

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**21 November 2005**

**In Attendance:** Board Members: Charles Wurster, Chairman  
David Wendel, Director  
Gary Foller  
Cathy Holman  
Sylvia Weber  
Steve Wolf  
Absent: Barry Bloss  
Sherry Nichols

**1. Call To Order**

**2. Changes to Minutes** - Accepted as is (17 Oct 2005).

**3. Communication From Residents –**

**D.Wendel** – Received a phone call about skateboarders on the new tennis courts. There is signage. It needs to be in the P&R ordinances that skateboarding & bicycling is prohibited in the tennis area.

**C.Holman** – Should we amend the P&R ordinance language regarding prohibiting inappropriate usage of the park facilities?

**C.Wurster** – Do we need to respond to this call?

**D.Wendel** – No. I have taken care of that. We will look at the language because the police can't enforce if there is nothing to enforce. I have asked the police chief to forward any complaints regarding skateboarding in the park to me.

**4. Communication From Board Members**

**S.Wolf** – There were a couple of hundred people with children at the tree lighting this year. We need to start on next year. S.Wolf, G.Foller, S.Nichols, S.Weber are the Holiday Tree Lighting Committee. Santa was given much praise for his efforts at the event on behalf of the children of Springettsbury Township.

**5. Recreation Director's Report**

**A. Dog Park Committee** - S. Nichols – is the member board representative. The first meeting was successful with all 9 residents and their spouses attending.

B.Schenck is chairing. It was very productive. The next meeting is the 2<sup>nd</sup> Tuesday in December. Meeting minutes will be forwarded to the P&R board members.

**B. EYC Football** – D.Wendel met with EYC representatives today (VP & Cheerleader rep) regarding the parking issues. They will follow through setting up cones to enforce parking restrictions. The problems did seem to improve considerably later in the season. We discussed the storage shed. They may have an interest in re-roofing the building. The building is in bad condition. D.Wendel &

Charlie Lauer will be looking at the building more closely to assess its actual structural condition.

**C. P&R Comp Plan** – Regarding the grant. YSM has agreed to work with KSK on this project. C.Wurster spoke with J.Holman, Township Manager, regarding adding people to the board for this project. It was agreed some should be added for this project. It was asked that the board forward suggestions for consideration.

**D. Park Ordinance** - (Handout) Look at these for the next meeting for areas of specific activities that are not addressed in the park. If we have rules that are not being enforced should we change the rules to contain the problem? Should we consider allowing dogs in the park? Please review the regulations and we will discuss them next month.

**E. Volunteers** – I have a draft policy from another municipality regarding volunteers. It makes the process more official with a form that gives us their phone, address and e-mail information. This would allow us to facilitate thank you letters and to provide a volunteer pool.

**S.Wolf** – Would we consider recognition bricks for volunteers to say thank you?

**D.Wendel** – We will discuss the proposed volunteer form and other tangible expressions of thanks to the volunteers at the next meeting.

**F. Fund Raising** –

**1.** KSK & YSM should be able to provide professional advice regarding fund raising. C.Holman suggested selling Springettsbury Saturday in the Park T-shirts during the event.

**2.** We are down a little this year due to radio sponsorship being lower than anticipated. There is a new proposal from Cumulus Radio (Handout – 3<sup>rd</sup> revision).

Last year they offered 10.5k up from and 11-15% to us over 50k. We cleared about \$18,775.

This year was quite a bit less.

New Offer – 4.5k with no promotional percentage.

It was unanimously agreed that we need to shop around a little to see if other media outlets are interested in sponsoring this event.

**3.** Proposed change in land development ordinance (Handout). We receive \$819 per lot per developer. That fee was raised in 2001. The Community Development Office in conjunction with First Capital Engineering have recommended a revised fee of \$1032. The P&R board concurred with this recommendation.

**G. Vision For 2006** – (Handout) Annual report for 2006. I want us to come up with goals to pursue in 2006 with time tables. C.Wurster – A good place to start is to re-look at the comp plan suggestions.

**6. Adjournment.**

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**17 October 2005**

**In Attendance:** Board Members: Charles Wurster, Chairman  
John Holman, Township Manager  
David Wendel, Director  
Barry Bloss  
Gary Foller  
Sylvia Weber  
Stephen Wolf  
Absent: Cathy Holman  
Sherry Nichols

**1. Call To Order**

**2. Changes to Minutes (19 September 2005):**

- 5. A.** Replace “are” in jeopardy with “were”. Replace “do” not adhere with “did”. Replace “This year, use of the facility...This is the location were the violations occur” with “This year, EYC Football’s use of Springettsbury Park was contingent upon their placement of cones and temporary signage on the west side of Williams Road adjacent to the storage building they use. Cones and signage were required to be placed at this location each time they used the facility. This location is where the violations occur most frequently. However, EYC has not followed through on this agreement.”
- 5. C.** Remove “should” be placed. Replace “of the terrace seating area” with “of the amphitheatre” to improve safety.
- 5. E.** Add “and commercial” property development.

