

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**MARCH 13, 2014  
APPROVED**

The Board of Supervisors of Springettsbury Township held a Regular Meeting on Thursday, March 13, 2014 at 7:00 p.m. at the Township Offices located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** George Dvoryak, Chairman  
Julie Landis, Vice Chairman  
Kathleen Phan  
Bill Schenck  
Mark Swomley

**ALSO IN**

**ATTENDANCE:** John Holman, Township Manager  
Charles Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Patricia Lang, Director of Community Development  
Mark Hodgkinson, Director of Wastewater Treatment Plant  
Dori Bowders, Manager of Administrative Operations  
Betty Speicher, Director of Human Resources  
Jack Hadge, Finance Director  
Lt. Dan Stump, Police Department  
Robert McCoy, YAUFRR Chief  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**DVORYAK** Chairman Dvoryak called the meeting to order and welcomed the attendees. He led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

A. February 27, 2014 – 9:30 p.m. – Personnel

**DVORYAK** Chairman Dvoryak announced that an Executive Session had been held following the February 27, 2014 meeting to discuss personnel matters. An Executive Session is planned for immediately following the meeting this date to discuss collective bargaining.

**3. COMMUNICATION FROM CITIZENS**

**HELLER** Jane Heller, Idylwyld Road, brought forward discussion on historical preservation in Springettsbury Township. She had presented a report, authored by Steven Smith, a member of the Historic Preservation Committee. She called attention to the historic properties in Springettsbury Township which are at risk, the Strickler property, Livingston, 1755, the property in the 3000 block of East Market and the Ettline property. She suggested a review of the historic overlays done in Spring Grove and Lower Windsor, with the ordinances which could be duplicated for Springettsbury. Historic overlays provide an 80-day period of time that delays demolition and provides organizations and municipalities to work to repurpose the properties. There are things that can be done such as easements, tax adjustments, etc., all of which would require Solicitor Rausch’s attention. She stated that the new board must have the will to move forward and she was hopeful there will be a change in methods.

**TROTT** David Trott responded to comments made by Supervisor Schenck during the February 27<sup>th</sup> Board of Supervisors meeting regarding the Police Pension Fund. The points are summarized:

- Auditor General released a 14-page report specifically relating to municipal pensions on February 26, 2014 entitled, “573 Municipalities Administer Pension Plans that are Distressed and Underfunded by at least \$6.7 billion”.
- The report mentions the benchmark for municipal pension funds is 90% funded; Springettsbury’s fund is at 87% funded, which means minimally distressed.
- Annual cost for the Police Pension Fund is approximately \$650,000 for 2014, which is part of the unfunded liability.
- State aid of approximately \$400,000 is received to help fund the pension obligations.
- State aid and officer contributions are subtracted from the MMO.
- He encouraged the manager to read Act 600 which governs Police Pension Funds for additional information toward steps to avoid a future collapse of pensions.

Mr. Trott concluded his comments by quoting the Auditor General’s report. “Taxpayers will ultimately bear the burden of the unfunded and distressed municipal pension plans.” He indicated it would not happen overnight but it will happen unless something is done.

**4. ENGINEERING REPORTS**

A. Environmental Engineer – Buchart Horn, Inc.

**CRABILL** Mr. Crabill had provided his monthly report and stated he had no changes. He offered to respond to questions.

**LANDIS** Ms. Landis asked for how many rights-of-way acquisitions must be made with regard to I-83 Exit 18.

**CRABILL** Mr. Crabill responded that Springettsbury needed to acquire four rights-of-way. They include York Water Company, Spring Garden Township, Nello Tire and a temporary easement to access the Eckert property.

B. Civil Engineer – First Capital Engineering, Inc.

**LUCIANI** Mr. Luciani stated he had provided his monthly report and he had two updates:

- Market Street and Mt. Zion Road – Lack of permanent striping. PennDOT noted that the current striping was temporary and worn out. However, permanent striping needs dry surface and a 40-degree and above day for that action to occur. He expected it might be done by the end of March; however, PennDOT controls the schedule.
- Commons Drive – Every two weeks they meet with the developer. The box culvert was staked out; however, there were two pipes that were not accommodated. They will be addressed. They are working with the developer to resolve all the remaining issues.
- Fineview Drive – Mr. Luciani indicated he would report on their investigation further on the agenda.

