

**SPRINGETTSBURY TOWNSHIP
ANNUAL REORGANIZATION MEETING**

**JANUARY 2, 2018
APPROVED**

The Springettsbury Township Board of Supervisors held a Reorganization Meeting on Tuesday, January 2, 2018 at 6:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Kathleen Phan, Assistant Secretary/Treasurer
Blanda Nace
Charles Wurster

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Dennis Crabill, Environmental Engineer
Dan Stump, Chief, Police Department
Teresa Hummel, Finance Director
Mark Hodgkinson, Director of Public Works/WWT
Jessica Fieldhouse, Director of Community Development
Dori Bowders, Manager of Administrative Operations
Jean Abrecht, Stenographer

1. OATH OF OFFICE

A. Charles A. Wurster – Township Supervisor

SWOMLEY Chairman Swomley welcomed the attendees and welcomed Charles Wurster as the newest member of the Board of Supervisors. He invited President Judge Adams to issue the Oath of Office to Charles Wurster.

ADAMS Judge Adams provided the Oath of Office to Mr. Wurster.

WURSTER Mr. Wurster thanked everyone for the welcome.

B. S. Frances Surdich – Tax Collector

BOWDERS Ms. Bowders provided the Oath of Office to S. Frances Surdich, Tax Collector.

2. CALL TO ORDER

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

3. PUBLIC COMMENT

There was no Public Comment.

4. ELECTION OF OFFICERS

A. Chairman

MR. DVORYAK NOMINATED MARK SWOMLEY AS CHAIRMAN. MOTION UNANIMOUSLY CARRIED.

SWOMLEY Chairman Swomley thanked them for their vote of confidence.

B. Vice Chairman.

MS. PHAN NOMINATED MR. DOVRYAK AS VICE CHAIRMAN. MOTION UNANIMOUSLY CARRIED.

C. Assistant Secretary/Treasurer

MR. NACE NOMINATED KATHLEEN PHAN AS ASSISTANT SECRETARY/TREASURER. MOTION UNANIMOUSLY CARRIED.

5. APPOINTMENT OF BOARD DELEGATES

A. Appointment of Delegates and Voting Delegate to the PSATS Annual Convention (April 22 – 25, 2018)

Current Delegates: All Board Members

Current Voting Delegate: William Schenck

MR. NACE NOMINATED CHARLES WURSTER AS THE VOTING DELEGATE WITH ALL CURRENT BOARD MEMBERS DELEGATES AS WELL. MOTION UNANIMOUSLY CARRIED.

6. RESOLUTIONS

A. Resolution No. 2018 – Appointment of Township Solicitor

Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2018-01 NOMINATING BLAKEY, YOST, BUPP & RAUSCH, CHARLES A. RAUSCH, ESQUIRE AS TOWNSHIP SOLICITOR. MOTION UNANIMOUSLY CARRIED.

B. Resolution 2018-02 - Appointment of Personnel/Labor Attorney.

Current Personnel/Labor Attorney: Campbell Durrant Beatty Palombo & Miller, PC – Patrick J. Harvey, Esquire

MR. NACE MOVED TO ADOPT RESOLUTION 2018-02 APPOINTING PATRICK J. HARVEY AS LABOR ATTORNEY. MOTION UNANIMOUSLY CARRIED.

- C. Resolution No. 2018-03 – Appointment of Township Civil Engineer
Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION 2018-03 APPOINTING FIRST CAPITAL ENGINEERING, JOHN LUCIANI, CIVIL ENGINEER. MOTION UNANIMOUSLY CARRIED.

- D. Resolution No. 2018-04 – Appointment of Township Environmental Engineer
Current Engineer: Buchart Horn, Inc. – Dennis Crabill, P.E.

MR. WURSTER MOVED TO ADOPT RESOLUTION 2018-04, APPOINTMENT OF TOWNSHIP ENVIRONMENTAL ENGINEER, DENNIS CRABILL, P.E. MOTION UNANIMOUSLY CARRIED.

- E. Resolution No.2018-05 – Township Manager Employment Agreement

MR. NACE MOVED TO MODIFY RESOLUTION 2018-05 EXTENDING THE CURRENT EMPLOYMENT AGREEMENT WITH BENJAMIN MARCHANT CURRENTLY DATED AUGUST 25, 2016, EXTENDING THAT FOR ONE YEAR TO 12/31/18 WITH THE UNDERSTANDING THAT IT WILL BE REVISITED SOON. MOTION UNANIMOUSLY CARRIED.

- F. Resolution 2018-06 - Appointment of Township Secretary, currently Dori Bowders

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2018-06 APPOINTING DORI BOWDERS AS TOWNSHIP SECRETARY. MOTION UNANIMOUSLY CARRIED.

- G. Resolution No. 2018-07 – Appointment of Township Treasurer
Current Township Treasurer: Ben Marchant

MR. NACE MOVED TO ADOPT RESOLUTION 2018-07 – APPOINTING TERESA HUMMEL AS TREASURER. MOTION UNANIMOUSLY CARRIED.