**3. Communication From Residents**

- A.** **Saturday in the Park** – Mr. Wendel indicated that he had received a number of positive comments regarding the event.

**5. Communication From Board Members**

- A.** Mr. Wolf discussed the lack of handicap parking spaces available at Springettsbury Park. He suggested that temporary signage be placed to reserve 10 to 15 more spaces for handicap parking for Saturday in the Park. Mr. Wendel indicated that the impact would be minimal. The park meets ADA standards for parking; however, we will never fully satisfy the need. Mr. Holman indicated that temporary signage for this purpose could not be enforced by the police. Mr. Wolf also recommended placing counters at the entrances to Springettsbury Park to determine crowd size

for Saturday in the Park. Mr. Wendel stated that a majority of the visitor's park in other areas including St. Onge, Bradley Academy and the mall. As a result, the count would not be accurate.

## **6. Recreation Director's Report**

- A. Comprehensive Plan** – Mr. Wendel reported that the Township received a \$30,000 matching grant from DCNR for a comprehensive parks and recreation plan. The plan will be a supplement to the generic section on parks and recreation in the Township comprehensive plan. Mr. Holman discussed the process with the board and asked whether they had an interest in serving as the committee to oversee the project. He mentioned that meetings would be held a various times in addition to their monthly parks and recreation board meetings. He explained that the time commitment will be substantial. Mr. Holman mentioned that the parks and recreation clerk will be utilized to take the minutes, a member of the Board of Supervisor's will sit on the committee and Mr. Lauer will also be involved in the process. After discussing the benefits of having the parks and recreation board take on this undertaking as opposed to a subcommittee composed primarily of members of the community, the board received a motion to take on the project.

The committee may start meeting as early as January. Mr. Wendel thanked the Board for their willingness to participate in such an important project that will drive and shape the parks and recreation department for the next decade.

- B. Dog Park** – Mr. Wendel reported that a Dog Park Advisory Committee has been established and will hold its first meeting on Tuesday, November 8 at 7 pm. This committee will report to the parks and recreation board. A member of the board was requested to sit on this committee. The Board nominated Sheri Nichols who was not present. Mr. Wendel will contact her to confirm whether she will take on this responsibility.
- C. Funding Sources** – Reviewed current revenue sources including program fees, amusement park/ski ticket sales, sponsorship, pavilion rental fees, concessionaire permits/commissions and so forth. Mr. Wurster requested a breakdown of revenue sources/percentages. Mr. Wendel will provide at November meeting a chart/graph that shows the revenue sources and percentages. Mr. Foller offered some revenue generating ideas such as providing rental space at Springettsbury Park for a large yard sale, similar to St. Joseph's, he also mentioned tree, bench and brick donations. The board will continue to gather information and explore other revenue opportunities to enhance our cost recovery efforts.

## **6. Adjournment**

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**19 September 2005**

**In Attendance:** Board Members: Charles Wurster, Chairman  
David Wendel, Director  
Barry Bloss  
Gary Foller  
Sylvia Weber  
Sherry Nichols  
Stephen Wolf  
Absent: Cathy Holman

**1. Call To Order**

**2. Changes to Minutes (15 August 2005):**

**5.B** replace “8” with “7” trips this summer.

**5.C** replace “treat” with “threat” of rain lowered...

**3. Communication From Residents**

**A. Ms. Shandrian Jamison** – Not present. Mr. Wendel shared an e-mail correspondence from Ms. Jamison regarding pavilion use at Springettsbury Park.

On September 3, Ms. Jamison was setting up for a picnic when she was approached by another group that reserved and paid for use of the pavilion. When the individual showed Ms. Jamison their pavilion permit she removed her belongings and relocated to another area in the park. Ms. Jamison was disappointed that the Township did not have signage posted indicating that the pavilion was reserved. Apparently, she was unaware of the new policy regarding pavilion use and did not consider reserving for her activity. Mr. Wendel explained that the policy was relatively new and that in the 5 months that it has been in effect, we had not received any calls on the matter. He also mentioned that conspicuously placed signage is located at each pavilion indicating that “permit holders and Township sponsored events receive first priority use”. Ms. Jamison did not respond to Mr. Wendel’s correspondence regarding the signage to determine whether she had seen the policy information in our seasonal brochure or Web site. Mr. Wendel was not able to ascertain whether Ms. Jamison was a resident or not which would help determine whether the information was communicated sufficiently to the public.

Mr. Wendel will continue to monitor pavilion use and customer satisfaction to determine if any changes should be made to the pavilion rental/reservation

process. The Parks and Recreation Board will review the policy in November when pavilion use decreases.

