

RTK-914



pennsylvania
OFFICE OF OPEN RECORDS

Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: _____ (Attn: AORO)

Date of Request: 10/25/2022 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: Zachary Giles Company (if applicable): _____

Mailing Address: 3023 Harvard Ave

City: Camp Hill State: PA Zip: 17011 Email: _____

Telephone: _____ Fax: _____

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.*

I'm looking for all code violations that cover overgrowth, trash, signs, and leaves.

(From 9/1/22 to Present)

DO YOU WANT COPIES? Yes, printed copies (default if none are checked)
 Yes, electronic copies preferred if available
 No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? Yes (may be subject to additional costs) No

RTKL requests may require payment or prepayment of fees. See the [Official RTKL Fee Schedule](#) for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$ 5.00.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: RTK-914 Date Received: 11/07/2022 Response Due (5 bus. days): 11/15/2022

30-Day Ext.? Yes No (If Yes, Final Due Date: 12/15/2022) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$ _____

Appropriate third parties notified and given an opportunity to object to the release of requested records.

*NOTE: In most cases, a completed RTKL request form is a public record.
More information about the RTKL is available at <https://www.openrecords.pa.gov>*

Form updated Feb. 3, 2020



CREST OF SPRINGETTSBURY
INCORPORATED 1891

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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TOWNSHIP MANAGER

Mark T. Hodgkinson

November 8, 2022

Zachary Giles
3023 Harvard Avenue
Camp Hill, PA 17011

Re: **RIGHT-TO-KNOW REQUEST – Code Violations**

Dear Zachary Giles,

Thank you for writing to Springettsbury Township with your request for records pursuant to Pennsylvania's Right-to-Know Law ("RTKL"), 65 P.S. §§ 67.101 *et seq.*

On November 7, 2022, I received your request for, "...all code violations that cover overgrowth, trash, signs, and leaves. (From 9/1/22 to Present)." Present is considered through November 7, 2022.

Your request for information is approved in part and denied in part.

- We are providing a list of code violation records from September 1 – November 7, 2022 in the manner they exist.
- Portions of these records have been redacted in accordance with the Right to Know Law Exception Section 708(6) (i) A record containing all or part of a person's Social Security number, driver's license number, personal financial information, home cellular or personal telephone numbers; personal e-mail addresses; employee number or other confidential personal identification numbers.
- Based upon a Pennsylvania Supreme Court ruling (PSEA v Office of Open Records, 2016 Pa. LEXIS 2337) on October 18, 2016, Commonwealth citizens have a constitutional right to privacy regarding their home addresses. Therefore, the record provided for code violations does not include address information since Commonwealth (PA) residents were included in the requested records.
- Chapter 7, Section 706 Redaction

- If an agency determines that a public record, legislative record or financial record contains information which is subject to access as well as information which is not subject to access, the agency's response shall grant access to the information which is subject to access and deny access to the information which is not subject to access. If the information which is not subject to access is integral part of the public record, legislative record or financial record and cannot be separated, the agency shall redact from the record the information which is not subject to access, and the response shall grant access to the information which is subject to access. The agency may not deny access to the record if the information which is not subject to access is able to be redacted.

You have a right to appeal this denial in writing to: Office of Open Records, 333 Market St., 16th Floor, Harrisburg, PA 17101-2234. Appeals can also be filed online at the Office of Open Records website, <https://www.openrecords.pa.gov>.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. See 65 P.S. § 67.1101. Please note that a copy of your original RTKL request, the agency's extension notice (if applicable), and this denial letter should be included when filing an appeal. More information about how to file an appeal under the RTKL is available at the Office of Open Records website, <https://www.openrecords.pa.gov>.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to me.

Thank you,
Abegale Gibb

Right to Know Officer
abby.gibb@springettsbury.com
717-757-3521
File: Right-to-Know 914