**PHAN** Ms. Phan asked whether the individual Mr. Luciani discussed the Market Street and Mt. Zion Road issue is a PennDOT representative.

**LUCIANI** Mr. Luciani responded that the individual he had talked with is involved in construction management and signals. The striping is part of a signal permit, and he has direct communication with the contractor.

**PHAN** Ms. Phan commented that she intended to push the issue as the area is very dangerous. It is the township's responsibility to keep everyone safe.

**LUCIANI** Mr. Luciani noted that he understood and added that they are doing the best they can, but the weather hadn't cooperated.

**PHAN** Ms. Phan stated that she appreciated that and would look for an update at the end of the month.

**5. CONSENT AGENDA**

- A. Board of Supervisors Regular Meeting Minutes – February 27, 2014
- B. Regular Payables as Detailed in the Payable Listing of March 13, 2014

**MS. LANDIS MOVED TO APPROVE CONSENT AGENDA ITEMS A AND B.  
MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

- A. Authorization to Purchase 2014 Kubota F3990 4x4 Riding Mower through the COSTARS Program from C. H. Waltz Sons, Inc. in an amount not to exceed \$34,830.77.

**MS. LANDIS MOVED TO APPROVE AUTHORIZATION TO PURCHASE A 2014  
KUBOTA F3990 NOT TO EXCEED THE AMOUNT OF \$34,830.77. MOTION  
UNANIMOUSLY CARRIED.**

- B. Authorization to Enter into Second Addendum to the Marketing Services Agreement with Cumulus Media-York for Promotion of the 2014 Summer Concert Series and Saturday in the Park.

**MS. LANDIS MOVED TO AUTHORIZE ENTERING INTO A SECOND ADDENDUM  
TO THE MARKETING SERVICE AGREEMENT WITH CUMULUS MEDIA-YORK  
FOR PROMOTION OF THE 2014 SUMMER CONCERT SERIES AND SATURDAY IN  
THE PARK. MOTION UNANIMOUSLY CARRIED.**

- C. Authorization to Enter into Agreement for Medical Director Services with WellSpan Health for Springettsbury Township Emergency Medical Services at a cost not to exceed \$1,079 per quarter.

**MS. PHAN MOVED FOR AUTHORIZATION TO ENTER INTO AGREEMENT FOR  
MEDICAL DIRECTOR SERVICES WITH WELLSPAN HEALTH FOR  
SPRINGETTSBURY TOWNSHIP EMS AT A COST NOT TO EXCEED \$1,079 PER  
QUARTER WITH THE EXCEPTIONS MADE TO THE AGREEMENT AS  
MENTIONED THIS EVENING. MOTION UNANIMOUSLY CARRIED.**

- D. Authorization to Enter into Agreement with Spring Garden Township for a Permanent Sanitary Sewer Utility Easement at a cost not to exceed One Dollar (I-83 Interceptor Project).

**MR. SCHENCK MOVED TO APPROVE THE AGREEMENT WITH SPRING GARDEN TOWNSHIP FOR A PERMANENT SANITARY SEWER EASEMENT AT A COST NOT TO EXCEED ONE DOLLAR. MOTION UNANIMOUSLY CARRIED.**

- E. Authorization for the Solicitor and Township Manager to Negotiate and Enter into Agreements, including Obtaining Property Appraisals, for the Following Properties Required for the I-83 Interceptor Project:
- 1) York Water Company – Permanent Easement
  - 2) Ervin F. and Charlotte M. Eckert – Temporary Easement
  - 3) Deborah A. Ashman and Natalie J. Arnold – Permanent Easement

**MR. SWOMLEY AMENDED THE MOTION TO AUTHORIZE ENTERING INTO THE THREE AGREEMENTS LISTED IN ITEM E FOR A NOT-TO-EXCEED COST OF \$4,000. MOTION UNANIMOUSLY CARRIED.**

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

- A. LD-13-02 – Integrity Bank – 5/19/14 (Action)

**LANG** Patricia Lang presented the background information with regard to Integrity Bank. She noted that the project had been verbalized earlier this evening so she skimmed through the details about the site of the project and the narrative which encompasses a 3,900 square foot bank building with a drive-through facility. The property is located at the corner of Northern Way and East Market Street across from the Cloister Car Wash. Currently the site has a building on it that will be demolished prior to the new construction taking place. Ms. Lang provided a PowerPoint presentation showing the site plan, Northern Way and East Market Street, front of the bank, the public plaza, a right-in, right-out turning off East Market Street but full turning movements off of Northern Way. Ms. Lang noted there were several waivers associated with the project, along with the Planning Commission recommendations. She stated that there were a number of administrative criteria documents that need to be recorded, signatures that need to be obtained, agreements for landscaping and a minor short list of design issues. She noted the final item is the Developers' Agreement for work on the signal at East Market Street and Northern Way. Planning Commission was satisfied with

the items brought forward and made a positive recommendation on approval of the plan.