#### **4. Communication From Board Members**

- A. Holiday Tree Lighting** – Mr. Wolf was able to get 2 artificial trees donated and Mr. Foller is working on cookie and beverage donations. Mr. Wendel requested that the Parks and Recreation Board take a more active role in the planning of the event. Mr. Wurster suggested establishing a planning committee for the 2006 event. Approved formation of committee consisting of Mr. Wolf and Mr. Foller agreed to co-chair committee while Mrs. Nichols and Sylvia Weber agreed to participate. Mrs. Nichols shared a number of ideas on how to enhance the event.
  
- B. Comprehensive Plan** – Mr. Wurster reported that he received a draft copy of the plan which reflects the ideas shared by the Parks and Recreation Board. Some language changes need to be made but overall the draft looks good. Mr. Wendel mentioned that it was reported on the DCNR Web site that the Township will receive a \$30,000 matching grant for the development of a parks and recreation comprehensive plan. This will be a supplement to the Township's overall comprehensive plan.

#### **5. Recreation Director's Report**

- A. EYC Football** – Mr. Wendel shared with the Board a recent correspondence with EYC regarding their continual violation of the park ordinance. The purpose of the correspondence was to make EYC aware that their field use privileges were in jeopardy of being terminated if they did not adhere to the park rules. The problem - EYC officials and parents have been parking on the grass in the park rather than in the designated parking areas. This has been an ongoing problem that has been discussed with the organization with little results. This year, EYC Football's use of Springettsbury Park was contingent upon their placement of cones and temporary signage on the west side of Williams Road adjacent to the storage building they use. Cones and signs were required to be placed at this location each time they used the facility. This location is where the violations occur most frequently. However, EYC has not followed through on this agreement. Mr. Wendel plans to attend a future EYC Board meeting to further address this matter so the organization is fully aware of the possible consequences of not abiding by the park rules.
  
- B. Saturday in the Park** – The event is scheduled for Saturday, October 1. Mr. Wendel encouraged Board members to volunteer.
  
- C. Park Tour** – The Board traditionally tours the parks to assess their condition and examine the completed park improvement projects. It was decided that the Board would focus primarily on visiting Pleasureville and August Schaefer this year to determine future needs. The tour of these two parks will take place on Monday, October 17 at 4 pm. We will depart;

weather permitting, in the van from the parking lot above the amphitheatre in Springettsbury Park. It was suggested by Ms. Weber and Mr. Foller that railings be placed down the middle access area of the amphitheatre to improve safety. We will examine this area after the tour.

- D. Fall Brochure** – Mr. Wendel solicited feedback from the Board regarding the appearance and programs offered in the fall brochure. The Board provided positive feedback regarding the wide selection of programs offered.
  
- E. Funding Sources** – Reviewed current revenue sources and discussed other potential revenue generating opportunities. Mr. Wendel distributed list of current revenue sources and discussed briefly commemorative gift program and fees for industrial and commercial property development. These matters will be discussed at greater length at the October board meeting.

## **6. Adjournment**

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**15 August 2005**

**In Attendance:** Board Members: Sherry Nichols, Vice Chairman  
David Wendel, Director  
Gary Foller  
Cathy Holman  
Sylvia Weber  
Steve Wolf  
Absent: Barry Bloss  
Charles Wurster

**1. Call To Order**

**2. Changes to Minutes** - Accepted as is.

**3. Communication From Residents –**

**A. Jack/Judy Miller** – 102 N.Keeseey Street – (Handout) sent a letter to D.Wendel thanking him for the townships efforts in Rockburn Park and for the excellence of the summer playground program there.

**4. Communication From Board Members**

**A. C.Holman** – Will be absent from next months meeting.

**B. D.Wendel** – (Handout) Holiday Tree Lighting 11-18-05. Susquehanna Radio has informed the township it will not be involved in the tree lighting this year. Due to the lateness of the notification, volunteers are needed to coordinate this event and to seek donations. G.Foller volunteered to contact Stauffer’s and Wal-Mart, C.Holman said if posters/notices were printed up she would distribute them to local businesses for posting. S.Wolf will look into acquiring two trees for the stage and volunteered to act as Santa. D.Wendel is in process of contacting the local schools to schedule choral groups and/or bands to play/sing for the event.

**5. Recreation Director’s Report**

**A. Springettsbury Park-PhaseII** – The tennis courts are being well used. S.Weber suggested a backboard for practice would be a helpful addition to the courts.

**B. Playground Program** – (Handout – Participation numbers) 751 youths participated in activities this summer. Kingston was the highest park at 140. Average daily attendance numbers remained steady throughout the summer which indicated a strong interest in the programs. There was an average of 45 with a high of 61 youths per day in attendance. There were 7 trips this summer.

**C. Concert Series** – The last two concerts the **threat** of rain lowered attendance, but overall the feedback was overwhelmingly positive. We still haven’t heard from

Susquehanna Radio regarding sponsorship for next year. The Township collected \$6,000 in vendor fees this year vs. about \$1,000 last year.

