

**SPRINGETTSBURY TOWNSHIP  
ANNUAL REORGANIZATION MEETING**

**JANUARY 3, 2023  
APPROVED**

The Springettsbury Township Board of Supervisors held the Annual Reorganization Meeting of the Board of Supervisors on Monday, January 3, 2023 at 6 p.m. at the offices of York Area Fire and Rescue located at 50 Commons Drive, York, PA in person and by Zoom technology.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak, Vice Chairman  
Charles Wurster, Secretary/Treasurer  
Don Bishop (Zoom)  
Robert Cox

**ALSO IN**

**ATTENDANCE:** Mark Hodgkinson, Township Manager  
Dori Bowders, Director, Administrative Operations  
Nitza Sanchez-Bowser, Human Resources Director  
Teresa Hummel, Finance Director  
Todd King, Police Chief  
Daniel Hoff, Chief, YAUFRR (Zoom)  
John Luciani, Township Engineer  
Abby Gibb, Communications Manager  
Sue Sipe, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**SWOMLEY** Mark Swomley called the meeting to order and led the Pledge of Allegiance.

**2. PUBLIC COMMENT**

There were no Public Comments.

**3. ELECTION OF OFFICERS**

A. Chairman

**MR. DVORYAK MOVED TO APPOINT MARK SWOMLEY AS CHAIRMAN. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

B. Vice Chairman

**MR. WURSTER MOVED TO APPOINT GEORGE DVORYAK FOR VICE CHAIRMAN. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

C. Assistant Secretary/Treasurer

**MR. COX MOVED TO APPOINT MR. WURSTER AS ASSISTANT SECRETARY / TREASURER. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**4. APPOINTMENT OF BOARD DELEGATES**

A. Appointment of Delegates and Voting Delegate to the Pennsylvania State Association of Township Supervisors Annual Convention

Current Delegates: All Board Members

Current Voting Delegate: Charles Wurster

**MR. DVORYAK MOVED TO NAME THE CURRENT DELEGATES AS ALL BOARD MEMBERS AND THE VOTING DELEGATE AS CHARLES WURSTER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**5. RESOLUTIONS**

A. Resolution No. 2023-01 – Appointment of Township Solicitor

Current Solicitor: MPL Law Firm, LLP – Charles A. Rausch, Esquire

**MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION 2023-01 TO APPOINT THE LAW FIRM OF MPL LAW FIRM, LLP AS SOLICITOR AND CHARLES RAUSCH, ESQUIRE AS TOWNSHIP LEAD COUNSEL. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

B. Resolution No. 2023-02 – Appointment of Personnel/Labor Attorney

Current Personnel/Labor Attorney: Campbell Durrant, PC – Patrick J. Harvey, Esquire

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2023-02 TO APPOINT CAMPBELL DURRANT, PC – PATRICK J. HARVEY, ESQUIRE AS THE TOWNSHIP'S PERSONNEL LABOR ATTORNEY. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

C. Resolution No. 2023-03 – Appointment of Civil Engineer

Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

**MR. DVORYAK MOVED TO APPROVE RESOLUTION 2023-03 APPOINTING FIRST CAPITAL ENGINEERING, INC. AND JOHN LUCIANI, P.E. AS TOWNSHIP'S CIVIL ENGINEER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

D. Resolution No. 2023-04 – Appointment of Environmental Engineer

Current Engineer: Buchart Horn, Inc. – Diana Young, P.E.

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2023-04 – APPOINTMENT OF ENVIRONMENTAL ENGINEER, BUCHART-HORN, INC., DIANA YOUNG. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

E. Resolution No. 2023-05 – Appointment of Township Secretary  
Current Secretary: Dori Bowders

**MR. BISHOP MOVED FOR ADOPTION OF RESOLUTION 2023-05, THE APPOINTMENT OF TOWNSHIP SECRETARY DOREEN BOWDERS. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

F. Resolution 2023-06 – Appointment of Township Treasurer  
Current Treasurer: Teresa Hummel

**MR. DVORYAK MOVED TO ADOPT RESOLUTION 2023-06 NAMING TERESA HUMMEL AS TREASURER. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

G. Resolution No. 2023-07 – Appointment of Vacancy Board Chair  
Current Chair: Jeffrey Lobach, Esquire

**MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION 2023-07, APPOINTMENT OF ATTORNEY JEFF LOBACH AS CHAIRMAN OF THE TOWNSHIP VACANCY BOARD FOR 2021. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

