

**SPRINGETTSBURY TOWNSHIP  
ANNUAL REORGANIZATION MEETING**

**JANUARY 4, 2021  
APPROVED**

The Springettsbury Township Board of Supervisors held the Annual Reorganization Meeting of the Board of Supervisors on Monday, January 4, 2021 at 6 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA by Zoom technology.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak, Vice Chairman  
Charles Wurster, Secretary/Treasurer  
Don Bishop  
Robert Cox

**ALSO IN**

**ATTENDANCE:** Mark Hodgkinson, Township Manager  
John Luciani, Civil Engineer  
Dori Bowders, Director, Administrative Operations  
Todd King, Police Chief  
Nitza Sanchez-Bowser, Director, Human Resources  
Teresa Hummel, Finance Director  
Colin Lacey, Director, Parks and Recreation  
Dan Hoff, Chief, YAUFRR  
Abby Gibb, Communications Manager  
Jean Abreght, Stenographer

**1. OATH OF OFFICE**

There were none.

**2. CALL TO ORDER**

A. Opening Ceremony

**SWOMLEY** Mark Swomley called the meeting to order and led the Pledge of Allegiance.

**3. PUBLIC COMMENT**

There were no Public Comments.

**4. ELECTION OF OFFICERS**

A. Chairman

**MR. WURSTER NOMINATED MARK SWOMLEY AS CHAIRMAN. MR. DVORYAK WAS SECOND. NOMINATION UNANIMOUSLY CARRIED.**

B. Vice Chairman

**MR. COX MOVED TO APPOINT GEORGE DVORYAK FOR VICE CHAIRMAN. MR. WURSTER WAS SECOND. NOMINATION UNANIMOUSLY CARRIED.**

C. Assistant Secretary/Treasurer

**MR. DVORYAK MOVED TO APPOINT MR. WURSTER AS SECRETARY / TREASURER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**5. APPOINTMENT OF BOARD DELEGATES**

A. Appointment of Delegates and Voting Delegate to the Pennsylvania State Association of Township Supervisors Annual Convention

Current Delegates: All Board Members

Current Voting Delegate: Charles Wurster

**WURSTER** Mr. Wurster stated he was happy to continue in the roll of Voting Delegate.

**MR. DVORYAK MOVED TO NAME THE CURRENT DELEGATES AS ALL BOARD MEMBERS AND THE VOTING DELEGATE AS CHARLES WURSTER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. RESOLUTIONS**

A. Resolution No. 2021-01 – Appointment of Township Solicitor

Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2021-01. BE IT RESOLVED THAT THE LAW FIRM OF BLAKEY, YOST, BUPP & RAUSCH IS HEREBY APPOINTED SOLICITOR AND THAT CHARLES RAUSCH BE TOWNSHIP'S LEAD COUNSEL. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

B. Resolution No. 2021-02 – Appointment of Personnel/Labor Attorney

Current Personnel/Labor Attorney: Campbell Durrant, PC – Patrick J. Harvey, Esquire

**MR. DVORYAK MOVED TO APPOINT CAMPBELL DURRANT, PC – PATRICK J. HARVEY, ESQUIRE AS THE TOWNSHIP'S PERSONNEL LABOR ATTORNEY. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

C. Resolution No. 2021-03 – Appointment of Civil Engineer

Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

**MR. COX MOVED TO APPROVE RESOLUTION 2021-03 APPOINTING FIRST CAPITAL ENGINEERING, INC. AND JOHN LUCIANI, P.E. AS TOWNSHIP'S CIVIL ENGINEER. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- D. Resolution No. 2021-04 – Appointment of Environmental Engineer  
Current Engineer: Buchart Horn, Inc. – Diana Young, P.E.

**MR. BISHOP MOVED FOR THE ADOPTION OF RESOLUTION 2021-04 – APPOINTMENT OF ENVIRONMENTAL ENGINEER, BUCHART-HORN, INC., DIANA YOUNG. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- E. Resolution No. 2021-05 – Appointment of Township Secretary  
Current Secretary: Dori Bowders

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2021-05, THE APPOINTMENT OF TOWNSHIP SECRETARY DORI BOWDERS. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- F. Resolution 2021-06 – Appointment of Township Treasurer  
Current Treasurer: Teresa Hummel

**MR. DVORYAK MOVED TO ADOPT RESOLUTION 2021-06 NAMING TERESA HUMMEL AS TREASURER. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- G. Resolution No. 2021-07 – Appointment of Vacancy Board Chair  
Current Chair: Jeffrey Lobach, Esquire