- D. Saturday in the Park** – Everything is progressing on schedule.
  - E. Dog Park** – We had 9 respondents that qualified as residents for the new advisory board. They should have their first meeting in September. They will report as an ad hoc committee to the Park and Recreation Board.
  - F. Pavilion Rentals** – They have been very successful. People are using the new rental forms. There was only one complaint regarding the lack of port-o-let facilities at the smaller parks. Trash removal has been an issue, but not bad. S.Wolf asked if there was any vandalism of the new tennis courts. D.Wendel said not yet.
  - G. Budget 2006** – Is in progress. There was general discussion regarding any items the board felt needed to be added for next year.
  - H. Park Tour** – This will need to be scheduled during the September meeting. D.Wendel wants to schedule the tour for after the work in progress is completed.
- 6. Adjournment.**

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**18 July 2005**

**In Attendance:** Board Members: Charles Wurster, Chairman  
David Wendel, Director  
Barry Bloss  
Gary Foller  
Cathy Holman  
Sylvia Weber  
Absent: Sheri Nichols  
Steve Wolf

**1. Call To Order**

**2. Welcome New Board Member** - Mrs. Sylvia Weber was offered a warm welcome by all of the members of the board.

**3. Changes to Minutes (20 June 2005):**

**4.B** replace "did not fall..." with "is being handled through response channels".

**4. Communication From Residents**

- A. **Mr. Kevin Allen** – Not present. D.Wendel shared an e-mail from Mr. Allen (attached) regarding the proposed parking lot at Kingston Park.  
C.Wurster – Asked if it was necessary to respond to the communication.  
D.Wendel – After discussion, no. This is a concept plan only. Until there is funding, this isn't an issue.  
C.Wurster – We recognize the concern raised, and we will keep an eye out for further communications.

**5. Communication From Board Members**

- A. **C.Wurster** –
1. Will be absent from the August meeting due to vacation.
  2. Comp Plan – July meeting cancelled due to number of people on vacation. There will be updates in August.
  3. Volleyball – Had one person show up for July meeting. Need to find a lead person. Interest is there, but not focused. The sand is an issue. B.Bloss – need to contact schools regarding interest.
- B. **G.Foller** – Has received complaints about the length of the line for the ladies restroom during the more well attended concerts. Also, noticed people have been parking on the grass. If this continues we could loose our parking rights in the satellite lots. D.Wendel – The July 3 concert exceeded expectations. Next year we may need to get portable toilets and some more no parking signage.
- C. **B.Bloss** – Received good feedback on Beattlemania.

## 6. Recreation Director's Report

- A. **Springettsbury Park-PhaseII** – Hope to open new section at end of this month. May do a dedication at Saturday in the Park.
- B. **Playground Program** – Now in 5<sup>th</sup> week (Handout – Participation numbers). There are only 8 parks because of Stoneybrook construction. All locations registration totals increased and daily attendance is higher than last year. The daily attendance is the best indicator of success. 710-720 total children registered. Corn Maze, Strasburg RR, Art Exhibit at Galleria – lower level center court outside JCPenny's July 28-30<sup>th</sup>. Have leagues and tournaments (Handout – attendance numbers).
- C. **Concert Series** – Is going very well. July 3<sup>rd</sup> touched on parking and bathroom problems. Cushion sales are low. Will rethink for next year. There have been some complaints about chairs being set out ahead of the concert. After discussion, it was decided this is not an issue at this time.
- D. **Rental Fees – Central York School District** – CYSD August meeting they are voting on instituting rental fees. We should be exempt for the 2005-2006 school year because our request was in prior to the policy change. We have no idea of the amount of the fees at this time.
  - C.Wurster – Do we need to look at user fees for park facilities?
  - D.Wendel - A lot of groups don't have the additional money for fees. However, Suburban is changing, CYSD is changing, we may have to look at fees in the future.
  - C.Wurster – What is everyone's opinion?
  - C.Holman – Any fee limits access.
  - B.Bloss – Fees are to cover the cost of maintaining the facility.
  - D.Wendel – We need to cover our cost, but feel some fees we are being charged by other entities don't reflect the actual usage or maintenance costs.
  - S.Weber – Can see where a small fee should not be out of line.
  - C.Wurster – Let the schools lead off on the fees. Let's look at our actual needs and assess our real need for fees. If we had a Recreation Center it would help eliminate some of the need for fees.
  - D.Wendel – No fees right now. We will monitor, assess and re-evaluate in future.
  - EYC – Made a voluntary contribution of \$1,500 in 2003, \$2,000 in 2004. In 2005 they said in lieu of fee would over-see the field. The seeding wasn't done until July so there will be little to no growth.
- E. **Susquehanna Radio – Sponsorship** – The radio station is on the market. The sales manager recently resigned who was a big supporter of our partnership. We have a year to year contract. I will meet with the general manager at the end of the season.
- F. **Park Improvements** – The contractors are very busy to some work is behind schedule such as resurfacing of basketball courts, line painting and the sidewalk at Rockburn Park. I will schedule the park tour when the projects are done.