**MR. SCHENCK MOVED WITH RESPECT TO LAND DEVELOPMENT 13-02 TO APPROVE FINAL LAND DEVELOPMENT WITH THE SIX WAIVER REQUESTS LISTED AND ALSO THE 12 CONDITIONS, OF WHICH ONE OF THEM HAS ALREADY BEEN SATISFIED. MOTION UNANIMOUSLY CARRIED.**

**B. MS4/Flood Plain Update**

**HOLMAN** Mr. Holman stated that the board had been provided full detail of the documentation that had been received from the county.

**LANG** Ms. Lang provided a summary of the documentation. She noted that the Chesapeake Bay Pollution Plan is a regional effort. York County Planning Commission focused on meetings county obligations as they relate to the reduction of phosphorous nitrates and sediment in storm water that's headed to the bay. The concept is novel and an important regional effort that had been well received by both DEP and EPA. The effort would be focused on accomplishing larger scale projects that will provide significant reduction on the nutrient flows in the storm water with potential cost sharing formulas over a five-year period. A summary follows:

- MS4 municipalities will pay 90% of the cost under this arrangement.
- Total cost 9% divided by 34 MS4 municipalities.
- Municipalities that have waivers (4) would pay 6% of the cost; 70 municipalities do not have MS4 permits and they would pay 4% of the total cost. Springettsbury annual budget costs in million dollar project range \$5,294; five year total: \$26,470.59, the lowest cost option.
- Projects to be bid at approximately \$500,000.
- Four different formulas: Flat Fee, Impervious Coverage, Weighted and Base Fee.
- Impaired water – Springettsbury has 32 miles of stream, 21 of which are impaired or 83.9%.
- Impervious coverage – Springettsbury has 9,520.88 acres that are covered. Annual budget cost close to \$20,000; five year budget of over \$93,000.
- Weighted cost – Not just impervious coverage but add population.
- Base Fee Tier – For non-MS4 municipality, pay \$1,000. MS4 municipality with waivers, pay \$2,000. If neither of those categories pay \$2,000 plus the weighted fee.

- County is looking for the first formula they like best and the second formula they like best. There is no commitment.
- Working as a group there is greater opportunity to apply for grants.
- If Springettsbury worked alone, could the costs be quantified to be less than \$100,000.
- Future legislation moving towards the creation of a Storm Water Authority.
- Projects to be reviewed as part of the Strategic Plan.
- Working together would potentially equal the costs across the board.
- Costs would be budgeted into the 2015 budget; would be a fixed number each year.
- Potential polluters include farms as well as impervious surface and population; fertilizer on private yards.
- Leadership role would pick a more moderate or reasonable approach versus the lowest cost.
- Regional plan makes the most sense; weighted cost takes into account the most variables.
- Base tier plan gives larger municipalities an equalized amount; probably Springettsbury's No. 1.
- Weighted cost would be No. 2 option.

## **8. COMMUNICATION FROM SUPERVISORS**

**LANDIS** Ms. Landis followed up on Supervisor Schenck's comments made during the February 27<sup>th</sup> Board of Supervisors meeting. He stated that there had been seven Police Pension Board meetings held and that she had not attended any of the meetings. She reported that she had researched the minutes. She had not been able to attend the meetings during January and February as she had been on leave. She had not attended the meeting on May 1<sup>st</sup> during the review of bank proposals. However, she found that she had, in fact, been in attendance during the May 23<sup>rd</sup> Police Pension Board meeting. In fact, she had been included in a vote with regard to moving the investments to one bank. She did not attend the August 22<sup>nd</sup> meeting as she had been on vacation. She stated she had attended the November 1<sup>st</sup> Noon meeting but could not find any minutes. She added that she did not appreciate being told that she was doing everything in her power to discredit the township and the manager and that she would be very glad to speak off line about any issue.

