

**SPRINGETTSBURY TOWNSHIP  
ANNUAL REORGANIZATION MEETING**

**JANUARY 3, 2022  
APPROVED**

The Springettsbury Township Board of Supervisors held the Annual Reorganization Meeting of the Board of Supervisors on Monday, January 3, 2022 at 6 p.m. at the offices of York Area Fire and Rescue located at 50 Commons Drive, York, PA in person and by Zoom technology.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak, Vice Chairman  
Charles Wurster, Secretary/Treasurer  
Don Bishop (Zoom)  
Robert Cox

**ALSO IN**

**ATTENDANCE:** Mark Hodgkinson, Township Manager  
Dori Bowders, Director, Administrative Operations  
Teresa Hummel, Finance Director  
Todd King, Police Chief  
Dan Hoff, Chief, YAUFRR (Zoom)  
Abby Gibb, Communications Manager  
Sue Sipe, Stenographer

**1. OATH OF OFFICE**

The Oath of Office was administered by Notary Public Dori Bowders for Mr. Robert Cox and Mr. George Dvoryak as Township Supervisors.

**CALL TO ORDER**

A. Opening Ceremony

**SWOMLEY** Mark Swomley called the meeting to order and led the Pledge of Allegiance.

**2. PUBLIC COMMENT**

There were no Public Comments.

**3. ELECTION OF OFFICERS**

A. Chairman

**MR. WURSTER MOVED TO APPOINT MARK SWOMLEY AS CHAIRMAN. MR. DVORYAK WAS SECOND. NOMINATION UNANIMOUSLY CARRIED.**

B. Vice Chairman

**MR. WURSTER MOVED TO APPOINT GEORGE DVORYAK FOR VICE CHAIRMAN. MR. BISHOP WAS SECOND. NOMINATION UNANIMOUSLY CARRIED.**

C. Assistant Secretary/Treasurer

**MR. DVORYAK MOVED TO APPOINT MR. WURSTER AS ASSISTANT SECRETARY / TREASURER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**4. APPOINTMENT OF BOARD DELEGATES**

A. Appointment of Delegates and Voting Delegate to the Pennsylvania State Association of Township Supervisors Annual Convention

Current Delegates: All Board Members

Current Voting Delegate: Charles Wurster

**MR. DVORYAK MOVED TO NAME THE CURRENT DELEGATES AS ALL BOARD MEMBERS AND THE VOTING DELEGATE AS CHARLES WURSTER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**5. RESOLUTIONS**

A. Resolution No. 2022-01 – Appointment of Township Solicitor

Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2022-01 TO APPOINT THE LAW FIRM OF BLAKEY, YOST, BUPP & RAUSCH AS SOLICITOR AND CHARLES RAUSCH, ESQUIRE AS TOWNSHIP LEAD COUNSEL. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

B. Resolution No. 2022-02 – Appointment of Personnel/Labor Attorney

Current Personnel/Labor Attorney: Campbell Durrant, PC – Patrick J. Harvey, Esquire

**MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION 2022-02 TO APPOINT CAMPBELL DURRANT, PC – PATRICK J. HARVEY, ESQUIRE AS THE TOWNSHIP'S PERSONNEL LABOR ATTORNEY. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

C. Resolution No. 2022-03 – Appointment of Civil Engineer

Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

**MR. BISHOP MOVED TO APPROVE RESOLUTION 2022-03 APPOINTING FIRST CAPITAL ENGINEERING, INC. AND JOHN LUCIANI, P.E. AS TOWNSHIP'S CIVIL ENGINEER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

D. Resolution No. 2022-04 – Appointment of Environmental Engineer  
Current Engineer: Buchart Horn, Inc. – Diana Young, P.E.

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2022-04 – APPOINTMENT OF ENVIRONMENTAL ENGINEER, BUCHART-HORN, INC., DIANA YOUNG. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

E. Resolution No. 2022-05 – Appointment of Township Secretary  
Current Secretary: Dori Bowders

**MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION 2022-05, THE APPOINTMENT OF TOWNSHIP SECRETARY DORI BOWDERS. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

F. Resolution 2022-06 – Appointment of Township Treasurer  
Current Treasurer: Teresa Hummel

**MR. WURSTER MOVED TO ADOPT RESOLUTION 2022-06 NAMING TERESA HUMMEL AS TREASURER. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

G. Resolution No. 2022-07 – Appointment of Vacancy Board Chair  
Current Chair: Jeffrey Lobach, Esquire

**MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION 2022-07, APPOINTMENT OF ATTORNEY JEFF LOBACH AS CHAIRMAN OF THE TOWNSHIP VACANCY BOARD FOR 2021. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

H. Resolution No. 2022-08 – Appointment of Non-Uniformed Employee Pension Fund Chief Administrative Officer  
Current CAO: Mark Hodgkinson

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2022-08, APPOINTMENT OF NON-UNIFORMED EMPLOYEE PENSION FUND CHIEF ADMINISTRATIVE OFFICER MARK HODGKINSON. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

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- I. Resolution No. 2022-09 – Appointment of Police Pension Fund Chief Administrative Officer  
Current CAO: Mark Hodgkinson

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2022-09 APPOINTING MARK HODGKINSON AS THE POLICE PENSION FUND CHIEF ADMINISTRATIVE OFFICER. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- J. Resolution No. 2022-10 – Appointment of Sewage Enforcement Officer and Alternate  
Current SEO: South Penn Code Consultants, LLC  
Current Alternate: John Luciani, P.E. – First Capital Engineering, Inc.

