

**SPRINGETTSBURY TOWNSHIP
REORGANIZATION MEETING**

**JANUARY 6, 2020
APPROVED**

The Springettsbury Township Board of Supervisors held a Reorganization Meeting on Monday, January 6, 2020 at 6 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley
George Dvoryak
Charles Wurster
Don Bishop
Robert Cox

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Dori Bowders, Manager, Administrative Operations
Todd King, Chief of Police
Jessica Fieldhouse, Director of Community Development
Teresa Hummel, Finance Director
Brent Graham, YAUFRR
Andy Hinkle, Manager of Information Systems
Jean Abreght, Stenographer

1. OATH OF OFFICE

- A. Don Bishop, Township Supervisor
- B. Mark Swomley, Township Supervisor

BOWDERS Ms. Doreen Bowders, Notary Public provided the Oath of Office for Supervisors Mark Swomley and Don Bishop.

2. CALL TO ORDER

- A. Opening Ceremony

SWOMLEY Mark Swomley called the Reorganization Meeting to order and led the Pledge of Allegiance.

- B. Appointment of Elector to Fill Vacancy on Board of Supervisors

MR. WURSTER RECOMMENDED ROBERT COX TO BE APPOINTED TO FILL THE VACANCY OF TWO YEARS ON THE BOARD OF SUPERVISORS. MR. COX HAS SERVED THE TOWNSHIP IN THE CAPACITY AS SUPERVISOR PREVIOUSLY, AND MR. WURSTER HEARTILY RECOMMENDED HIM TO FILL THIS

CONTINUED SERVICE ON THIS BOARD FOR THE TERM OF TWO YEARS. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Oath of Office of Appointed Elector

BOWDERS Mrs. Bowders provided the Oath of Office for Supervisor Robert Cox.

3. PUBLIC COMMENT

There was no public comment.

4. ELECTION OF OFFICERS

A. Chairman

MR. DVORYAK NOMINATED MARK SWOMLEY AS CHAIRMAN OF THE BOARD. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Vice Chairman

MR. WURSTER NOMINATED GEORGE DVORYAK AS VICE CHAIRMAN OF THE BOARD. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Assistant Secretary/Treasurer

MR. SWOMLEY NOMINATED CHARLES WURSTER FOR THE POSITION OF ASSISTANT SECRETARY/TREASURER. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

5. APPOINTMENT OF BOARD DELEGATES

A. Appointment of Delegates and Voting Delegate to the Pennsylvania State Association of Township Supervisors Annual Convention.

Current Delegates: All Board Members

Current Voting Delegate: Charles Wurster

MR. DVORYAK NOMINATED CHARLES WURSTER AS NEW VOTING DELEGATE FOR 2020. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MR. DVORYAK NOMINATED ALL BOARD MEMBERS TO SERVE AS DELEGATES. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. RESOLUTIONS

A. **Resolution No. 2020-01 – Appointment of Township Solicitor**

Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

MR. DVORYAK NOMINATED BLAKEY, YOST, BUPP & RAUSCH, LLP – CHARLES A. RAUSCH, ESQUIRE. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Resolution 2020-02 – Appointment of Personnel/Labor Attorney

Current Personnel/Labor Attorney: Campbell Durrant Beatty Palombo & Miller, PC – Patrick J. Harvey, Esquire

MR. WURSTER MOVED FOR ADOPTION RESOLUTION 2020-02, APPOINTMENT OF PATRICK J. HARVEY OF CAMPBELL DURRANT BEATTY PALOMBO & MILLER AS LABOR ATTORNEY. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Resolution No. 2020-03 – Appointment of Civil Engineer

Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

MR. BISHOP MOVED FOR ADOPTION OF RESOLUTION 2020-03 TO APPOINT FIRST CAPITAL ENGINEERING, JOHN LUCIANI, AS CIVIL ENGINEER. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

D. Resolution No. 2020-04 – Appointment of Township Environmental Engineer

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2020-04 TO APPOINT TOWNSHIP ENVIRONMENTAL ENGINEER, BUCHART-HORN, INC., DENNIS CRABILL, P.E. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