**SCHENCK** Mr. Schenck responded that she was saying she attended two meetings.

**LANDIS** Ms. Landis stated that she had attended two meetings and could not attend two meetings because she had been on leave in the beginning of the quarter.

**SCHENCK** Mr. Schenck stated that what he had reviewed were the minutes approved by the board: January 7<sup>th</sup>, February 28<sup>th</sup>, May 1<sup>st</sup> and May 23<sup>rd</sup> and August 22<sup>nd</sup>. He noted that the November 1<sup>st</sup> minutes, which currently are in the board members' packets indicate that she had not been in attendance. He stated that she was doing everything possible to make smoke where there is no fire. He said the official record indicated that she had not been at the meetings, and she stated that he needed to stop the harassment; and is now stating on this date that he is bullying. He noted that he was simply stating what is on the public record, which is perceived as harassment and bullying. Mr. Schenck noted that his underlying statement was that the township does not have an unfunded pension liability problem. It has been funded 100% for many years. There is a portion of the liability is unfunded, which is addressed in the MMO that is paid every year. Statements made that there is a pension problem in the township is not fair to the people or to the employees.

**DVORYAK** Mr. Dvoryak noted that there is a conflict in the minutes between what it says in the beginning as to whether you were present or not. He asked the stenographer if it was possible to verify what is incorrect.

**ABREGHT** Ms. Abrecht responded that it is possible that at the beginning of the meeting when a Quorum is determined, perhaps Ms. Landis came in later. She indicated she would check but most of those notes are discarded. She apologized if she missed something, which certainly was not her intention.

**SWOMLEY** Mr. Swomley thanked the township staff and the Board of Supervisors for the planter that was sent to him and his wife on the passing of his wife's mother. He noted it was very much appreciated as it had been a difficult time for the family.

**DVORYAK** Chairman Dvoryak brought forward the concept of having Strategic Planning Sessions and how important it is to the Manager to know what priorities this board has for the township's future. He would like to schedule something to begin those discussions and would like to get a consensus as to whether the day should be a normal Monday to Friday or a Saturday-type event. He added that some thought had been given to bringing in a facilitator.

**HOLMAN** Mr. Holman noted that it would be an advertised meeting and would be important to be held in an atmosphere other than the normal business day and on one day

where the board could really concentrate. He noted that a lot of work will be done beforehand with priorities and ideas that the board can identify.

**PHAN** Ms. Phan commented that she would prefer a meeting during the week other than on a Saturday. She noted she could not attend the first four working days of each month.

**SWOMLEY** Mr. Swomley agreed with having the meeting during the week.

**DVORYAK** Chairman Dvoryak stated he was fine with either option.

**LANDIS** Ms. Landis noted that an agenda/criteria of items prior to the meeting would be important.

**HOLMAN** Mr. Holman recommended that a facilitator be brought in. Documentation will be prepared in advance for the board's recommendations as to priorities. He requested that each board member send him some days that are NOT good, and he will provide some dates during the month for the meeting. He added it would be important to get the Strategic Planning meetings underway well before getting into the budget planning sessions.

**DVORYAK** Mr. Dvoryak noted a free product called Doodle, which is great for pulling a group of people together for a meeting. Everyone can fill in the dates specific. He indicated to Mr. Holman to move forward.

## **9. SOLICITOR'S REPORT**

**RAUSCH** Solicitor Rausch confirmed that the terms have been agreed to resolve the settlement agreement on the lawsuits filed by Williams and Landis against the police department. The actual agreement had not yet been prepared and circulated but the terms are resolved.

**DVORYAK** Chairman Dvoryak stated that actually the insurance company representing the township settled the amount.

## **10. MANAGER'S REPORT**

**HOLMAN** Mr. Holman stated that his only update to his monthly report related to the settlement of the Landis/Williams claims. He had nothing further until Executive Session.

**PHAN** Ms. Phan questioned Mr. Holman how the vacant EMT positions are advertised.

**HOLMAN** Mr. Holman responded that any vacancy is posted internally first, as directed by the Teamsters contract regulations. Then notices are put in the newspapers.

