

**SPRINGETTSBURY TOWNSHIP
REORGANIZATION MEETING**

**JANUARY 3, 2017
APPROVED**

The Springettsbury Township Board of Supervisors held a Reorganization Meeting on Tuesday, January 3, 2017 at 6:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Blanda Nace
Kathleen Phan

MEMBERS NOT

IN ATTENDANCE: Bill Schenck

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Dori Bowders, Manager of Administrative Operations
Jessica Fieldhouse, Director of Community Development
Barbara Lindeman, Director of Finance
Dan Stump, Chief, Police Department
Jean Abrecht, Stenographer

1. OATH OF OFFICE

2. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the special Reorganization Meeting to order and led the Pledge of Allegiance. Chairman Swomley announced that Mr. Schenck was unable to be present this date.

3. PUBLIC COMMENT

HELLER Jane Heller, 1819 Idylwyld asked about information regarding the upcoming meeting on Thursday regarding the rezoning of Mt. Zion Road/Market Street and what might transpire.

SWOMLEY Chairman Swomley explained that the Thursday meeting is a joint meeting of the Board of Supervisors and the Springettsbury Planning Commission to further

review the last proposal and other options. He noted that the most that could happen at that meeting is that the Board of Supervisors could vote to send the proposal to the York County Planning Commission and could vote to advertise it for a future public meeting. The proposal would have to go through the entire public meeting process again, along with 30 days of notification time including notification on the property and notification of all adjoining property owners. No zoning change will take place on Thursday evening.

4. ELECTION OF OFFICES

A. Chairman

**MR. DVORYAK MOVED TO NOMINATE MARK SWOMLEY, CHAIRMAN.
MOTION UNANIMOUSLY CARRIED.**

B. Vice Chairman

**MS. PHAN MOVED TO NOMINATE GEORGE DVORYAK, VICE CHAIRMAN.
MOTION UNANIMOUSLY CARRIED.**

C. Assistant Secretary/Treasurer

**MR. NACE MOVED TO NOMINATE KATHLEEN PHAN, ASSISTANT
SECRETARY/TREASURER. MOTION UNANIMOUSLY CARRIED.**

5. APPOINTMENT OF BOARD DELEGATES

A. Appointment of Delegates and Voting Delegate to the PSATS Annual Convention
Current Delegates: All Board Members
Current Voting Delegate: William Schenck

**MS. PHAN MOVED TO MAINTAIN THE CURRENT DELEGATES ALL BOARD
MEMBERS AND CURRENT VOTING DELEGATE WILLIAM SCHENCK. MOTION
UNANIMOUSLY CARRIED.**

6. RESOLUTIONS

A. Resolution No. 2017-01 – Appointment of Township Solicitor
Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2017-01 TOWNSHIP SOLICITOR BLAKEY, YOST, BUPP & RAUSCH, LLP. MOTION UNANIMOUSLY CARRIED.

- B. Resolution No. 2017-02 – Appointment of Personnel/Labor Attorney
Current Personnel/Labor Attorney: Campbell Durrant Beatty
Palombo & Miller, P.C. – Patrick J. Harvey, Esquire

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-02 TO MAINTAIN CAMPBELL DURRANT BEATTY PALOMBO & MILLER, P.C. – PATRICK J. HARVEY, ESQUIRE. MOTION UNANIMOUSLY CARRIED.

- C. Resolution No. 2017-03 - Appointment of Township Civil Engineer
Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

MR. NACE MOVED TO ADOPT RESOLUTION NO. 2017-03 APPOINTMENT OF FIRST CAPITAL ENGINEERING, INC., JOHN LUCIANI AS TOWNSHIP CIVIL ENGINEER. MOTION UNANIMOUSLY CARRIED.

- D. Resolution No. 2017-04 – Appointment of Township Environmental Engineer
Current Engineer – Buchart Horn, Inc. – Dennis Crabill, P.E.

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2017-04, TOWNSHIP ENVIRONMENTAL ENGINEER BUCHART-HORN, INC. MOTION UNANIMOUSLY CARRIED.

- E. Resolution No. 2017-05 – Appointment of Township Secretary
Current Township Secretary: Dori Bowders

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-05, DORI BOWDERS. MOTION UNANIMOUSLY CARRIED.