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2022-10 APPOINTING SOUTH PENN CONSULTANTS, LLC AS SEWAGE ENFORCEMENT OFFICER FOR SPRINGETTSBURY TOWNSHIP AND ALTERNATE JOHN LUCIANI, P.E., FIRST CAPITAL ENGINEERING. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- K. Resolution No. 2022-11 – Appointment of Representative and Alternate to the York Adams Tax Bureau  
Current Representative: Teresa Hummel  
Current Alternate: Sandra Ratcliffe

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION NO. 2022-11 TO APPOINT TERESA HUMMEL, REPRESENTATIVE AND SANDRA RATCLIFFE AS ALTERNATE FOR THE YORK AREA TAX BUREAU REPRESENTATIVES. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- L. Resolution 2022-12 – Appointment of Representative to Springettsbury Township Volunteer Fire Company  
Current Representative: Robert Cox

**MR. WURSTER MOVED ADOPTION OF RESOLUTION 2022-12 APPOINTING SUPERVISOR ROBERT COX AS REPRESENTATIVE OF THE SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- M. Resolution No, 2022-13 – Appointment of Representative and Alternate to Serve on York Area United Fire and Rescue Commission (2-Year Term) Expired Term:  
Charles Wurster

**MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION 2022-13 THE APPOINTMENT OF CHARLES WURSTER AS REPRESENTATIVE TO YAUFU FOR A TWO-YEAR TERM. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- N. Resolution No. 2022-14 – Appointment of Representative to Serve on the Local Government Advisory Committee (LGAC)  
Current Representative: Robert Cox

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2022-14 FOR THE LOCAL GOVERNMENT ADVISORY COMMITTEE REPRESENTATIVE TO BE ROBERT COX. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- O. Resolution No, 2022-15 – Appointment of Member to Serve on Planning Commission  
(4-Year Term)  
Expired Term: James Tanzola

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2022-15 TO APPOINT JAMES TANZOLA TO THE SPRINGETTSBURY TOWNSHIP PLANNING COMMISSION. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- P. Resolution 2022-16 - Appointment of Member to Serve on Zoning Hearing Board  
(5-Year Term)  
Expired Term: Sande Cunningham

**MR. BISHOP MOVED FOR ADOPTION OF RESOLUTION 2022-16, APPOINTMENT OF SANDE CUNNINGHAM AS A MEMBER OF THE ZONING HEARING BOARD. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- Q. Resolution No. 2022-17 – Appointment of Members to Serve on Historic Preservation Committee (No Term Length – Annual Appointment)  
Current Members: Lois Miller, Lee Davis, Sharon Tapp, Stephen Smith, Kevin Eck, Robert Frey, Jr., David Heltzel, Carol Tanzola and Jessica Hilt

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2022-17 APPOINTMENT OF MEMBERS TO SERVE ON THE HISTORIC PRESERVATION COMMITTEE AS LISTED: LOIS MILLER, LEE DAVIS, SHARON TAPP, STEPHEN SMITH, KEVIN ECK, ROBERT FREY, JR., DAVID HELTZEL, CAROL TANZOLA AND JESSICA HILT. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

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- R. Resolution No. 2022-18 – Designation of Zoning Officer  
Current Zoning Officer: John Luciani, P.E.

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2022-18 APPOINTING JOHN LUCIANI, P.E. AS ZONING OFFICER. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- S. Resolution No. 2022-19 – Appointment of Building Official and Deputy Building Official  
Current Building Official: Ray Markey, Jr.  
Current Deputy: Firm of First Capital Engineering, Inc.

**MR. BISHOP MOVED FOR THE ADOPTION OF RESOLUTION 2022-19 APPOINTING RAY MARKEY, JR. AS THE BUILDING OFFICIAL AND FIRST CAPITAL ENGINEERING AS DEPUTY BUILDING OFFICIAL. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- T. Resolution No. 2022-20 – Appointment of Smith Elliott Kearns & Company, LLC (SEK) to Audit the Township Account for Years Ending December 31, 2021 and December 31, 2022

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2022-20 APPOINTMENT OF SMITH ELLIOTT KEARNS & COMPANY, LLC, CERTIFIED PUBLIC ACCOUNTANTS TO THE TOWNSHIP OF SPRINGETTSBURY, WITH KRISTA GARDNER AS AUDIT MANAGER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- U. Resolution No. 2022-21– Establishment of Treasurer Bond in the Amount of \$3 Million.

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2022-21, ESTABLISHING THE TREASURER BOND AT \$3 MILLION. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- V. Resolution No. 2022-22 – Approval of Bank Account Signatories

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2022-22 FOR THE BOARD OF SUPERVISORS OF SPRINGETTSBURY TOWNSHIP APPROVING SIGNATURES AND CHECKS DRAWN ON THE ACCOUNT OF SPRINGETTSBURY TOWNSHIP AS OUTLINED. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- W. Resolution No. 2022-23 – Designation of Depositories

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2022-23 WITH THE NAMED DEPOSITORIES IN THE AGENDA. MR. BISHOP WAS SECOND. MOTION CARRIED. MR. WURSTER ABSTAINED AS HE IS AN OFFICER OF ONE OF THE DEPOSITORIES LISTED.**

X. Resolution No. 2022-24 – Setting the 2022 Salary for the Township Manager

**MR. BISHOP MOVED FOR THE ADOPTION OF RESOLUTION 2022-24 ESTABLISHING THE SALARY FOR THE TOWNSHIP MANAGER. MR. DVORYAK WAS SECOND. MOTION CARRIED. MR. WURSTER ABSTAINED.**

**6. OTHER ITEMS**

There were no other items to be discussed.

**7. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary

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