

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**JANUARY 12, 2017  
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, January 12, 2016 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** George Dvoryak, Vice Chairman  
Blanda Nace  
Bill Schenck  
Kathleen Phan

**MEMBERS NOT**

**IN ATTENDANCE:** Mark Swomley, Chairman

**ALSO IN**

**ATTENDANCE:** Benjamin Marchant, Township Manager  
Charles Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Dori Bowders, Manager of Administrative Operations  
Jessica Fieldhouse, Director of Community Development  
Mark Hodgkinson, Director of PW/Wastewater Treatment Plant  
Nitza Sanchez-Bowser, Director of Human Resources  
Lt. Todd King, Police Department  
Dan Hoff, Chief, YAUFRR  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**DVORYAK** Vice Chairman George Dvoryak called the meeting to order and led the Pledge of Allegiance. He announced that Chairman Swomley was unable to be present this date.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**DVORYAK** Mr. Dvoryak announced that no Executive Sessions had been held since the last meeting.

**3. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**4. ENGINEERING REPORTS**

A. Environmental Engineer – Buchart Horn, Inc.

**CRABILL** Dennis Crabill stated that he had provided a written monthly report. He reported that the property at 1800 Market Street was connected by January 9, 2017. The miss on the part of the contractor had been taken care of and everyone has sewer service.

**NACE** Mr. Nace asked whether the additional work was part of the contract or whether there will be a Change Order submitted.

**CRABILL** Mr. Crabill responded that there will be no Change Order.

B. Civil Engineer – First Capital Engineering, Inc.,

**LUCIANI** John Luciani stated that he had provided a written monthly report. He had two updates:

- The MS4 inspection went very well. He thought it went pretty well with much of the documentation in order. DEP is no longer in the auditing area; EPA is doing the audits. They toured a number of township facilities, all of which were in great shape.
- York County Planning Commission had their Chesapeake Bay Nutrient Reduction meeting in Jacobus. There are 10 steps to get to the end of the permitting in September, and halfway through there is a price they are going to charge for the participating groups. He will provide more information in his next Engineer's Report.

**5. CONSENT AGENDA**

- A. Acknowledge Receipt of November 30, 2016 Treasurer's Report
- B. Board of Supervisors Strategic Planning Work Session Minutes – November 1, 2016
- C. Board of Supervisors Meeting Minutes – December 8, 2016
- D. Board of Supervisors Reorganization Meeting Minutes – January 3, 2017
- E. Regular Payables as Detailed in Payable Listing of January 12, 2017
- F. LD-15-03 – NorthPoint Development, 1445 Eden Road (Reapproval)

**MS. PHAN MOVED TO APPROVE THE CONSENT AGENDA ITEMS A THROUGH F. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

A. Authorization to Approve Change Order No. 1 – Barrasso Excavation, Inc. – East Market Street Sanitary Sewer Replacement Project in an amount not to exceed \$14,978

**MR. SCHENCK MOVED TO APPROVE CHANGE ORDER NO. 1 FOR THE EAST MARKET STREET SANITARY SEWER PROJECT IN AN AMOUNT OF \$14,978. MOTION UNANIMOUSLY CARRIED.**

- B. Application for Payment No. 2 – Barrasso Excavation, Inc. – East Market Street Sanitary Sewer Replacement Project in an amount not to exceed \$138,379.89

**MR. NACE MOVED TO APPROVE PAYMENT NO. 2 IN THE AMOUNT OF \$138,379.89. MOTION UNANIMOUSLY CARRIED.**

- C. Authorization to Approve Supplement to Inspection Services Fee – Buchart Horn, Inc. – East Market Street Sanitary Sewer Replacement Project in an amount not to exceed \$15,000

**MS. PHAN MOVED TO APPROVE THE AUTHORIZATION FOR THE BUCHART HORN SUPPLEMENT FEE REQUEST. MOTION UNANIMOUSLY CARRIED.**

- D. Authorization to Purchase 2017 Ford 4x4 Pickup Truck through Apple Automotive Fleet in an amount not to exceed \$45,500 (COSTARS)

**MS. PHAN MOVED TO APPROVE AUTHORIZATION TO PURCHASE A 2017 FORD PICKUP TRUCK. MOTION UNANIMOUSLY CARRIED.**

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

There were none for action.

**8. COMMUNICATION FROM SUPERVISORS**

**PHAN** Ms. Phan reported on progress for the new park. A timeline had been created, and individuals had commented on social media; some sad to see the old park go, and some excited for the new park. She stated that Colin Lacey was doing a great job, and Mark Hodgkinson and his crew, along with others, have been helping. She looked forward to seeing the new park completion.

**NACE** Mr. Nace noted that there had been some lost and found items discovered in case anyone lost something; they should contact the township.

**HODGKINSON** Mr. Hodgkinson noted that he and Colin Lacey had removed all the picket fences and have them on nine skids.

**9. SOLICITOR’S REPORT**

**RAUSCH** Solicitor Rausch stated that he continues to work on the York Container sidewalk matter. He expressed frustration in his efforts to get the matter signed and recorded to make the sidewalk official.