E. Resolution No. 2020-05 – Appointment of Township Secretary

Current Secretary Dori Bowders

MR. WURSTER MOVED FOR ADOPTION RESOLUTION 2020-05 APPOINTMENT OF TOWNSHIP SECRETARY, DORI BOWDERS. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

F. Resolution No. 2020-06 – Appointment of Township Treasurer

Current Treasurer: Teresa Hummel

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2020-06 APPOINTMENT OF TOWNSHIP TREASURER, TERESA HUMMEL. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

G. Resolution No. 2020-07 – Appointment of Vacancy Board Chairman

Current Chair: Jeffrey Lobach, Esquire

MR. BISHOP MOVED TO ADOPT RESOLUTION 2020-07 APPOINTMENT OF VACANCY BOARD CHAIRMAN JEFFREY LOBACH, ESQUIRE. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

H. Resolution No. 2020-08 – Appointment of Non-Uniformed Employee Pension Fund Chief Administrative Officer
Current CAO: Benjamin Marchant

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION NO. 2020-08 FOR APPOINTMENT OF NON-UNIFORMED EMPLOYEE PENSION FUND CHIEF ADMINISTRATIVE OFFICER, BENJAMIN MARCHANT. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

I. Resolution No. 2020-09 – Appointment of Police Pension Fund Chief Administrative Officer
Current CAO: Benjamin Marchant

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION NO. 2020-09 APPOINTMENT OF POLICE PENSION FUND CHIEF ADMINISTRATIVE OFFICER BENJAMIN MARCHANT. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

J. Resolution No. 2020-10 – Appointment of Sewage Enforcement Officer and Alternate
Current SEO: Leonard Spencer (not seeking reappointment)
Current Alternate: John Luciani, P.E., First Capital Engineering, Inc.

FIELDHOUSE Ms. Fieldhouse suggested First Capital Engineering as the SEO and the Alternate Mr. Ray Markey, our BCO.

HODGKINSON Mr. Hodgkinson noted that he had interviewed two different local SEO firms, one being South Penn Co, Consultants and Site Design Concepts. He stated that both firms would do an excellent job for the township. He recommended South Penn Co Consultants because of their pricing structure, which fits the township's current pricing structure. With Site Design Concepts the township would need to raise current pricing.

WURSTER Mr. Wurster noted he had direct experience with both firms and agreed that both would be very reputable firms from his experience.

MR. BISHOP MOVED FOR ADOPTION OF RESOLUTION NO. 2020-10 TO APPOINT SOUTH PENN CO CONSULTANTS AS SEO AND FIRST CAPITAL ENGINEERING

JOHN LUCIANI, ALTERNATE. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

K. Resolution No. 2020-11 – Appointment of Representative and Alternate to the York Adams Tax Bureau

Current Representative: Teresa Hummel

Current Alternate: Sandra Ratcliffe

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2020-11 APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO YORK ADAMS TAX BUREAU, TERESA HUMMEL AND SANDRA RATCLIFFE. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

L. Resolution No. 2020-12 – Appointment of Representative to Springettsbury Township Volunteer Fire Company

Current Representative: Robert Cox

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION NO. 2020-12 TO APPOINT ROBERT COX AS REPRESENTATIVE TO SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

M. Resolution No, 2020-13 – Appointment of Representative to Serve on York Area United Fire and Rescue Commission (2-Year Term)

Expired Term: Justin Tomevi

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION NO. 2020-13 APPOINTING CHARLES WURSTER AS REPRESENTATIVE TO YAUF. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

Resolution No 2020-25 – Appointment of Alternate Representative to Serve on York Area United Fire and Rescue Commission

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION NO. 2020-25 NOMINATING DON BISHOP TO SERVE AS ALTERNATE REPRESENTATIVE TO YAUF. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

N. Resolution No. 2020-14 – Appointment of Representative to Serve on the Local Government Advisory Committee (LGAC)

Current Representative: Charles Wurster

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION NO. 2020-14 APPOINTING ROBERT COX TO SERVE AS THE APPOINTED REPRESENTATIVE