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2021-07, APPOINTMENT OF ATTORNEY JEFF LOBACH AS CHAIRMAN OF THE TOWNSHIP VACANCY BOARD FOR 2021. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- H. Resolution No. 2021-08 – Appointment of Non-Uniformed Employee Pension Fund  
Chief Administrative Officer  
Current CAO: Mark Hodgkinson

**MR. COX MOVED FOR ADOPTION OF RESOLUTION 2021-08, APPOINTMENT OF NON-UNIFORMED EMPLOYEE PENSION FUND CHIEF ADMINISTRATIVE OFFICER MARK HODGKINSON. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

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- I. Resolution No. 2021-09 – Appointment of Police Pension Fund Chief Administrative Officer  
Current CAO: Mark Hodgkinson

**MR. BISHOP MOVED FOR THE ADOPTION OF RESOLUTION 2021-09 APPOINTING MARK HODGKINSON AS THE POLICE PENSION FUND CHIEF ADMINISTRATIVE OFFICER. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- J Resolution No. 2021-10 – Appointment of Sewage Enforcement Officer and Alternate  
Current SEO: South Penn Code Consultants, LLC  
Current Alternate: John Luciani, P.E. – First Capital Engineering, Inc.

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2021-10 APPOINTING SOUTH PENN CONSULTANTS, LLC AS SEWAGE ENFORCEMENT OFFICER FOR SPRINGETTSBURY TOWNSHIP AND AS AFFIANT ALTERNATE JOHN LUCIANI AS FIRST CAPITAL ENGINEERING. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- K. Resolution No. 2021-11 – Appointment of Representative and Alternate to the York Adams Tax Bureau  
Current Representative: Teresa Hummel  
Current Alternate: Sandra Ratcliffe

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION NO. 2021-11 FOR THE YORK AREA TAX BUREAU REPRESENTATIVES TO BE TERESA HUMMEL, REPRESENTATIVE AND SANDRA RATCIFFE AS ALTERNATE. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- L. Resolution 2021-12 – Appointment of Representative to Springettsbury Township Volunteer Fire Company Until 2022  
Current Representative: Robert Cox

**MR. WURSTER MOVED ADOPTION OF RESOLUTION 2021-12 APPOINTING SUPERVISOR ROBERT COX AS THE APPOINTED REPRESENTATIVE OF THE SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY UNTIL THE FIRST MONDAY IN JANUARY 2022. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- M. Resolution No, 2021-13 – Appointment of Representative and Alternate to Serve on York Area United Fire and Rescue Commission (2-Year Term)

Expired Terms: George Dvoryak (Regular Representative), and Don Bishop (Alternate Representative)

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2021-13 THE APPOINTMENT OF GEORGE DVORYAK AS REPRESENTATIVE TO YAUFR FOR A TWO-YEAR TERM AND DON BISHOP APPOINTED AS ALTERNATE REPRESENTATIVE TO YAUFR FOR A TWO YEAR TERM. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- N. Resolution No. 2021-14 – Appointment of Representative to Serve on the Local Government Advisory Committee (LGAC)  
Current Representative: Robert Cox

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2021-14 FOR THE LOCAL GOVERNMENT ADVISORY COMMITTEE REPRESENTATIVE TO BE ROBERT COX. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- O. Resolution No, 2021-15 – Appointment of Member to Serve on Planning Commission (4-Year Term)  
Expired Term: Mark Robertson

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2021-15 TO APPOINT MARK ROBERTSON TO THE SPRINGETTSBURY TOWNSHIP PLANNING COMMISSION. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- P. Resolution 2021-16 - Appointment of Members to Serve on Zoning Hearing Board (Regular Member 5-Year Term, Alternate Member 3-Year Term)  
Expired Terms: David Seiler (Regular Member), and Stacey Ankrum (Alternate Member)

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2021-16, APPOINTMENT OF DAVID SEILER AS REGULAR MEMBER AND STACEY ANKRUM AS ALTERNATE MEMBER. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- Q. Resolution No. 2021-17 – Appointment of Members to Serve on Parks and Recreation Board (4-Year Term)  
Expired Terms: Sherry Nichols, Andrew Mears, Nancy McDowell and Sean Georgi;  
Consideration of Candidate Interviewed by Board on December 10, 2020 Sara Kroboth

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2021-17  
APPOINTMENT OF ALL AFOREMENTIONED NAMES TO THE PARKS AND  
RECREATION BOARD. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY  
CARRIED.**