- F. Resolution No. 2017-06 – Appointment of Township Treasurer
Current Township Treasurer: Barbara Lindeman

MR. NACE MOVED TO ADOPT RESOLUTION NO. 2017-06 APPOINTMENT OF TOWNSHIP TREASURER, BARBARA LINDEMAN. MOTION UNANIMOUSLY CARRIED.

- G. Resolution No. 2017-07 – Appointment of Vacancy Board Chairman

Current Chairman: Jeffrey Lobach

**MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2016-07, JEFFREY LOBACH,
VACANCY BOARD CHAIRMAN. MOTION UNANIMOUSLY CARRIED.**

H. Resolution No. 2017-08 – Appointment of Non-Uniformed Employee Pension Fund
Chief Administrative Officer
Current CAO: Benjamin Marchant

**MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2017-08 APPOINTING
BENJAMIN MARCHANT AS THE NON-UNIFORMED EMPLOYEE PENSION FUND
CHIEF ADMINISTRATIVE OFFICER. MOTION UNANIMOUSLY CARRIED.**

I. Resolution No. 2017-09 – Appointment of Police Pension Fund Chief
Administrative Officer
Current CAO: Benjamin Marchant

**MR. NACE MOVED TO ADOPT RESOLUTION NO. 2017-09 APPOINTMENT OF
POLICE PENSION FUND CHIEF ADMINISTRATIVE OFFICER, BENJAMIN
MARCHANT. MOTION UNANIMOUSLY CARRIED.**

J. Resolution No. 2017-10 – Appointment of Sewage Enforcement Officer
and Alternate
Current SEO: Leonard Spencer, Spencer SEO Services, LLC
Current Alternate: John Luciani, P.E., First Capital Engineering, Inc.

**MR. NACE MOVED TO ADOPT RESOLUTION NO. 2017-10, SPENCER SEO
SERVICES, LLC WITH THE ALTERNATE, JOHN LUCIANI, P.E., FIRST CAPITAL
ENGINEERING, INC. MOTION UNANIMOUSLY CARRIED.**

K. Resolution No. 2017-11 – Appointment of One Representative and One Alternate to
the York Adams Tax Bureau
Current Representative: Barbara Lindeman
Current Alternate: Sandra Ratcliffe

**MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2017-11 – WITH
REPRESENTATIVE BARBARA LINDEMAN AND ALTERNATE, SANDRA
RATCLIFFE TO THE YORK ADAMS TAX BUREAU. MOTION UNANIMOUSLY
CARRIED.**

- L. Resolution No. 2017-12 – Appointment of Representative to Springettsbury Township Volunteer Fire Company
Current Representative: William Schenck

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-12, CURRENT REPRESENTATIVE WILLIAM SCHENCK. MOTION UNANIMOUSLY CARRIED.

- M. Resolution No. 2017-13 – Appointment of Representative and Alternate to York Area United Fire and Rescue Commission (2 Year Terms)
Current Representative: William Schenck
Current Alternate: Mark Swomley

MS. PHAN MOVED TO ADOPT RESOLUTION 2017-13, WILLIAM SCHENCK AS REPRESENTATIVE AND BLANDA NACE AS ALTERNATE TO YORK AREA UNITED FIRE AND RESCUE COMMISSION. MOTION UNANIMOUSLY CARRIED.

- N. Resolution No. 2017-14 – Appointment of Representative to Serve on the Local Government Advisory Committee (LGAC)
Current Representative: Blanda Nace

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-14 APPOINTING BLANDA NACE AS CURRENT REPRESENTATIVE TO THE LGAC. MOTION UNANIMOUSLY CARRIED.

- O. Resolution No. 2017-15 – Appointment of Member to Serve on Zoning Hearing Board (5 Year Term)
Expired Term: Sande Cunningham

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2017-15 APPOINTING SANDE CUNNINGHAM TO A NEW FIVE YEAR TERM ON THE ZONING HEARING BOARD. MOTION UNANIMOUSLY CARRIED.

- P. Resolution No. 2017-16 – Appointment of Member to Serve on Planning Commission (4 Year Term)
Expired Term: Mark Robertson

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2017-16 APPOINTING MARK ROBERTSON TO SERVE ON THE PLANNING COMMISSION FOR A FOUR-YEAR TERM. MOTION UNANIMOUSLY CARRIED.