H. Resolution No. 2023-08 – Appointment of Non-Uniformed Employee Pension Fund Chief Administrative Officer  
Current CAO: Mark Hodgkinson

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2023-08, APPOINTMENT OF NON-UNIFORMED EMPLOYEE PENSION FUND CHIEF ADMINISTRATIVE OFFICER MARK HODGKINSON. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

I. Resolution No. 2023-09 – Appointment of Police Pension Fund Chief Administrative Officer  
Current CAO: Mark Hodgkinson

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2023-09 APP9OINTING MARK HODGKINSON AS THE POLICE PENSION FUND CHIEF ADMINISTRATIVE OFFICER. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- J Resolution No. 2023-10 – Appointment of Sewage Enforcement Officer and Alternate  
Current SEO: South Penn Code Consultants, LLC  
Current Alternate: John Luciani, P.E. – First Capital Engineering, Inc.

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2023-10 APPOINTING SOUTH PENN CONSULTANTS, LLC AS SEWAGE ENFORCEMENT OFFICER FOR SPRINGETTSBURY TOWNSHIP AND ALTERNATE JOHN LUCIANI, P.E., FIRST CAPITAL ENGINEERING. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- K. Resolution No. 2023-11 – Appointment of Representative and Alternate to the York Adams Tax Bureau  
Current Representative: Teresa Hummel  
Current Alternate: Sandra Ratcliffe

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION NO. 2023-11 TO APPOINT TERESA HUMMEL, REPRESENTATIVE AND SANDRA RATCLIFFE AS ALTERNATE FOR THE YORK AREA TAX BUREAU REPRESENTATIVES. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- L. Resolution 2023-12 – Appointment of Representative to Springettsbury Township Volunteer Fire Company  
Current Representative: Robert Cox

**MR. WURSTER MOVED ADOPTION OF RESOLUTION 2023-12 APPOINTING SUPERVISOR ROBERT COX AS REPRESENTATIVE OF THE SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- M. Resolution No, 2023-13 – Appointment of Representative and Alternate to Serve on York Area United Fire and Rescue Commission (2-Year Term)  
Current Representative: George Dvoryak  
Current Alternate: Don Bishop

**MR. COX MOVED FOR ADOPTION OF RESOLUTION 2023-13 THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO SERVE ON THE YORK AREA UNITED FIRE AND RESCUE COMMISSION - CURRENT REPRESENTATIVE GEORGE DVORYAK AND CURRENT ALTERNATE DON BISHOP FOR A TWO-YEAR TERM. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- N. Resolution No. 2023-14 – Appointment of Representative to Serve on the Local Government Advisory Committee (LGAC)  
Current Representative: Robert Cox

Mr. Cox indicated he has stepped away from that position with Tim Holmes, Zoning Officer attending those meetings. It was noted Mr. Holmes has indicated his willingness to serve in that capacity as an official representative.

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2023-14 FOR THE LOCAL GOVERNMENT ADVISORY COMMITTEE REPRESENTATIVE TO BE TIMOTHY HOLMES, TOWNSHIP ZONING OFFICER. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- O. Resolution No, 2023-15 – Appointment of Member to Serve on Planning Commission (4-Year Term)  
Expired Term: Paula Musselman

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2023-15 TO APPOINT PAUL MUSSELMAN TO THE SPRINGETTSBURY TOWNSHIP PLANNING COMMISSION. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- P. Resolution 2023-16 - Appointment of Members to Serve on Zoning Hearing Board (5-Year Term)  
Expired Term: Dale Achenbach and Chris Shuttlesworth

**MR. BISHOP MOVED FOR ADOPTION OF RESOLUTION 2023-16, APPOINTMENT OF DALE ACHENBACH AND CHRIS SHUTTLESWORTH AS MEMBERS OF THE ZONING HEARING BOARD. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- Q. Resolution No. 2023-17 – Appointment of Members to Serve on Historic Preservation Committee (No Term Length – Annual Appointment)  
Current Members: Lois Miller, Lee Davis, Stephen Smith, Kevin Eck, Robert Frey, Jr., David Heltzel and Carol Tanzola

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2023-17 APPOINTMENT OF MEMBERS TO SERVE ON THE HISTORIC PRESERVATION COMMITTEE AS LISTED: LOIS MILLER, LEE DAVIS, STEPHEN SMITH, KEVIN ECK, ROBERT FREY, JR., DAVID HELTZEL AND CAROL TANZOLA. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- R. Resolution No. 2023-18 – Designation of Zoning Officer and Deputy Zoning Officer

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Current Zoning Officer: Timothy Holmes  
Current Deputy: John Luciani, P.E., First Capital Engineering, Inc.