- R. Resolution No. 2021-18 – Appointment of Members to Serve on Historic Preservation Committee (No Term Length – Annual Appointment)  
Current Members: Lois Miller, Lee Davis, Sharon Tapp, Stephen Smith, Kevin Eck, Robert Frey, Jr., David Heltzel, Carol Tanzola and Jessica Hilt

**MR. COX MOVED FOR THE ADOPTION OF RESOLUTION 2021-18 APPOINTMENT  
OF MEMBERS TO SERVE ON THE HISTORIC PRESERVATION COMMITTEE AS  
LISTED: LOIS MILLER, LEE DAVIS, SHARON TAPP, STEPHEN SMITH, KEVIN  
ECK, ROBERT FREY, JR., DAVID HELTZEL, CAROL TANZOLA AND JESSICA  
HILT. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- S. Resolution 2021-19 – Appointment of Members to Serve on Recycling Committee (No Term Length – Annual Appointment)  
Current Members: Charles Stuhre and Penny Dellinger

**MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION 2021-19 FOR THE  
APPOINTMENT OF CHARLES STUHRE AND PENNY DELLINGER TO THE  
SPRINGETTSBURY TOWNSHP RECYCLING COMMITTEE. MR. COX WAS  
SECOND. MOTION UNANIMOUSLY CARRIED.**

- T. Resolution No. 2021-20 – Designation of Zoning Officer  
Current Zoning Officer: Vacant  
Current Deputy: John Luciani, P.E.

**SWOMLEY** Chairman Swomley stated that it was suggested that John Luciani be named as Zoning Officer and the Deputy Zoning Officer be vacant until that position is filled.

**MR. BISHOP MOVED FOR THE ADOPTION OF RESOLUTION 2021-20  
DESIGNATION OF ZONING OFFICER JOHN LUCIANI AND THE DEPUTY  
POSITION BECOMES VACANT. MR. DVORYAK WAS SECOND. MOTION  
UNANIMOUSLY CARRIED.**

- U. Resolution No. 2021-21 – Appointment of Building Official and Deputy Building Official  
Current Building Official: Ray Markey, Jr.  
Current Deputy: Firm of First Capital Engineering, Inc.

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2021-21 NAMING RAY MARKEY, JR. AS THE BUILDING OFFICIAL AND FIRST CAPITAL ENGINEERING AS DEPUTY BUILDING OFFICIAL. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

V. Resolution No. 2021-22 – Appointment of Smith Elliott Kearns & Company, LLC (SEK) to Audit the Township Account for Years Ending December 31, 2019 and December 31, 2020

**MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2021-22 APPOINTMENT OF SMITH ELLIOTT KEARNS & COMPANY, LLC, CERTIFIED PUBLIC ACCOUNTANTS TO THE TOWNSHIP OF SPRINGETTSBURY. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

W. Resolution No. 2021-23 – Establishment of Treasurer Bond in the Amount of \$4 Million.

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2021-23, ESTABLISHING THE TREASURER BOND AT \$4 MILLION. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

X. Resolution No. 2021-24 – Approval of Bank Account Signatories

**MR. COX MOVED FOR ADOPTION OF RESOLUTION 2021-24 APPROVAL OF BANK ACCOUNT SIGNATORIES. MR. BISHOP WAS SECOND, MOTION UNANIMOUSLY CARRIED.**

Y. Resolution No. 2021-25 – Designation of Depositories

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2021-25 WITH THE NAMED DEPOSITORY IN THE AGENDA. MR. BISHOP WAS SECOND. MOTION CARRIED. MR. WURSTER ABSTAINED AS HE IS AN OFFICER OF ONE OF THE DEPOSITORIES LISTED.**

## **7. OTHER ITEMS**

**BISHOP** Mr. Bishop had several items to put on later Agendas. He stated he did not have to have answers this date.

- Absence of Township Manager – Board liaison to departments; when to stop. Solicitor Rausch to review.
- Confirmation of Board of Supervisors meetings posted on website. Planning Commission and Zoning Hearing Board are available but not posted on website. Policy should be created. Mr. Hodgkinson will review and report.

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- Performance reviews of Township Manager; enlist HR Director. List of goals and objectives created for 2021. Additionally Mr. Hodgkinson to create a list from his perspective.
- Strategic Planning and Comprehensive Plan focus.
- Recycling Committee – Discuss with Charles Stuhre and Mark Hodgkinson

**8. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 6:36 p.m.

Respectfully submitted,

Doreen K. Bowers

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