TO SERVE ON THE LOCAL GOVERNMENT ADVISORY COMMITTEE. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- O. Resolution No. 2020-15 – Appointment of Members to Serve on Planning Commission (4-Year Term)**
Expired Terms: Tim Staub and Charles Stuhre

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION NO. 2020-15 TO RE-APPOINT TIM STAUB AND CHARLES STUHRE TO THE PLANNING COMMISSION. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- P. Resolution No. 2020-16 – Appointment of Member to Serve on Parks and Recreation Board**
Expired Term: Stephen Wolf

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2020-16 APPOINTING STEPHEN WOLF TO THE PARKS AND RECREATION BOARD. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- Q. Resolution No. 2020-17 – Appointment of Members to Serve on Recycling Committee (No Term Length – Annual Appointment)**
Current Members: Charles Stuhre and Penny Dellinger

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2020-17 APPOINTMENT OF CHARLES STUHRE AND PENNY DELLINGER TO THE RECYCLING COMMITTEE. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- R. Resolution No. 2020-18 – Appointment of Members to Serve on Historic Preservation Committee (No Term Length – Annual Appointment)**
Current Members: Lois Miller, Lee Davis, Sharon Tapp, Stephen Smith, Kevin Eck, Robert Frey, Jr., David Heltzel, Carol Tanzola and Jessica Hilt

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2020-18, THE APPOINTMENT OF THE FOLLOWING MEMBERS TO SERVE ON HISTORIC PRESERVATION COMMITTEE: LOIS MILLER, LEE DAVIS, SHARON TAPP, STEPHEN SMITH, KEVIN ECK, ROBERT FREY, JR., DAVID HELTZEL, CAROL TANZOLA AND JESSICA HILT. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- S. Resolution No. 2020-19 – Designation of Zoning Officer and Deputy Zoning Officer**
Current Zoning Officer: Jessica Fieldhouse
Current Deputy: Raphael Caloia

MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION NO. 2020-19 DESIGNATING THE ZONING OFFICER AS JESSICA FIELDHOUSE AND DEPUTY ZONING OFFICER, RAPHAEL CALOIA. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

T. Resolution No. 2020-20 – Appointment of Building Official and Deputy Building Official

Current Building Official: Ray Markey, Jr.

Current Deputy: Firm of First Capital Engineering, Inc.

MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION NO. 2020-20 NAMING RAY MARKEY, JR. AS BUILDING OFFICIAL AND FIRST CAPITAL ENGINEERING AS DEPUTY. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

U. Resolution No. 2020-21 – Appointment of Stambaugh Ness, PC to Audit the Township Accounts for Years Ending December 31, 2019 and December 31, 2020.

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION NO. 2020-21 AS STATED IN THE MEMORANDUM. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

V. Resolution No. 2020-22 – Establishment of Treasurer Bond in the Amount of \$4 Million

MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION NO. 2020-22 ESTABLISHMENT OF THE TREASURER’S BOND IN THE AMOUNT OF \$4 MILLION. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

W. Resolution No. 2020-23 – Approval of Bank Account Signatories

MR. WURSTER MOVED FOR THE ADOPTION OF RESOLUTION NO. 2020-23 THE APPROVAL OF SIGNATURES ON CHECKS DRAWN ON THE ACCOUNTS OF SPRINGETTSBURY TOWNSHIP AS CHAIRMAN SWOMLEY AND VICE CHAIR DVORYAK. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

X. Resolution No. 2020-24 – Designation of Depositories

MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2020-24, DESIGNATION OF DEPOSITORIES. MR. BISHOP WAS SECOND. MOTION CARRIED. MR. WURSTER ABSTAINED.

**SPRINGETTSBURY TOWNSHIP
REORGANIZATION MEETING**

**JANUARY 6, 2020
APPROVED**

7. OTHER ITEMS

There were no other items.

8. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 6:23 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

ja