

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**MARCH 10, 2016
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, March 10, 2016 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak
Kathleen Phan
Blanda Nace

MEMBERS NOT

IN ATTENDANCE: Bill Schenck

ALSO IN

ATTENDANCE: Kristen Denne, Township Manager
Charles Rausch, Solicitor
Paul Shaefer, Civil Engineer
Dennis Crabill, Environmental Engineer
Mark Hodgkinson, Director of Wastewater Treatment
Dori Bowders, Manager of Administrative Operations
Barbara Lindeman, Director of Finance
Lt. Todd King, Police Department
Jay VanPelt, YAUFRR
Don Eckert, YAUVFR
Chris Gibbons, Concord Public Finance
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance. He noted that Mr. Schenck would not be in attendance this date as he was out of town on business.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

There were none to announce.

Stenographer's Note: During the meeting an Executive Session was requested for this date regarding the Shultz litigation and a potential acquisition of real estate.

3. COMMUNICATION FROM CITIZENS

STUHRE Charles Stuhre, 3680 Trout Run Road discussed the improvements to Trout Run Road. He noted several issues for consideration:

- Widening the road to township specs would eliminate several properties, structures and trees.
- No need for shoulders for parking on the street.
- Area is 99% developed; only one potential additional building possible.
- Adjustments possible by PennDOT not to harm the area.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill had provided his written report. He had no changes to his report and offered to respond to questions. There were none.

B. Civil Engineer – First Capital Engineering, Inc.

SHAEFER Mr. Shaefer noted that Mr. Luciani had submitted a monthly report. The only change was an update on the Zoning Hearing case regarding the Darrah property on Graham Street. The decision was made in favor of the township. All other material remains the same. He offered to respond to questions. There were none.

5. CONSENT AGENDA

- A. Board of Supervisors Work Session Minutes – February 25, 2016
- B. Board of Supervisors Regular Meeting Minutes – February 25, 2016
- C. Regular Payables as Detailed in Payable Listing of March 10, 2016
- D. LD-15-03 – Time Extension – Eden Road Logistics Center – Plan Expires 3/11/16 (New Plan Date 4/15/16)
- E. Acknowledge Receipt of Revised January 31m, 2016 Treasurer’s Report

NACE Mr. Nace requested that item D, Time Extension for Eden Road be removed, in order to abstain from the vote.

MS. PHAN MOVED TO APPROVE CONSENT AGENDA ITEMS A, B, C, AND E. MOTION UNANIMOUSLY CARRIED.

- D. LD-15-03 – Time Extension – Eden Road Logistics Center – Plan Expires 3/11/16 (New Plan Date 4/15/16)

NACE Mr. Nace stated that he would abstain from the vote as he did not want any appearance of Conflict of Interest. He stated he serves as the Executive Director of the County Redevelopment Authority, which currently holds title to that property.

MR. DVORYAK MOVED TO APPROVE LAND DEVELOPMENT 15-03 TIME EXTENSION. MOTION CARRIED 3/1; MS. PHAN, MESSRS DVORYAK AND SWOMLEY VOTED IN FAVOR. MR. NACE ABSTAINED.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Award Bid for Pulverized Quicklime Contract with Graymont, Inc. for the period April 1, 2016 through March 31, 2020 (5-Year Average Cost per Ton \$111.39)

MR. NACE MOVED FOR AUTHORIZATION TO AWARD BID FOR PULVERIZED QUICKLIME CONTRACT. MOTION UNANIMOUSLY CARRIED.

NACE Mr. Nace pointed out that this action provided significant savings for the township. The five-year average on this new contract is \$111.39 per ton with a current price of \$164.00 per ton. This amounts to about \$50.00 per ton, and the township buys about 800 tons per year. That equates to approximately \$40,000 in savings.

- B. Authorization to Purchase New Bar Screen Grid Assembly from Hydro-Dyne Engineering, Inc. in an amount not to exceed \$97,600.

MR. NACE MOVED TO AUTHORIZE THE PURCHASE OF NEW BAR SCREEN GRID ASSEMBLY. MOTION UNANIMOUSLY CARRIED.

- C. Authorization to Execute Supplemental Agreement from PennDOT to Reimburse Township an additional \$539,511.73 for I-83/Exit 18 Project

MR. NACE MOVED TO AUTHORIZE TO EXECUTE THE SUPPLEMENTAL AGREEMENT FROM PENNDOT. MOTION UNANIMOUSLY CARRIED.

- D. Authorization to Execute Engagement Letter from Concord Public Financial Advisors, Inc. for the Refinance of General Obligation Bond, Series of 2015 and Possible Raising of Funds for Capital Projects

SWOMLEY Chairman Swomley noted his understanding to authorize the engagement and not to declare the amount of the bond.

DENNE Ms. Denne noted that Mr. Gibbons was in the audience to respond to any questions. She noted there is a timeline because of the debt refinancing that is coming due in June.

GIBBONS Mr. Gibbons noted that the timeline for authorizing the engagement is this date. A lengthy discussion took place, details of which are summarized:

- During budget season several different potential finance options were voiced including \$6 to \$8 million if a new facility were determined; \$2 and \$3 million, and \$1 million for a bare minimum.