**11. ORDINANCES AND RESOLUTIONS**

- A. Resolution No. 2014-32 – Accepting the Offer of Dedication of Camelot Way for Public Use
- B. Resolution No. 2014-33 – Accepting the Offer of Dedication of Britain Drive for Public Use
- C. Resolution No. 2014-34 – Accepting the Offer of Dedication of Caldwell Road for Public Use.
- D. Resolution No. 2014-35 – Accepting the Offer of Dedication of Wolf Drive for Public Use

**MR. SWOMLEY MOVED TO ADOPT RESOLUTIONS A THROUGH D ACCEPTING THE OFFERS OF DEDICATION FOR THOSE ROADWAYS. MOTION UNANIMOUSLY CARRIED.**

- E. Resolution No. 2014-36 – Authorizing Execution of PennDOT Sidewalk Maintenance Agreement for I-83 Exit 19 Early Action Project (North Hills Road)

**MR. SCHENCK MOVED TO ADOPT RESOLUTION 2014-36. MOTION UNANIMOUSLY CARRIED.**

**12. OLD BUSINESS**

- A. Fineview Drive – Review of Engineer’s Report of Storm Water Runoff

**LUCIANI** Mr. Luciani presented the background information with regard to the issues on Fineview Drive. He quoted from the September minutes: Mary Ann Gilgore, 2170 Fineview Drive, stated she had lived in her home for 47 years. They put in the sewer in 1966 and she had no water problem on that street before that time. Following that year every spring, summer and winter they had either water flowing or ice forming three feet wide in front of her home. She spoke to her neighbors as well and asked whether the township could look at the situation to see what can be done to take care of the problem. Mr. Luciani’s report is summarized:

- Fineview Road – Built in the 50’s or 60’s; probably 26 feet wide with no curb.
- Messrs. Holman and Luciani visited with Mrs. Gilgore and Mr. Murphy; toured the site.
- Potential solution – Connect a series of inlets; Open channel most ideal but not possible due to the number of houses, driveways, steps.
- Bulk of the inlets on the east side of roadway with some double inlets on both sides.
- No detailed engineering was done.
- Diversion area on private property; could extend pipeline.
- Televised review of existing pipe should be done; connect other piping.
- Several options: Do nothing or proceed with engineering; costs approximately \$115,000.
- Change out pipes; deal with rights-of-way, etc.

**DVORYAK** Chairman Dvoryak commented that the threshold for prevailing wage is \$100,000.

**HOLMAN** Mr. Holman noted that if the board decided to do this, it could be bid two ways: prevailing wage with an alternate at not prevailing wage.

**DVORYAK** Chairman Dvoryak commented that Ms. Gilgore indicated she had lived with the situation for 15 years. He asked if there is a sense as to how many other Fineview Drive situations exist that haven’t come to the township’s attention.

**HOLMAN** Mr. Holman asked Mark Hodgkinson for his understanding of the situation.

**HODGKINSON** Mr. Hodgkinson responded that there are a lot of portions of the township that are affected by not having storm sewers and icing does take place in those areas. Fineview Drive has a difficult terrain. He wouldn’t say not to fix the problem, but more could be coming in the future.

**LANDIS** Ms. Landis mentioned Druck Valley Road where, even though it is a state road, there are huge icing issues with many wrecks this year.

**SCHENCK** Mr. Schenck asked whether a list or inventory of problem areas in the township is maintained and which there could be a mission to fix the localized storm water system issues. He brought forward an idea of storm water districts, MS4, which is the direction, and he could name a number of areas with very similar problems, all of which are expensive.

**HODGKINSON** Mr. Hodgkinson commented that storm water will be a huge focus for the township in the future.

**SWOMLEY** Mr. Swomley noted, for MS4 the amount of money to be spent in the next five years of \$1 million.

**SCHENCK** Mr. Schenck stated that Fineview Drive would never make the county MS4 priority list; however, it is important to be careful about responding to one compliant because there are plenty of places where work is needed. He asked what would be budgeted to do the work as this year's budget is set.

**LUCIANI** Mr. Luciani noted that Alpine Drive is scheduled for a repair project in the range of \$100,000.

**HODGKINSON** Mr. Hodgkinson added that most of the problem is in the pipe, which is in horrendous shape. There will be more of the galvanized metal, corrugated pipe failures than anything. He had a call this date for Cortleigh and those areas where they had to go out and put additional salt down where water was coming out of yards. He added it had been an unusually wet year.