- H. Resolution 2018-08, appointment of Vacancy Board Chairman.

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2018-08 APPOINTING JEFF LOBACH AS VACANCY BOARD CHAIR. MOTION UNANIMOUSLY CARRIED.

- I. Resolution 2018-09 - Appointment of Non-Uniformed Employee Pension Fund Chief Administrative Officer
Current CAO: Ben Marchant.

MR. NACE MOVED TO ADOPT RESOLUTION 2018-09 RE-APPOINTING BENJAMIN MARCHANT AS CAO FOR THE NON-UNIFORM EMPLOYEE PENSION FUND. MOTION UNANIMOUSLY CARRIED.

- J. Resolution 2018-10 - Appointment of Police Pension Fund Chief Administrative Officer
Current CAO: Ben Marchant.

MR. WURSTER MOVED TO ADOPT RESOLUTION 2018-10 – APPOINTMENT OF BEN MARCHANT AS THE SPRINGETTSBURY TOWNSHIP CHIEF ADMINISTRATIVE OFFICER FOR THE SPRINGETTSBURY TOWNSHIP POLICE PENSION FUND. MOTION UNANIMOUSLY CARRIED.

K. Resolution 2018-11, Appointment of Sewage Enforcement Officer and Alternate
Current SEO: Leonard Spencer of Spencer SEO Services as SEO
Alternate: John Luciani, PE from First Capital Engineering.

MR. NACE MOVED TO ADOPT RESOLUTION 2018-11 APPOINTING LEONARD SPENCER OF SPENCER SEO SERVICES AS SEWAGE ENFORCEMENT OFFICER WITH THE ALTERNATE, JOHN LUCIANI OF FIRST CAPITAL ENGINEERING. MOTION UNANIMOUSLY CARRIED.

L. Resolution 2018-12 - Appointment of Representative and Alternate to York/Adams Tax Bureau.
Current – Vacant
Current Alternate: Sandra Ratcliffe

MR. NACE MOVED TO ADOPT RESOLUTION 2018-12 – APPOINTMENT OF TERESA HUMMEL AS REPRESENTATIVE TO YORK ADAMS TAX BUREAU FOR 2018 WITH SANDRA RATCLIFFE APPOINTED AS THE ALTERNATE. MOTION UNANIMOUSLY CARRIED.

M. Resolution 2018-13 - Appointment of Representative to Springettsbury Township Volunteer Fire Company.
Current Representative: William Schenck.

MR. NACE MOVED TO ADOPT RESOLUTION 2018-13 APPOINTING KATHLEEN PHAN REPRESENTATIVE TO SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY. MOTION UNANIMOUSLY CARRIED.

N. Resolution No.2018-14 – Appointment of Representatives to Serve on York Area United Fire and Rescue Commission
Current Representative: Kathleen Phan
Current Representative: William Schenck (term expiration date is first meeting in January 2019)
Current Citizen-at-Large: Austin Hunt

MR. NACE MOVED TO ADOPT RESOLUTION 2018-14 – APPOINTMENT OF GEORGE DVORYAK AS REPRESENTATIVE TO SERVE UNTIL 2019; KATHLEEN PHAN TO SERVE UNTIL 2020, AND AUSTIN HUNT TO SERVE AS CITIZEN-AT-LARGE ON YORK AREA UNITED FIRE AND RESCUE COMMISSION. MOTION UNANIMOUSLY CARRIED.

- O. Resolution 2018-15 - Appointment of Representative to Serve on the Local Government Advisory Committee
Current Representative: Blanda Nace

MR. WURSTER MOVED TO ADOPT RESOLUTION 2018-15 TO APPOINT BLANDA NACE TO THE LOCAL GOVERNMENT ADVISORY COMMITTEE. MOTION UNANIMOUSLY CARRIED.

- P. Resolution 2018-16 Appointment of a Member to Serve on the Zoning Hearing Board, a Five-Year Term
Expired Term: Dale Achenbach

MR. WURSTER MOVED TO ADOPT RESOLUTION 2018-16 – APPOINTING DALE ACHENBACH TO THE TOWNSHIP ZINING HEARING BOARD. MOTION UNANIMOUSLY CARRIED.

- Q. Resolution 2018-17 - Appointment of Members to Serve on the Recycling Committee.
Current Members: Charles Stuhre, Penny Dellinger, William Greenawalt, and Jason Smith.

MR. NACE MOVED TO ADOPT RESOLUTION 2018-17 APPOINTING CURRENT SLATE OF MEMBERS. MOTION UNANIMOUSLY CARRIED.

- R. Resolution 2018-18 - Appointment of Members to Serve on the Historic Preservation Committee (No Term Length – Annual Appointment)
Current Members: Lois Miller, Lee Davis, Edward Pierce, Sharon Tapp, Stephen Smith, Kevin Eck, Robert Frey, Jr. and David Heltzel

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2018-18 APPOINTING THE EIGHT CURRENT MEMBERS. MOTION UNANIMOUSLY CARRIED.