- Thorough assessment is needed including existing Capital Reserve, Cash position, projects actually completed.
- Firehouse Project - \$3.7 million; Trout Run Road - \$500,000, Playground- \$500,000 and Gas Boy - \$150,000.
- Playground project needs extensive discussion; importance for safety and not be excessive. Current project is proposed at \$838,000; budget of \$500,000 plus Harley-Davidson donation of \$125,000 leaves remainder of \$138,000. Add demolition and site prep.

DENNE Ms. Denne indicated that the board could give Mr. Gibbons direction to just refinance the existing debt.

RAUSCH Solicitor Rausch noted that all of the potential costs could be included. He asked if that number could be downsized.

GIBBONS Mr. Gibbons responded that the number can be downsized. He would provide a Request for Proposal to the banks, receive those proposals back in a couple of weeks, and if they are more cost effective than borrowing a bond issue, the board would have the information needed to make an informed decision.

Consensus of the board was to schedule a work session on Monday, March 14, 2016 at 6:30 p.m. for the express purpose of discussing and determining the financial borrowing.

MR. NACE MOVED FOR AUTHORIZATION TO EXECUTE THE AGREEMENT. MOTION UNANIMOUSLY CARRIED.

MR. NACE MOVED TO DIRECT CONCORD PUBLIC FINANCIAL ADVISORS TO ADVERTISE FOR FINANCING TO COVER THE EXISTING BOND PLUS AN ADDITIONAL \$2 MILLION FOR PROJECTS WITH THE UNDERSTANDING THAT THE BOARD HAS THE OPPORTUNITY TO REDUCE THAT AMOUNT BEFORE ACTUALLY PUTTING THAT OUT OVER A PERIOD OF 20 YEARS. MOTION UNANIMOUSLY CARRIED.

E. Authorization to Enroll in the Demand Response Program with Direct Energy for the Wastewater Treatment Facility (Estimated 3-Year Cost Savings \$153,556)

MR. DVORYAK AUTHORIZED ENROLLING IN THE DEMAND RESPONSE PROGRAM WITH DIRECT ENERGY. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

A. Historic Preservation Committee Report

SMITH Steve Smith, Chairman of the Historic Preservation Committee presented the Committee's Annual Report. He noted they are seeking one volunteer to fill an open position on the Committee. His report included:

- Historically Significant Sites and Structures List includes 102; listed on the website.
- Investigation of ordinances for historic resource protection remains with the Planning Commission.
- Camp Security Preservation – 2016 Dig to begin May 16 through July 27, 2016. Meeting for discussion to be held March 22nd at 6:30 p.m. in the township building.
- Shears 1860 map of York County being used to locate historic properties; 68% complete in investigating Springettsbury properties. Some tree ring dating was done on one property owned by Dr. Van Giesen. Deed search indicated it goes back to the 1700's and may be the oldest property in the township.
- Historic Plaque Program – Committee is evaluating how to implement the program.

8. COMMUNICATION FROM SUPERVISORS

PHAN Ms. Phan brought forward the MUNIS system. She wanted to be sure the board members were in agreement, but she asked if Ms. Denne and the Finance Director, Barbara Lindeman, could investigate what education would be needed to properly use the software to its fullest potential.

DENNE Ms. Denne responded that she, the IT Manager and the Finance Director met with a MUNIS representative several weeks ago and had that same conversation. The question related to the yearly Return on Investment. She added that the township is billed for everything that is used and upgrades are at a substantial cost.

DVORYAK Mr. Dvoryak reported that a Town Hall meeting was hosted in the township building on March 9th and was very well attended. Mr. Dvoryak had specially questioned the advertising requirements imposed on municipalities across the state. The conclusion was direction to look to PSATS and their lobbying efforts to make changes.

DENNE Ms. Denne added that resolutions would be sponsored through the YCATS level and it would be a good resolution to add to the YCATS agenda and send to PSATS.

9. SOLICITOR'S REPORT

A. Solicitor's Report

RAUSCH Solicitor Rausch had provided a written report. He requested an Executive Session regarding the Shultz litigation and a potential acquisition of real estate.

10. MANAGER'S REPORT

A. Manager's Report

- DENNE** Ms. Denne stated that she had provided a written report and had no updates.
- SWOMLEY** Chairman Swomley asked for a status as to when the letters to developers will be mailed.
- DENNE** Ms. Denne responded that the Community Development Department was processing those letters. She indicated they had been reviewed by the Solicitor.
- SHAEFER** Mr. Shaefer stated that the letters will be mailed on Friday, March 11, 2016.
- NACE** Mr. Nace asked about the Town Hall attendance.
- DVORYAK** Mr. Dvoryak responded that it had been very well attended. Most of the discussion had centered on the state budget status.

11. ORDINANCES AND RESOLUTIONS

- A. Ordinance No. 2016-02 – Adoption of Intergovernmental Cooperation Agreement for a Regional Emergency Management Agency

MR. DVORYAK MOVED TO APPROVE ORDINANCE NO. 2016-02. MOTION UNANIMOUSLY CARRIED.

12. OLD BUSINESS

There was no Old Business for action.

13. NEW BUSINESS

There was no new business for discussion.

14. ADJOURNMENT

- SWOMLEY** Chairman Swomley called for a recess at 7:50 p.m. to reconvene on Monday, March 14, 2016 at 6:30 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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