**SCHENCK** Mr. Schenck noted that Mr. Luciani had done his due diligence which indicated \$150,000 could be spent if the pipe were to be enlarged. As a board, should this be done or put on a list to budget in the next year or two.

**SWOMLEY** Mr. Swomley asked about the funding options.

**HOLMAN** Mr. Holman responded that there are several options:

- Local improvement versus general improvement; local impacting just the individuals who live along that road.; special assessment required.
- General improvement – bonding to be done out of the Capital fund
- Surplus – Use \$100,000 out of surplus
- Liquid Fuels eligible – An additional 8% increase will be received in reimbursement this year.

Mr. Holman noted that the Liquid Fuels would have to be approved, and an amendment made to the Liquid Fuels budget. In addition, priorities should be done, such as setting up storm water districts.

**DVORYAK** Chairman Dvoryak noted that he always liked when someone else pays for things. He had read that Pennsylvania has a tap program where they list some things that

can be funded such as sidewalks, traffic calming, and environmental mitigation, which he questioned whether this could fall into environmental mitigation.

**HOLMAN** Mr. Holman responded that it would not fall into that category as nothing will be done to reduce water quality. It is a safety improvement. Mr. Holman indicated he and Mr. Luciani will return to the site. One of the things they need to work on is to determine what rights the township has to the inlet and where the pipe will be sent. There was work done years ago, but no documentation has been found.

**SCHENCK** Mr. Schenck asked whether any consideration had been given to a swale behind the homes to catch some of the water.

**LUCIANI** Mr. Luciani responded that the terrain is very challenging and that would have been desirable to put a swale in. There are 14 acres of drainage. It is way too steep and the elevation lines are very close.

**HOLMAN** Mr. Holman stated that if it is the board's direction to proceed, he and Mr. Luciani will meet with the neighbors and go into more detail. He will look at using Liquid Fuels funds.

**DVORYAK** Chairman Dvoryak's thinking is that it might be wise for the board to review this in terms of other projects and take a more thoughtful approach as opposed to just responding to one complaint which may set a precedent.

**PHAN** Ms. Phan disagreed and stated that it should be handled now. It is a big safety issue, and dealing with it every day, slipping and falling, it is something that needs to be addressed. She agreed with Mr. Schenck with finding a possible way to establish such areas and budget for them a plan should be put together.

**SWOMLEY** Mr. Swomley added a five or 10-year plan would improve these areas in the township.

**LANDIS** Ms. Landis concurred especially with areas that have icing conditions. She absolutely believed it was a safety concern that needed to be addressed, and if the money is available in Liquid Fuels, that money should be used.

**MR. SWOMLEY MOVED TO AUTHORIZE THE NEXT STEP TO CREATE A PROPOSAL TO DETERMINE EXACT COSTS IN CONSIDERATION OF IT BEING A LOCALIZED VERSUS TOWNSHIP PROJECT AND USING LIQUID FUELS FUNDS. MOTION UNANIMOUSLY CARRIED.**

**13. NEW BUSINESS**

- A. Request by the Historic Preservation Committee to Appoint Kevin Eck to the Historic Preservation Committee

**MR. SCHENCK MOVED TO APPOINT KEVIN ECK TO THE HISTORIC PRESERVATION COMMITTEE. MOTION UNANIMOUSLY CARRIED.**

- B. Authorization to Approve Tax Refund Request for Tax Year 2013 – Arcadian Corporation NV (Parcel #461-28-40C) in the amount of \$73.75.

**MR. SWOMLEY MOVED TO APPROVE TAX REFUND REQUEST. MOTION UNANIMOUSLY CARRIED.**

- C. Authorization for Township Manager to Execute Letter of Authorization for Access to Camp Security and Authorization for an Archaeological Dig to be Provided to Friends of Camp Security.

**MS. LANDIS MOVED TO AUTHORIZE THE TOWNSHIP MANAGER TO EXECUTE LETTER OF AUTHORIZATION FOR ACCESS TO CAMP SECURITY AND AUTHORIZATION FOR AN ARCHAEOLOGICAL DIG PROVIDED TO FRIENDS OF CAMP SECURITY. MOTION UNANIMOUSLY CARRIED.**

**14. ADJOURNMENT**

**DVORYAK** Chairman Dvoryak reminded the board of the Executive Session to follow adjournment. He adjourned the meeting at 9:38 p.m.

Respectfully submitted,

John Holman  
Secretary

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