



pennsylvania
OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 11/4/2022

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Springettsbury Twp, PA

NAME OF REQUESTER: Kelly Churchill

STREET ADDRESS: 8785 SW 165TH AVENUE SUITE 301

CITY/STATE/COUNTY/ZIP(Required): MIAMI, FL 33193

TELEPHONE (Optional): [REDACTED] EMAIL (optional): [REDACTED]

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information*

PLEASE PROVIDE COPIES OF:

- OPEN AND EXPIRED BUILDING PERMITS
- CURRENTLY ACTIVE CODE ENFORCEMENT VIOLATIONS/ CITATIONS/ UNPAID FEES/ LIENS AGAINST THE FOLLOWING PROPERTY:

110 N Manheim St, East York, PA 17402 – Property ID: 46-000-01-0256-00-00000

DO YOU WANT COPIES? YES NO

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? YES NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER: Abegale Gibb

RTK-912

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY: 11/07/2022

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 11/15/2022

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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Mark T. Hodgkinson

November 8, 2022

Kelly Churchill
Skyline Lien
8785 SW 165th Avenue
Suite 301
Miami, FL 33193

Re: **RIGHT-TO-KNOW REQUEST – 110 N. Manheim St,**

Dear Kelly Churchill,

Thank you for writing to Springettsbury Township with your request for records pursuant to Pennsylvania's Right-to-Know Law ("RTKL"), 65 P.S. §§ 67.101 *et seq.*

On November 7, 2022, I received your request for, "Please provide copies of
– Open and expired building permits
- Currently active code enforcement violations/ citation/ unpaid fees/ liens against the following property
110 N. Manheim St East York, PA 17402 – Property ID: 46-000-01-0256-00-00000"

There are no open/expired building permits, nor any active code violations/citations. There are no liens on this property however there is a delinquent balance on the sewer account in the amount of \$75.34 for the current quarter.

The Township has reviewed its files and there are no additional records related to your request.

- Right to Know Law, Chapter 7, Section 705: Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.

You have a right to appeal this denial in writing to: Office of Open Records, 333 Market St., 16th Floor, Harrisburg, PA 17101-2234. Appeals can also be filed online at the Office of Open Records website, <https://www.openrecords.pa.gov>.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. See 65 P.S. § 67.1101. Please note that a copy of your original RTKL request, the agency's extension notice (if applicable), and this denial letter should be included when filing an appeal. More information about how to file an appeal under the RTKL is available at the Office of Open Records website, <https://www.openrecords.pa.gov>.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to me.

Thank you,

Abegale Gibb

Right to Know Officer

abby.gibb@springettsbury.com

717-757-3521

File: Right-to-Know 912