

**SPRINGETTSBURY TOWNSHIP
ANNUAL REORGANIZATION MEETING**

**JANUARY 7, 2019
APPROVED**

The Springettsbury Township Board of Supervisors held a Reorganization Meeting on Monday, January 7, 2019 at 6:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
Charles Wurster
Justin Tomevi
Robert Cox

MEMBERS NOT

IN ATTENDANCE: George Dvoryak, Vice Chairman

ALSO IN

ATTENDANCE: Ben Marchant, Township Manager
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Dori Bowders, Manager of Administrative Operations
Teresa Hummel, Finance Director
Jessica Fieldhouse, Director of Community Development
Dan Stump, Police Chief
Andy Hinkle, Manager of Information Systems
Jean Abreght, Stenographer

1. OATH OF OFFICE

2. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the Reorganization meeting to order and led the Pledge of Allegiance.

3. PUBLIC COMMENT

There was no Public Comment.

4. ELECTION OF OFFICERS

A. Chairman

MR. WURSTER MOVED TO NOMINATE MARK SWOMLEY TO THE POSITION OF CHAIRMAN. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Vice Chairman

MR. WURSTER MOVED TO NOMINATE GEORGE DVORYAK TO THE POSITION OF VICE CHAIRMAN. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Assistant Secretary/Treasurer

MR. COX MOVED TO NOMINATE CHARLES WURSTER TO THE POSITION OF ASSISTANT SECRETARY/TREASURER. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

5. APPOINTMENT OF BOARD DELEGATES

A. Appointment of Delegates and Voting Delegate to the PSATS Annual Convention

MR. TOMEVI MOVED TO APPOINT ALL BOARD MEMBERS AS DELEGATES AND CHARLES WURSTER AS VOTING DELEGATE TO THE ANNUAL CONVENTION OF PSATS. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. RESOLUTIONS

A. Resolution No. 2019-01 – Appointment of Township Solicitor
Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-01 TO APPOINT BLAKEY, YOST, BUPP & RAUSCH, LLP AND CHARLES RAUSCH, ESQUIRE AS COUNSEL TO THE TOWNSHIP. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Resolution No. 2019-02 – Appointment of Personnel/Labor Attorney

Current Personnel/Labor Attorney: Campbell Durrant Beatty Palombo & Miller, PC – Patrick J. Harvey, Esquire

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-02 TO APPOINT CAMPBELL DURRANT BEATTY PALOMBO & MILLER, PATRICK J. HARVEY,

ESQUIRE FOR THE TOWNSHIP'S LEAD COUNSEL LABOR ATTORNEY. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Resolution No. 2019-03 – Appointment of Civil Engineer
Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

MR. COX MOVED TO ADOPT RESOLUTION NO. 2019-03 – APPOINTMENT OF CIVIL ENGINEER, JOHN LUCIANI AS LEAD. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- D. Resolution No. 2019-04 – Appointment of Township Environmental Engineer
Current Engineer: Buchart Horn, Inc. – Dennis Crabill

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-04 – APPOINTMENT OF BUCHART HORN, INC. AS ENVIRONMENTAL ENGINEER, DENNIS CRABILL, P.E. PRINCIPAL. MR. COX WAS SECOND. MOTION CARRIED 3/0. MR. TOMEVI ABSTAINED DUE TO CIVIL LEGAL WORK HIS FIRM DOES FOR THE BUCHART HORN ORGANIZATION.

- E. Resolution No. 2019-05 – Township Manager Employment Agreement

MR. COX MOVED TO ADOPT RESOLUTION NO. 2019-05 TO EXTEND THE TOWNSHIP MANAGER'S EMPLOYMENT AGREEMENT FOR ANOTHER YEAR. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- F. Resolution No. 2019-06 – Appointment of Township Secretary
Current Secretary: Dori Bowders

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-06 TO APPOINT DOREEN BOWDERS AS TOWNSHIP SECRETARY. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- G. Resolution No. 2019-07 – Appointment of Township Treasurer
Current Treasurer: Teresa Hummel

