject to access is able to be redacted.
- Chapter 7, Section 708 (b)(6)(i):
  - (A) A record containing all or part of a person's Social Security number, driver's license number, personal financial information, home cellular or personal telephone numbers; personal e-mail addresses; employee number or other confidential personal identification numbers.
  - Based upon Pennsylvania Supreme Court ruling (PSEA v Office of Open Records, 2016 Pa. LEXIS 2337) on October 18, 2016, Commonwealth citizens have a

constitutional right to privacy regarding their home addresses. Therefore, the record has redacted any residential home address information that was not listed on the original request form.

You have a right to appeal denial of the above information in writing to Erik Arneson, Executive Director, Office of Open Records, 333 Market Street, 16<sup>th</sup> Floor, Harrisburg, PA 17101-2234. If you choose to file an appeal, you must do so within fifteen (15) business days of the mailing date of the agency's response, as outlined in Right to Know Law Act 3 of 2008, Section 1101.

You have requested printed copies. Please note, there is a cost for copies of records to be printed. The requested information totals 30 pages. A copy of the documents can be printed at a cost of \$0.25 per page for a total of \$7.50 if picked up from the municipal office.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Thank you,



Abegale Gibb  
Right to Know Officer

File: Right-to-Know 705