## 7. Adjournment

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**20 June 2005**

**In Attendance:** Board Members: Charles Wurster, Chairman  
David Wendel, Director  
Barry Bloss  
Gary Foller  
Cathy Holman  
Sheri Nichols  
Absent: Steve Wolf

**1. Call To Order**

**2. Changes to Minutes**

**3.A.5** “loose” to “lose”

**3.A** D.Wendel - Add “parking lot needed for added use, but will not reduce traffic on the streets. Change “come” to “some”.

**4.** D.Wendel – “Unanimous Aye” to “The vote was unanimous.”

**4.B** D.Wendel – Change “study...” to “study that has been done in the past.”

**5.B** “3-mail” to “e-mail”

**3. Communication From Residents – None**

**4. Communication From Board Members**

**G.Foller** – Commented that in 5 years in the park (without an event going on), he has never seen so many people in the park.

1. General Discussion was held by the board members regarding:

- a. A Barbeque grill was seen being used by the children’s’ play area.
- b. Basketball nets are getting torn
- c. Skateboarders are chipping the paint on the newly painted rails.
- d. Increased problem with trash.

D.Wendel commented that high usage is a factor in preventing incidents. The idea was raised again about a park ambassador program, but there has been little public interest in volunteering for this in the past. It was generally decided to continue to monitor the situation.

**A. Ice Rink** – S.Nichols called Nice Rinks and got a list of rinks sold to Hershey, Lebanon, N.W. Phila. Comments from these towns were as follows:

- 1.** Lebanon – It was a great idea but they never had good luck setting it up. Filling up the rink was a problem. They lined the rink with hay (for seating and safety), but the hay was set on fire.
- 2.** Hershey – The rink was hard to set up. It was not cold enough to freeze well, and as a result the grass suffered. If the ground isn’t

totally level part of the rink melts faster than the other and the lining tends to get damaged. The area has to be light since most of the usage is at night. They have the rink in storage.

3. N.W. Philadelphia – It has not been getting cold enough to freeze properly. They are not presently using the rink.

The board decided that this idea was not feasible due to climate conditions.

- B. **Kingston/Sundale Park Intersection** – After discussion the board decided this item did not fall under their area of concern.

- C. **Comprehensive Plan** – C.Wurster: The consultants are writing up the first draft using comments from the town meetings. Also, he is going to try to contact volleyball groups regarding organizing a league. Will report further at next meeting.

## 5. Recreation Director's Report

- A. **Springettsbury Park/PhaseII** – As of Friday there has been substantial completion of the project. The June 30 deadline will not be met due to the court surfaces needing 30 days to cure. July 11 is a possible new completion date, but that will depend on the delivery of materials from the west coast. The benches and trash containers arrived today, but the posts and nets have not arrived. The grass needs to establish itself. The lack of rain has slowed this process somewhat. The Lions Pavilion has been re-opened and there have been several rentals in the main park and the Camp Security Park.

- B. **Playground Program** – Everything is going well. D.Wendel will have figures at the July meeting. David asked the Board members that if they had a chance to observe the programs in action he would like for them to do so. Have a full complement of staff at 28, the same as last year.

(S.Nichols needed to leave)

- C. **Summer Concert Series** – The first concert was a record crowd (est. 3,000). Vendors did well. There was a segment on WHTM and an article in the paper on the Senior Games. The Township collected \$700 in commissions from the vendors and 23 of the new cushions were sold.

- D. **Summer Programming** – Fitness, Enrichment, S.T.A.R.S. are all doing very well. Fitness Boot camp is being held in the ampatheater. Will have numbers next month, but there is a high level of participation.

- E. **Sponsorship/Friend of the Park** –

1. We have exceeded sponsorship from last year.

2. Friend of the Park – For \$50 you get a seat cushion, early concert series notification, and notification of park activities. This is a new program and is still continuing to develop. G.Foller encouraged the other board members to sign up. When asked if he had sufficient help for all the new programs the Director replied that this is the type of program where an extra pair of hands would help. As the program is developed, he would like to be able to use this group of contributors as volunteers.

**F. Saturday in the Park** – We have added a 5k run this year. The York Roadrunners Club is sponsoring it. Need volunteers. The plan is to end the run at the amphitheater at the start of Saturday in the Park. Awards will be given out at that time. The Breakfast is the Central York CTC.