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-07 TO APPOINT TERESA HUMMEL AS TOWNSHIP TREASURER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- H. Resolution No. 2019-08 – Appointment of Vacancy Board Chairman
Current Chairman: Jeffrey Lobach, Esquire

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-08, APPOINTMENT OF VACANCY BOARD CHAIRMAN, JEFFREY LOBACH, ESQUIRE. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- I. Resolution No. 2019-09 – Appointment of Non-Uniformed Employee Pension Fund Chief Administrative Officer
Current CAO: Benjamin Marchant

MR. TOMEVI MOVED TO ADOPT RESOLUTION NO. 2019-09, APPOINTMENT OF BENJAMIN MARCHANT AS NON-UNIFORMED EMPLOYEE PENSION FUND CHIEF ADMINISTRATIVE OFFICER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- J. Resolution No. 2019-10 – Appointment of Police Pension Fund Chief Administrative Officer
Current CAO: Benjamin Marchant

MR. TOMEVI MOVED TO ADOPT RESOLUTION NO. 2019-10. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- K. Resolution No. 2019-11 – Appointment of Sewage Enforcement Officer and Alternate
Current SEO: Leonard Spencer, Spencer SEO Services, LLC
Current Alternate: John Luciani, P.E., First Capital Engineering, Inc.

MR. TOMEVI MOVED TO ADOPT RESOLUTION NO. 2019-11. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- L. Resolution No. 2019-12 – Appointment of Representative and Alternate to the York Adams Tax Bureau
Current Representative: Teresa Hummel
Current Alternate: Sandra Ratcliffe

MR. TOMEVI MOVED TO ADOPT RESOLUTION NO. 2019-12. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- M. Resolution No. 2019-13 – Appointment of Representative to Springettsbury Township Volunteer Fire Company
Current Representative: Robert Cox

MR. WURSTER MOVED TO ADOPT RESOLUTION 2019-13, APPOINTMENT OF ROBERT COX AS THE REPRESENTATIVE TO SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- N. Resolution No. 2019-14 – Appointment of Representatives to Serve on York Area United Fire and Rescue Commission
Current Representative: George Dvoryak
Current Alternate: Charles Wurster

MR. COX MOVED TO ADOPT RESOLUTION NO. 2019-14. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

WURSTER Mr. Wurster noted a Point of Order in that a review of the actual Resolution, the board should actually be voicing the names as they are mentioned in the documentation. Approving a Resolution does not necessarily include a name. He wanted to be sure the current members were understood.

TOMEVI Mr. Tomevi noted that it made sense.

BOWDERS Ms. Bowders fills in the name following the appointment followed by a signature.

SWOMLEY Chairman Swomley commented that he thought it had been clearly stated in the discussion.

MR. COX MOVED TO ADOPT RESOLUTION NO. 2019-14, THE APPOINTMENT OF GEORGE DVORYAK AS CURRENT REPRESENTATIVE AND CHARLES WURSTER AS CURRENT ALTERNATE TO THE YORK AREA UNITED FIRE AND RESCUE COMMISSION. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MR. TOMEVI MOVED TO ACKNOWLEDGE ANY TIME THE BOARD DISCUSSED RESOLUTIONS THIS EVENING AND THE PERSPECTIVE APPOINTMENTS THE BOARD WAS APPOINTING PEOPLE IDENTIFIED ON THE AGENDA DATED JANUARY 7, 2019 THAT WAS BEFORE THE BOARD AT THIS TIME. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- O. Resolution No. 2019-15 – Appointment of Representatives to Serve on the Local Government Advisory Committee (LGAC)
Current Representative: Charles Wurster

MR. TOMEVI MOVED TO ADOPT RESOLUTION NO. 2019-15 TO APPOINT CHARLES WURSTER TO THE LOCAL GOVERNMENT ADVISORY COMMITTEE. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- P. Resolution No. 2019-16 – Appointment of Member to Serve on the Zoning Hearing Board (5 Year Term)
Expired Term: John Schmitt (not seeking reappointment)
Proposed Member: Mark Bair (currently serving as an Alternate)