**10. MANAGER’S REPORT**

- MARCHANT** Mr. Marchant reported that he had received one additional applicant for a board position in either the Zoning Hearing Board or the Parks and Recreation board. He will scan it and share it with the board.
- DVORYAK** Mr. Dvoryak asked how many openings there are on the Zoning and Parks and Rec boards.
- BOWDERS** Ms. Bowders responded that there are three on Parks and Rec and one regular member on the Zoning Hearing Board, as well as openings for alternate Zoning Hearing Board members.
- PHAN** Ms. Phan noted that interviews had been done prior to a regular meeting.
- SCHENCK** Mr. Schenck stated he would like to continue that practice. He was aware of the challenge to schedule them and the board could do the interviews as they are scheduled.
- MARCHANT** Mr. Marchant questioned how much time would be needed.
- SCHENCK** Mr. Schenck responded it usually is only about 15 minutes.
- MARCHANT** Mr. Marchant stated he would schedule them to begin at 6 p.m. prior to a regular board meeting.
- SCHENCK** Mr. Schenck asked whether the applicants were received as a result of the newsletter and social media efforts.
- MARCHANT** Mr. Marchant responded that he was correct. He stated he would reach out to the candidates to schedule the interviews.
- SCHENCK** Mr. Schenck commented that there are excellent candidates.
- MARCHANT** Mr. Marchant reported that he had submitted his January 5<sup>th</sup> memorandum concerning the Land, Water Conservation Fund Land Conversion Issue to the board. He was looking for direction on that matter.
- DVORYAK** Mr. Dvoryak thanked him for a great summary of the situation. He indicated he would be willing to assist and thought it would be good to meet with Congressman Perry to discuss it. He thought it would be an opportunity to clean up some ambiguous legislation and benefit the township.
- NACE** Mr. Nace agreed and indicated it would be good to keep them aware and informed. He offered to set up the meeting.
- PHAN** Ms. Phan commented that it will be interesting to see what the conversation is with the Congressman as soon as Mr. Nace can get that set up. Following that the board should regroup to discuss it.

**SCHENCK** Mr. Schenck suggested that it might be worth making it an Agenda item in front of the board to carry it forward.

**PHAN** Ms. Phan added that the board understands the urgency to try to get it resolved.

**11. ORDINANCES AND RESOLUTIONS**

There were none for discussion.

**12. OLD BUSINESS**

There was no Old Business for discussion.

**13. NEW BUSINESS**

**A. Sanitary Sewer Extension – 479 Kirkham Drive**

**BROWN** Naomi Brown, Realtor, Berkshire Hathaway stated that she represents the builder for a couple who had purchased a home that is now under construction at 479 Kirkham Drive.

Ms. Brown's co-worker, Cindy Yanushonis represents the buyer of the home that is being built. The couple are first-time home buyers who just got married and are now on their honeymoon. Due diligence had taken place prior to going forward which included discussion with the township regarding building costs, standard sewer costs, water hookup fees, requirements for stormwater runoff, etc.

- The sewer main is not in front of the lot even though there is a house on either side of the lot with sewer service.
- Four bids were secured to install sewer service; Barrasso Excavation was selected as low bidder and did the work.
- Request - The township would consider waiving the sewer connection fee, which is \$2,568, and also consider giving them some kind of credit for a portion of that sewer cost just because the sewer main is generally considered part of the township property or domain.

A lengthy discussion took place which is summarized:

- One sewer line comes down Woodlyn Terrace; the other goes down Trowbridge. It was necessary to extend the sewer by 112 feet to the new property for a connection point to the new lateral.
- Buyer/seller disclosure information stated that there was sewer available within 500 feet, which was a true statement.
- No information or drawings for the way the lot was configured are available for the original development. However, the township sewer system is available on line.

**Consensus of the board was that while they were sympathetic and empathetic to the situation, they were not uncomfortable with waiving the tap in fee of \$2,568. However, they were also aware of not setting a precedent for similar situations in the future.**

**DVORYAK** Mr. Dvoryak noted the consensus but suggested a board motion approval for the situation.

**MR. SCHENCK MOVED IN REFERENCE TO THE 479 KIRKHAM DRIVE PROPERTY THAT IN LIGHT OF THE INVESTMENT MADE BY THE HOME OWNER TO INSTALL SEWER MAIN THAT THE TOWNSHIP WAIVE THE SEWER TAP IN FEES IN THE AMOUNT OF \$2,568. MOTION UNANIMOUSLY CARRIED.**

B. Acknowledge Receipt of Liquid Fuels Tax Fund Audit Report for the Period January 1, 2014 to December 31, 2015

**Consensus of the board, following a discussion and disagreement with the audit findings, that a letter be sent stating the Second-Class Township Code direction that had been followed specifically for bidding for maintenance and repair and as a result the township had been in compliance and the finding was incorrectly applied.**

**MR. SCHENCK ACKNOWLEDGED RECEIPT OF THE LIQUID FUELS TAX FUND AUDIT REPORT. MOTION UNANIMOUSLY CARRIED.**

C. Acknowledge Receipt of Springettsbury Township Volunteer Firefighters' Relief Association Audit Report for the Period January 1, 2013 to December 31, 2015

**MR. SCHENCK MOVED TO ACKNOWLEDGE RECEIPT OF THE SPRINGETTSBURY TOWNSHIP VOLUNTEER FIREFIGHTERS' RELIEF ASSOCIATION AUDIT REPORT. MOTION UNANIMOUSLY CARRIED.**

#### **14. ADJOURNMENT**

**DVORYAK** Vice Chairman George Dvoryak adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary

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