**G. Board Candidate** – Mrs. Sylvia Weber from the Penn Oaks South area of town is meeting with the BOS on Thursday.

**6. Adjournment.**

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**16 MAY 2005**

**In Attendance:** Board Members: Sherry Nichols, Acting Chairman  
David Wendel, Director  
Barry Bloss  
Gary Foller  
Cathy Holman  
Steve Wolf  
Charles Wurster  
Visitor: Richard Puckett  
3420 Edenbridge Rd., Springettsbury

**1. Call To Order**

**2. Changes to Minutes**

**A. 18 April 2005:**

D.Wendel – Pg.2 paragraph 2 “roan” to “roam”

D.Wendel - Pg.2 1<sup>st</sup> comment – “approved” to “identified”

B.Schenck – Pg.2 1<sup>st</sup> comment- #5 delete

D.Wendel – Pg.3 2<sup>nd</sup> comment- “little league” to “sports organizations”

**3. Communication From Residents –**

**A. Richard Pucket – Lot 401 backing on Penn Oaks Park**

1. Concerned with putting hard surface on existing park area

2. Parking Lot will not stop traffic going 45mph down street

3. People from Penn Oaks Pool will likely use new parking lot

4. Skateboarders will use hard surface

5. We’re going to lose golf practice

6. Dogs will no longer be allowed in park

**D.Wendel** – The parking lot is to alleviate congestion during sporting events.

The 46 space lot will not eliminate traffic. The parking lot is needed for added use, but will not recude traffic on the streets. This is a concept plan to share with the public what could be done with the existing land. There has to be some way to reduce parking problems during sporting events. None of the other neighborhood parks are large enough to create off-street parking. There is proposed landscaping around the parking area to screen from affected properties.

**4. Communication From Board Members**

**C.Holman**

**A.** Nice Rink – Would like to see a removable ice skating rink erected in the park during the winter months to provide free ice skating for the community. The product catalogue is from one of the Park & Recreation magazines. **S.Nichols** – Is going to contact the company to get more information on other communities who have used their product. **D.Wendel** – Will contact Charlie Lauer to discuss the feasibility of

providing water to flood a temporary ice rink at potential locations in the Springettsbury Park.

- B.** Would like to propose the P&R board support a resolution to support having a stop sign placed to Sundale Road at the Kingston Park. Cited were the three schools, two churches and the park all impacting on the intersection. Also discussed was the recent fatality at that intersection. **S.Wolf** – Can we make a recommendation to put in a stop sign? Recommended a study be made to consider a 4 way stop be made at the intersection of Sundale & Kingston. **D.Wendel** – Will contact the Chief of Police to look if there is a traffic study that has been done in the past. Will report at the next meeting.

**C.Wurster** –

- A. Comp Plan** – There was a public comment meeting with breakout groups. There will be a meeting this month to assemble the information to finalize where we're heading on May 31.

**D.Wendel** –

- A. Vote on Chairman/Vice Chairman of P&R Board** – S.Nichols recommended C.Wurster, C.Holman Seconded. The vote was unanimous. G.Foller nominated S.Nichols for Vice Chairman, S.Wolf seconded. The vote was unanimous.

## 5. Recreation Director's Report

- A. Penn Oak Park Presentation** – Held public meeting. The feedback was favorable. Will consider parking options when have some (DCNR) grant funds to get started.

**B. Dog Park** – Held public meeting. 18 people attended, 6 from out of area. We were expecting more based on e-mail. They were vocally in favor of the park.

B.Schenck was present and in favor of the park. We are at the stage of developing an advisory board to help with recommendations, fund raising, maintenance, etc. They would act as an ad hoc board to the P&R board. D.Wendel will be contacting interested individuals and screen who are actually residents. Will be looking for 8-9 people. Would like to meet over the summer and identify a location for the park.

**C. Springettsbury Park Phase II** – Is on schedule due to good weather for completion date of July 1. Grading and rain storm water drains and water lines are installed. Tennis courts will be lighted. Would like to do a ribbon cutting during Saturday in the Park.

**D. Arbor Day Event** – 100 North Hill Elementary school students and parents attended. County Commissioners Mitrick and Kilgore distributed seedlings.

1. Learned how to plant a tree
2. How to identify tree, cut tree, prune
3. Walking tour of park through wetlands area

Partners with Heritage Landscape & Lawn care, Stauffer's (SKH) donated 3 trees, American Tree Service donated chippers. This will be an annual event. B.Schenck received a plaque of appreciation.

**E. Summer Programs**

1. **Playground** – Still hiring staff. Total of 29, college grads mostly. Will be no program at Stoneybrook due to construction. Staff starts June 6, 1 week of training, parks open June 13 running until Aug. 5.

**2. Summer Concert Series –**

**a. Cushions** arrived for fund raisers to promote the concert series.

Are 500 cushions @\$5 ea. The girl/boy scouts are to sell the cushions and split the after expense profits with the township. The Board raised the issue that they felt this was excessively generous and that next year township staff should sell the cushions. As this arrangement is already set for this season, the Board will raise the issue again before the start of the next concert season. Also raised was the issue of which scouting groups have access to sell in the park. Are the same groups selling, or are other troops being given access on a rotating basis?

**b. Concerts** – The acts are finalized. There are four concessionaires contracted versus one last year. They will operate on the midway when it is completed. Provided will be hamburger/hotdog, funnel cakes, fries, ice cream. They are paying a \$100 permit fee per event. The Township also get 25% commission rate on their profits.