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-16 TO APPOINT MARK BAIR AS A MEMBER TO SERVE ON THE ZONING HEARING BOARD. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- Q. Resolution No. 2019-17 – Appointment of Member to Serve on Planning Commission (4 Year Term)
Expired Term: Paula Musselman

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-17 TO RE-APPOINT PAULA MUSSELMAN TO THE POSITION ON THE PLANNING COMMISSION FOR A FOUR-YEAR TERM. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- R. Resolution No. 2019 – 18 – Appointment of Member to Serve on Parks and Recreation Board
Expired Term: John Kerchner

MR. COX MOVED TO ADOPT RESOLUTION NO. 2019-18 TO APPOINT JOHN KERCHNER TO SERVE ON THE PARKS AND RECREATION BOARD. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- S. Resolution No. 2019-19 – Appointment of Members to Serve on Recycling Committee (No Term Length – Annual Appointment)
Current Members: Charles Stuhre, Penny Dellinger, William Greenawalt and Jason Smith

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-19 TO RE-APPOINT CHARLES STUHRE, PENNY DELLINGER, WILLIAM GREENAWALT AND JASON SMITH TO SERVE ON THE RECYCLING COMMITTEE. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- T. Resolution No. 2019-20 – Appointment of Members to Serve on Historic Preservation Committee (No Term Length – Annual Appointment)
Current Members: Lois Miller, Lee Davis, Sharon Tapp, Stephen Smith, Kevin Eck, Robert Frey, Jr., David Heltzel and Carol Tanzola

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-20 TO RE-APPOINT LOIS MILLER, LEE DAVIS, SHARON TAPP, STEPHEN SMITH, KEVIN ECK, ROBERT FREY, JR., DAVID HELTZEL AND CAROL TANZOLA TO THE HISTORIC PRESERVATION COMMITTEE. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- U. Resolution No. 2019-21 – Designation of Zoning Officer and Deputy Zoning Officer
Current Zoning Officer: Jessica Fieldhouse
Current Deputy: Raphael Caloia

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-21 TO APPOINT JESSICA FIELDHOUSE AS ZONING OFFICER AND RAPHAEL CALOIA AS DEPUTY ZONING OFFICER. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- V. Resolution No. 2019-22 – Appointment of Building Official and Deputy Building Official
Current Building Official: Ray Markey, Jr.
Current Deputy: Firm of First Capital Engineering, Inc.

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-22 TO APPOINT RAY MARKEY, JR. AS BUILDING OFFICIAL AND THE FIRM OF FIRST CAPITAL ENGINEERING, INC. AS DEPUTY BUILDING OFFICIAL. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- W. Resolution No. 2019-23 – Appointment of Stambaugh Ness, PC to Audit the Township Accounts for Year Ending December 31, 2018

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-23 TO APPOINT STAMBAUGH NESS, PC TO AUDIT THE TOWNSHIP ACCOUNTS FOR THE YEAR

ENDING DECEMBER 31, 2018. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

X. Resolution No. 2019-24 – Establish Amount of Treasurer Bond

MR. WURSTER MOVED TO ADOPT RESOLUTION NO. 2019-24 TO APPOINT TREASURER’S BOND IN THE AMOUNT OF \$4 MILLION. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

Y. Resolution No. 2019-25 – Approval of Bank Account Signatories

MR. TOMEVI MOVED TO ADOPT RESOLUTION NO. 2019-25, APPROVAL OF BANK ACCOUNT SIGNATORIES. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

Z. Resolution No. 2019-26 – Designation of Depositories

MR. TOMEVI MOVED TO ADOPT RESOLUTION NO. 2019-26, DESIGNATION OF DEPOSITORIES. MR. COX WAS SECOND. MOTION CARRIED 3/0. MR. WURSTER ABSTAINED AS HIS BANK IS ONE OF THE DEPOSITORIES.

7. OTHER ITEMS

A. Public Officials Liability Training (will be held immediately following the Development Authority Reorganization Meeting)

8. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 6:20 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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