

APPROVED

**SPRINGETTSBURY TOWNSHIP
PLANNING COMMISSION
JANUARY 19, 2017**

MEMBERS IN

ATTENDANCE: Alan Maciejewski, Chairman
Mark Robertson
Charles Wurster
Charles Stuhre
Tim Staub

ALSO IN

ATTENDANCE: John Luciani, First Capital Engineering
Jessica Fieldhouse, Community Development Director
Christopher King, Solicitor
Sue Sipe, Stenographer

1. CALL TO ORDER:

A. Pledge of Allegiance

Chairman Maciejewski called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2. ACTION ON THE MINUTES

A. NOVEMBER 10, 2016 & NOVEMBER 17, 2016

MR. WURSTER MOVED FOR APPROVAL OF THE MEETING MINUTES OF NOVEMBER 10, AND NOVEMBER 17, 2016 AS PRESENTED. MR. STUHRE SECONDED. MOTION UNANIMOUSLY CARRIED.

4. BRIEFING ITEMS – None

5. ACTION ITEMS - None

6. WAIVER RECOMMENDATIONS - None

7. OLD BUSINESS – None

8. NEW BUSINESS

A. Election of Planning Commission Officers

MR. WURSTER PRESENTED THE FOLLOWING SLATE OF OFFICERS FOR 2017:

**ALAN MACIEJEWSKI - CHAIRMAN
MARK ROBERTSON – VICE CHAIRMAN
CHARLES WURSTER – SECRETARY**

SECONDED BY MR. STUHRE. MOTION UNANIMOUSLY PASSED.

B. Comprehensive Plan Update

Ms. Fieldhouse provided a list of discussion items and tasks for the 2017 Comprehensive Plan Steering Committee. The first item was to identify potential Steering Committee members. Suggested members would consist of the following:

- 2-3 Planning Commission Members
- 1-2 Board Members
- Township Manager
- Director of Community Development
- 1-2 members of the York County Planning Commission
- Historic Preservation Committee
- Others - i.e., developer, realtor, home building, engineer, planner.

Discussion was held in regards to potential members. Suggestions included:

- Members of the community to bring in a new perspective on the Township from a business perspective or professional perspective. Provide information on activities happening within the community relating to upcoming new building and real estate.
- Individual from the banking industry
- Identify consultants to assist with transportation, density, mixed use, redevelopment issues.
- Traffic resources from the county to advise on current and future PennDOT plans.

Ms. Fieldhouse distributed a copy of the meeting minutes for the Town Center Plan Steering Committee from February 2, 2009. The proposed schedule for Steering Committee meetings was discussed. It was determined monthly meetings would be advisable on the 4th Thursday of the month starting with a kick off meeting in March or April. She noted the process would take approximately 12-18 months. A schedule will be presented at the February Planning Commission meeting.

Ms. Fieldhouse reviewed topics of discussion as listed on the Discussion Item list and identified areas to be updated. Additional topics were suggested including:

- Healthcare due to the future relocation of Memorial Hospital
- Agriculture
- Town Center Overlay design consistency

Discussion was held as to whether a consultant should be hired. Ms. Fieldhouse indicated that she and the township manager were considering an internal update. It was noted Marion Hull was the consultant when the Town Center Overlay Plan was implemented. It was determined it

would be valuable to have Ms. Hull provide a presentation based on her review of the current status and perhaps provide assistance on future development of Town Center Overlay plans.

7. ADJOURNMENT

CHAIRMAN MACIEJEWSKI ADJOURNED THE MEETING AT 6:35 P.M.

Respectfully submitted,

Secretary

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