**F. Park Capital Improvements -**

1. Sanding, priming, painting of rails in main park s/b done by the concert series.
2. Basketball courts delayed because equipment hasn't been delivered. Fayfield s/b done next week, Stonewood & Kingston in June.
3. Sidewalk outside P&R Directors office will be repaired.

**6. Adjournment.**



provide an alternative. York City issued 28,000 dog licenses. There are close to 5,000 households in Springettsbury with dogs. There are only two other dog parks in neighboring counties. It is not a park for dogs it is a park for people who own dogs.

What is a dog park? It is a contained public area where dog owners may allow their pets to roam off leash. Sizes run from 1-5 acres. An existing site will cost much less to develop. Costs will run from 10k-300k depending on the site and the amenities. It must be ADA accessible. The Camp Security site used for the sample dog park, as shown in the display, would run \$131,582.

Concerns:

- Liability
- Pet Waste – run off pollutant
- Traffic
- Noise
- Popularity

**Public Comment** – What about Security? There have been incidences of people putting poison down – irritated neighbors.

**A.Mears** – You need to consider organizing a public user Group to police the park. Allentown park everyone polices the park (Parks for Pooches). They raised \$11k for their dog park through fund raisers.

**Public Comment** – What about the neighbors?

**D.Wendel** – This is only a proposed site. When a site is identified we will meet with the neighbors. We are still examining sites.

**B.Schenck** – Other proposed sites:

1. Commonwealth Fire Co. – ADA difficulties
2. Town acquired Snowberger house by main park. Could use the land around the house.
3. Camp Security – Is attractive but expensive because of lack of infrastructure.
4. Adjacent community Park

**Public Comment** – Do we need water and bathrooms? Better to have less in the park and have somewhere to take the dogs. What about the County Parks? Could something be done in conjunction with them? Would Rangers be available to provide security?

**D.Wendel** – It was discussed a couple of years ago, but I don't know the status of.

**Public Comment** – Could we share with other townships like Manchester?

**D. Wendel** – User groups have to take ownership of the park just like sports organizations. They have to do fund raisers to drive the project. If this happens it will be because of you.

**Public Comment** –

1. At other parks, everyone is so grateful there is a park that they all take care of the park and monitor their pets. Usership will grow over time.
2. Shallow rooted trees can be a trip hazard to greyhounds.
3. Lower Allen Township received a 10k grant

**A.Mears** – Mud. Need to rotate the areas, three works best, and aggressively reseed the fallow area. There are different types of seed available to use in the park. Perennial Rye grass holds up better.

**D.Wendel** – We need:

1. Dog Park Advisory Group
2. Dog Park User Group

We will schedule Dog Park Advisory Group meetings.

## 6. Adjournment

**Springettsbury Township**  
**Parks & Recreation Board**  
**Meeting Minutes**  
**21 March 2005**

**In Attendance:** Board Members: Sherry Nichols, Acting Chairman  
David Wendel, Director  
Gary Foller  
Cathy Holman  
Charles Wurster  
Absent: Barry Bloss  
Steve Wolf

**1. Call To Order**

**2. Changes to Minutes**

**A. 20 December 2004:** D.Wendel amended the approved minutes and, with Board approval, asked to have the following revisions added after the fact for the purpose of clarification.

5.B. After phase II add: "in preparation for future tree growth and activities in that area."

5.D. Add: "Issues addressed by the Park and Rec Board included:

5.D. Under D.Wendel comments after 1980's add: "and are no longer applicable. Facility numbers should be based on the level of participation, trends, facility capacity and demand as well as maintenance management.

5.D. Under D.Wendel comments bottom of page after environmental classroom add: "that could be used by North Hills Elementary and middle school since both are within a short distance of the site. Maybe some type of partnership could be formed with Central York School District which could enhance our chances of receiving grant funds to develop the site.

**B. 21 February 2005:**

5.A. D.Wendel – After "by the Acts" add: "staff, and Radio Personalities."

6.D. D.Wendel – After "Yes." Add: ",if space permits."

6.E. BOS is P&R Board

6.F presentation "prior" to BOS.

6.G Change March to April, June 17 to June 30.

**3. Communication From Residents – None**

**4. Communication From Board Members**

C.Holman – Asked after applications to fill vacant seat on P&R Board. There has been one application received to date, Sylvia Weber, and interest expressed by another individual. D.Wendel will be making contact this week.

**A. Comp Plan – C.Wurster:** (Handout) Power Point presentation to be made tomorrow to Comp Board. Invited S.Nichols to attend as the new acting chairman. The Dog Park was discussed and whether Camp Security was the only or best location for the

park. It was agreed that the Board should be open to considering other locations. The priority list for the power point presentation was reviewed on last time.

**B. Volleyball – C.Wurster:** Had meeting with interested parties. Met with 8 last week to gauge interest in league play. **D.Wendel** – There have been one or two complaints about the quality of the sand. He investigated the contractor who supplied the sand, but the paper trail is vague and nothing will come of it. We have (roughly) a 3-to-1 mix of bunker sand to masonry sand. We should have more masonry. To replace the sand he received one estimate of \$8-9,000 plus labor. **C.Holman** – Suggested that, should be money become available to replace the sand, that we use the existing sand to build sandboxes in several of the parks. It was agreed this sounded like a viable idea.