- Q. Resolution No. 2017-17 – Appointment of Members to Serve on Parks and Recreation Board (4 Year Term)
Expired Terms: Sherry Nichols and Andy Mears

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-17 FOR SHERRY NICHOLS AND ANDY MEARS AS PARKS AND RECREATION BOARD MEMBERS. MOTION UNANIMOUSLY CARRIED.

- R. Resolution No. 2017-18 – Appointment of Members to Serve on Recycling Committee (No Term Length – Annual Appointment)
Current Members: Ron DiAngelo, Penny Dellinger, William Greenawalt, Charles Stuhre and Jason Smith

MR. NACE MOVED TO ADOPT RESOLUTION NO. 2017-18 APPOINTING MEMBERS OF THE RECYCLING COMMITTEE AS RON DIANGELO, PENNY DELLINGER, WILLIAM GREENAWALT, CHARLES STUHRE AND JASON SMITH. MOTION UNANIMOUSLY CARRIED.

- S. Resolution No. 2017-19 – Appointment of Members to Serve on Historic Preservation Committee (No Term Length – Annual Appointment)
Current Members: Lois Miller, June Frick, Lee Davis, Edward Pierce, Sharon Tapp, Stephen Smith, Kevin Eck, Robert Frey, Jr. and David Heltzel

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-19 APPOINTING CURRENT MEMBERS TO HISTORIC PRESERVATION COMMITTEE. MOTION UNANIMOUSLY CARRIED.

- T. Resolution No. 2017-20 – Designation of Zoning Officer and Deputy Zoning Officer
Current Zoning Officer: Jessica Fieldhouse
Current Deputy: Shawn Strausbaugh

MR. NACE MOVED TO ADOPT RESOLUTION NO. 2017-20 DESIGNATING JESSICA FIELDHOUSE AS ZONING OFFICER AND SHAWN STRAUSBAUGH AS DEPUTY ZONING OFFICER. MOTION UNANIMOUSLY CARRIED.

- U. Resolution No. 2017-21 – Appointment of Building Official and Deputy Building Official
Current Building Official: Shawn Strausbaugh
Current Deputy: Firm of First Capital Engineering, Inc.

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-21 APPOINTMENT OF BUILDING OFFICIAL, SHAWN STRAUSBAUGH AND DEPUTY BUILDING OFFICIAL, FIRM OF FIRST CAPITAL ENGINEERING, INC. MOTION UNANIMOUSLY CARRIED.

V. Resolution No. 2017-22 – Establishment of Treasurer Bond

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2017-22, ESTABLISHMENT OF TREASURER BOND AS OUTLINED. MOTION UNANIMOUSLY CARRIED.

W. Resolution No. 2017-23 – Approval of Bank Account Signatories

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2017-23, APPROVAL OF BANK SIGNATORIES AS OUTLINED. MOTION UNANIMOUSLY CARRIED.

X. Resolution No. 2017-24 – Designation of Depositories

MS. PHAN MOVED TO ADOPT RESOLUTION NO. 2017-24, DESIGNATION OF DEPOSITORIES. MOTION UNANIMOUSLY CARRIED.

7. OTHER ITEMS

A. Set Dates and Times for Regular Meetings of Board of Supervisors

Currently: Second and Fourth Thursday of Each Month – 7:00 p.m.
with the following exceptions:

- June, July and August – Fourth Thursday Only
- November – Third Wednesday Only (due to Townships of the Second Class Convention on Second Thursday in November)
- December – Second Thursday Only

MR. DVORYAK MOVED TO APPROVE THE DATES AND TIMES FOR THE MEETINGS AS LISTED IN THE AGENDA. MOTION UNANIMOUSLY CARRIED.

B. Set Dates and Times for 2017 Strategic Planning Sessions

MR. NACE MOVED TO HOLD A STRATEGIC PLANNING SESSION SATURDAY, MAY 20TH STARTING AT 8:30 A.M. MOTION UNANIMOUSLY CARRIED.

C. Set Dates and Times for 2018 Budget Work Sessions

CONSENSUS OF THE BOARD WAS TO HOLD 2018 BUDGET WORK SESSIONS ALL AT 6:00 P.M. ON MONDAY, OCTOBER 23, 2017 A RESERVE DATE OF NOVEMBER 6, 2017, AS WELL AS NOVEMBER 8, 2017.

8. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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