- S. Resolution 2018-19 Designation of Zoning Officer and Deputy Zoning Officer.
Current Zoning Officer: Jessica Fieldhouse
Current Deputy: Raphael Caloia

MS. PHAN MOVED TO ADOPT RESOLUTION 2018-19 WITH CURRENT OFFICERS FOR 2018. MOTION UNANIMOUSLY CARRIED.

- T. Resolution 2018-20 - Appointment of Building Official and Deputy Building Official.
Current Building Official: Ray Markey, Jr.
Current Deputy: Firm of First Capital Engineering, Inc.

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2018-20 RE-APPOINTING THE CURRENT BUILDING OFFICIAL AND CURRENT DEPUTY. MOTION UNANIMOUSLY CARRIED.

U. Resolution 2018-21 - Appointment of Stambaugh Ness PC to Audit the Township Accounts for Year Ending December 31st, 2017.

MR. WURSTER MOVED TO ADOPT RESOLUTION 2018-21 TO APPOINT STAMBAUGH NESS PC AS THE CERTIFIED PUBLIC ACCOUNTANT FOR THE TOWNSHIP OF SPRINGETTSBURY. MOTION UNANIMOUSLY CARRIED.

V. Resolution 2018-22 - Establishment of Treasurer's Bond.

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2018-22 – ESTABLISHMENT OF TREASURER BOND.

WURSTER Mr. Wurster questioned how the number is set.

HUMMEL Ms. Hummel responded that the number had been \$4 million for the last several years.

MOTION UNANIMOUSLY CARRIED.

W. Resolution 2018-23 - Bank Account Signatories.

MS. PHAN MOVED TO ADOPT RESOLUTION 2018-23 – BANK ACCOUNT SIGNATORIES WITH THE DESIGNATED DEPOSITORIES LISTED. MOTION UNANIMOUSLY CARRIED.

X. Resolution No. 2018-24 – Designation of Depositories

MS. PHAN MOVED TO ADOPT RESOLUTION 2018-24 DESIGNATION OF DEPOSITORIES. MOTION CARRIED. MR. WURSTER ABSTAINED.

Y. Resolution No. 2018-25 - Appointing James Tanzola to the Planning Commission

MR. WURSTER MOVED TO ADOPT RESOLUTION 2018-25 APPOINTING JAMES TANZOLA TO THE PLANNING COMMISSION OF SPRINGETTSBURY TOWNSHIP. MOTION UNANIMOUSLY CARRIED.

7. OTHER ITEMS

A. Set Dates and Times for Regular Meetings of Board of Supervisors Currently: Second and Fourth Thursday of Each Month – 7:00 p.m. with the following exceptions:

- June, July and August – Fourth Thursday Only
- November – Second Wednesday Only (due to Township's of the Second-Class Convention on Second Thursday in November)
- December – Second Thursday Only

MR. NACE MOVED TO SET MEETING DATES AND TIMES FOR REGULAR MEETINGS AS SPECIFIED. MOTION UNANIMOUSLY CARRIED.

B. Set Dates and Times for 2019 Proposed Budget Work Sessions

- October 22, 2018 – 6:00 p.m.
- November 5, 2018 – 6:00 p.m.
- November 7, 2018 – 6:00 p.m.
- November 14, 2018 – Budget Presentation – 6:30 p.m.

MR. WURSTER MOVED TO SET DATES AND TIMES FOR THE PROPOSED BUDGET WORK SESSIONS AS OUTLINED. MOTION UNANIMOUSLY CARRIED.

NACE Mr. Nace brought forward an item related to the recent discussion per Act 42 to Opt Out of Gaming Locations in the township. He requested that the Planning Commission visit the topic of gaming to define gaming establishments and potentially do a text amendment that would define where they could not be located within the township. He indicated that without the definition gaming would fall into an entertainment category. The Planning Commission’s findings would be brought before the board, and any text amendments would go to the York County Planning Commission for their approval. It could not be “use by right”, and if it were a “use by special exception” the board would have the ability to hear any argument in order to determine whether or not it would be appropriate for that specific location.

WURSTER Mr. Wurster stated for clarification that the mechanism would be to give the direction to Planning Commission to assess to have more zoning tools essentially available at its disposal if the board were to choose to change the perspective of the township.

SWOMLEY Chairman Swomley added that it would in no way change the vote taken in December.

MR. NACE MOVED TO DIRECT THE SPRINGETTSBURY TOWNSHIP PLANNING COMMISSION AND STAFF TO EXPLORE THE DEFINITION OF GAMING OR MINI-CASINO AND ITS POTENTIAL LOCATION AND ITS USE BY RIGHT OR SPECIAL EXCEPTION, OR HOWEVER THE PLANNING COMMISSION VIEWS BEST. UNANIMOUSLY CARRIED.

8. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 6:28 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

ja