## 5. Recreation Director's Report

- A. **Pavilion Rental Policy/Application** – The policy was approved at the last BOS meeting.
- B. **Concessionaire Policy/Application** – This has had initial review. Some changes were recommended. It will be submitted again at the next meeting.
- C. **Springettsbury Park/PhaseII** – We hope to start in mid-April. Conditions right now are poor. We need some dry, sunny weather. June 30 is still the target completion date.
- D. **Penn Oaks Presentation** – Prior to BOS meeting April 14 6pm. There will be a formal presentation. 340 announcements were mailed to neighbors.
- E. **Dog Park** – The meeting will be in the main conference room targeting people who completed the dog park survey two years ago. A good response is anticipated.
- F. **Capital Projects** – There are several, none in process yet due to the weather. We are awaiting \$43,000 from the Kingswood project. There are resurfacing projects, sidewalks, new playground equipment.
- G. **Summer Programs**
  - 1. **Seasonal Staff** – There will be an ad placed this week in the local papers. The interview process will start around the first week in April. We will need to hire 8-10 new staff to replace ones not returning this year.
  - 2. **Playground Program** – Stoneybrook Elementary is undergoing an expansion project. We will not be able to use that facility this summer. It was the 4<sup>th</sup> largest group last summer. The school will be permanently losing two playing fields there.
  - 3. **Summer Concert Series** – All the acts are scheduled. The list is available at the municipal building. A tri-fold has been added to the program where you can become a “Friend of the Park” for an annual donation. The logo approved by the Park Director was shown that will be printed on plastic seating cushions that will be given out with your annual donation or will be available for sale at the concerts. The logo was the effort of students from the Bradley Academy.

## 6. Adjournment.

**Springettsbury Township**  
**Parks & Recreation Board**

**Minutes**

**21 February 2005**

**In Attendance:** Board Members: David Wendel, Director  
Sherry Nichols  
Charles Wurster  
Gary Foller  
Cathy Holman  
Absent: Charlie Rupp  
Barry Bloss  
Steve Wolf

1. **Call To Order**
2. **Board Resignation** – Charles Rupp tendered his resignation citing time conflicts. He wished the board well in their future efforts. His resignation is effective immediately. Sherri Nichols as the Vice Chairman will become the acting Chairman until a formal vote with the full board is possible.
3. **Changes to Minutes (20 December 2004):**
  - A. D.Wendel – “based on individual situational needs” s/b “based on community needs”. Delete whole next line.
  - B. D.Wendel – “There are” to “There could be”.
  - C. Delete last two comments in section.
  - D. Approved the December minutes as amended.
4. **Communication From Residents: None.**
5. **Communication From Board Members:**
  - A. **G.Foller** – Have had residents comment to him, and has observed children climbing on stage during summer concerts. They are concerned about the safety issue. Discussed possible ways to keep

participation without endangering the children. **D.Wendel** – Announcements are made by the Acts to prohibit children climbing on the stage.

**6. Recreation Director's Report:**

- A. **Pavilion Rental Policy/Application** – The forms were passed on to the Township Manager and via him to the Township Attorney. They have been reviewed and are on the list for the next BOS meeting for approval.
- B. **Concessionaire Policy/Application** – (Handout) to make sure concessionaires are certified and meeting standards set by the state. It also outlines the conditions for Park usage. Typo page 2 – “accepts” s/b “accept”.
- C. **2005 Budget** – Everyone has a copy.
- D. **Spring Brochure** – (Handout)
  - 1. **S. Nichols** – Could we add Bocce & Volleyball to next publication? **D.Wendel** – Yes.
  - 2. **C.Wurster** – The Meeting notice for the comp plan is in this issue.
  - 3. **C.Holman** – What does everyone think about starting an Easter Egg Hunt/Easter Parade in the park for next year? Idea was accepted as good. Additional ideas: Put tickets in plastic eggs to raffle donated items.
- E. **Dog Park** – April 18<sup>th</sup> will be the BOS meeting re: Dog Park.
- F. **Penn Oaks Park** – Thursday, April 14 @6pm the Designer is to give a presentation to the BOS before the meeting.
- G. **Phase II** – Springettsbury Park – Held a preconstruction meeting. Work should start in March. June 17 is the target completion date.
- H. **Saturday in the Park** – Held preliminary meeting this week. As I e-mailed to you, if you are interested in being on a committee contact me.
- I. **Comp Plan** – (Handout) Board reviewed its priority list for forwarding via C. Wurster to the Comp Board. Also discussed naming rights to fields. Who controls these? Invite the Township Manager to discuss this issue to next meeting. Motion to accept the priority list and forward it to the board was accepted.

**7. Adjournment.**