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2023-18 APPOINTING TIMOTHY HOLMES AS ZONING OFFICER AND JOHN LUCIANI, P.E. AS DEPUTY ZONING OFFICER. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- S. Resolution No. 2023-19 – Appointment of Building Official and Deputy Building Official  
Current Building Official: Ray Markey, Jr.  
Current Deputy: Firm of First Capital Engineering, Inc.

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2023-19 APPOINTING RAY MARKEY, JR. AS THE BUILDING OFFICIAL AND FIRST CAPITAL ENGINEERING AS DEPUTY BUILDING OFFICIAL. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- T. Resolution No. 2023-20 – Establishment of Treasurer Bond in the Amount of \$3 Million.

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2023-20, ESTABLISHING THE TREASURER BOND AT \$3 MILLION. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- U. Resolution No. 2023-21 – Approval of Bank Account Signatories

**MR. BISHOP MOVED FOR ADOPTION OF RESOLUTION 2023-21 FOR THE BOARD OF SUPERVISORS OF SPRINGETTSBURY TOWNSHIP APPROVING SIGNATURES AND CHECKS DRAWN ON THE ACCOUNT OF SPRINGETTSBURY TOWNSHIP AS OUTLINED. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- V. Resolution No. 2023-22 – Designation of Depositories  
Mr. Wurster noted the name of York Traditions Bank was changed to Traditions Bank.

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2023-22 WITH THE NAMED DEPOSITORIES IN THE AGENDA AS AMENDED WITH TRADITIONS BANK. MR. BISHOP WAS SECOND. MOTION CARRIED. MR. WURSTER ABSTAINED AS HE IS AN OFFICER OF ONE OF THE DEPOSITORIES LISTED.**

- W. Resolution No. 2023-23 – Setting the 2023 Salary for the Township Manager

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2023-23 ESTABLISHING THE SALARY FOR THE TOWNSHIP MANAGER. IT WAS CONFIRMED THE SALARY INCREASE IS 3%. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

X. Resolution No. 2023-24 – Approving Revised York Area United Fire and Rescue Budget for the Year 2023

**Discussion:**

Mr. Wurster stated he fully supports this action and resolution to approve the revised YAUFRR budget and thanked Chief Hoff for his patience in working through it. He felt they were in a good place to move forward and still achieve the goals and objectives that were set out strategically for this budget.

Mr. Dvoryak commented at the last YAUFRR meeting Mr. Hunt recommended that Springettsbury Township consider whether YAUFRR is the correct fit for them.

Mr. Bishop commented he did not feel it was necessary to act on the budget at this time. He indicated he was still confused about the benefit plans and other items.

Mr. Wurster indicated as was discussed at the YAUFRR Commission meeting he tried to articulate Springettsbury Township's perspective which has been uncertainly as to how the budget process is generated. He believed in 2023 there would be a mechanism to address the question relative to the cash balance plans and extending them to the command staff and other parties. He noted that decision is not being considered at this time with this budget. He noted the mechanism is to create a Personnel Committee to develop a resolution to this issue to add to the budget.

Mr. Wurster also noted he recommended approval because there are some critical fuel expense items that will require additional funding due to increased fuel prices in 2023.

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2023-24 TO APPROVE THE REVISED YORK AREA UNITED FIRE AND RESCUE BUDGET FOR THE YEAR 2023. MR. DVORYAK WAS SECOND.**

**Discussion:**

Mr. Bishop indicated he did not understand how fuel issues are relevant to the approval.

Mr. Wurster stated part of the increase in the budget for 2023 was increased fuel costs as well as energy costs included to those line items.

It was noted if the 2023 budget is not approved, it will revert to the 2022 budget numbers.

Discussion was held regarding approving the budget later in the year. Mr. Wurster noted one of the items removed from the budget which Chief Hoff offered was to remove the funding for the SAFER Grant. Also, the funding for the pension plan proposal was removed.

Discussion was held regarding the formation of the Personnel Committee in 2023, as well as the Governance issue which would be undertaken separately with the YAUFRC Commission during 2023.

It was decided the governance issue will be an agenda item for the next Board of Supervisors meeting.

**MOTION CARRIED. 3 yes – 2 no.**

**6. OTHER ITEMS**

There were no other items to be discussed.

**7. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 6:31 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary

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