

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**MARCH 14, 2024
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, March 14, 2024 at 7:00 p.m. at the Municipal Complex, 1501 Mt. Zion Road, York PA in person and by Zoom.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman (Zoom)
Charles Wurster, Assistant Secretary/Treasurer
Don Bishop (Zoom)
Bob Cox

NOT PRESENT: George Dvoryak, Vice Chairman

ALSO IN

ATTENDANCE: Mark Hodgkinson, Township Manager
Cory Dillinger, Acting Solicitor
John Luciani, Township Engineer
Diana Young, Environmental Engineer
Dori Bowders, Director of Administrative Operations
Randall Heilman, Community Development Director
Nitza Sanchez-Bowser, Human Resources Director (Zoom)
Todd King, Chief of Police
Daniel Hoff, Chief of YAUFRR
Angel Diaz, HR Coordinator
Sue Sipe, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

WURSTER Supervisor Wurster called the Regular Meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

WURSTER Supervisor Wurster announced Executive Sessions were held on February 28, 2024 and March 6, 2024. Both were in regard to the Mt. Zion Commons project.

3. COMMUNICATION FROM CITIZENS

Carol Thibodeau – 72 Eisenhower Drive
She inquired about the result of the discussion about the Mt. Zion Commons.

WURSTER Supervisor Wurster stated the decision on the Conditional Use for Mt. Zion Commons is not on the agenda this evening.

SWOMLEY Chairman Swomley clarified the Conditional Use for Mt. Zion Commons has been moved to Wednesday, March 27, 2024 during the regular Board of Supervisors meeting.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

YOUNG Ms. Young stated she had no updates to her report. She offered to answer any questions.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani stated this week is Surveyors Week and Pi Day.

He reported Triplett Springs started the process for road dedication. He noted they met at Springetts Retreat to review and correct any deficiencies that would hinder snow plowing operations. He thanked Mr. Crabill and Mr. Heilman for their assistance. In the next six months there will be updates on the progress of Kinsley who is working on closing out the development.

Mr. Luciani stated the signal work is ongoing at Haines Road and Eastern Blvd, as well as Memory Lane and Industrial Highway.

He also noted in December Kinsley requested a bond elimination for the Motter Industrial Park located adjacent to 3750 East Market Street. They were holding landscape funds on a property which Kinsley no longer owns, so there is no need to hold the money.

5. CONSENT AGENDA

- A. Acknowledge Receipt of December 19, 2023 York Area United Fire and Rescue Commission Meeting Minutes
- B. Board of Supervisors Regular Meeting Minutes - January 25, 2024
- C. Board of Supervisors Regular Meeting Minutes - February 8, 2024
- D. Board of Supervisors Regular Meeting Minutes - February 22, 2024
- E. Regular Payables as Detailed in Payable Listing of March 14, 2024
- F. CDM Smith, Inc. - Development of Comprehensive Plan and Updates to Zoning and Subdivision and Land Development Ordinances Project - Invoice #90199164 in an amount not to exceed \$7,032.77
- G. JVI Group, Inc. - ARLE Traffic Signal Project - Haines Road and Eastern Boulevard - Application for Payment No. 1 in an amount not to exceed \$103,557.60

- H. JVI Group, Inc. - ARLE Traffic Signal Project - Haines Road and Eastern Boulevard - Application for Payment No. 2 in an amount not to exceed \$160,413.33
- I. JVI Group, Inc. - ARLE Traffic Signal Project - Memory Lane and Industrial Highway - Application for Payment No. 1 in an amount not to exceed \$118,849.50
- J. JVI Group, Inc. - ARLE Traffic Signal Project - Memory Lane and Industrial Highway - Application for Payment No. 2 in an amount not to exceed \$192,238.39
- K. Motter Industrial Park Lots 2 & 3 - Public Improvements Bond Reduction in an amount not to exceed \$7,117.30
- L. Acknowledge Receipt of Liquid Fuels Tax Fund Audit for the Period January 1, 2021 to December 31, 2022

MR. BISHOP MOVED TO APPROVE ITEMS A THROUGH L ON THE CONSENT AGENDA. CHAIRMAN SWOMLEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization for Township Manager to Execute York County Libraries 2024 Agreement for Satellite Library Services in an amount not to exceed \$5,100

CHAIRMAN SWOMLEY MOVED TO AUTHORIZE THE TOWNSHIP MANAGER TO EXECUTE YORK COUNTY LIBRARIES 2024 AGREEMENT FOR SATELLITE LIBRARY SERVICES IN AN AMOUNT NOT TO EXCEED \$5,100. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Authorization to Purchase New Fire Alarm System for the Public Works Building through Berkshire Systems Group, Inc. in an amount not to exceed \$48,948 (PA COSTARS Contract #040-E22-129)

CHAIRMAN SWOMLEY MOVED TO AUTHORIZE THE PURCHASE OF A NEW FIRE ALARM SYSTEM FOR THE PUBLIC WORKS BUILDING THROUGH BERKSHIRE SYSTEMS GROUP, INC. IN AN AMOUNT NOT TO EXCEED \$48,948. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Authorization to Award Bid for Grinder Pump Replacements to DOLI Construction Corp. in an amount not to exceed \$227,250

MR. COX MOVED TO AUTHORIZE AWARDED THE BID FOR GRINDER PUMP REPLACEMENTS TO DOLI CONSTRUCTION CORP. IN AN AMOUNT NOT TO

EXCEED \$227,250. CHAIRMAN SWOMLEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- D. Authorization to Advertise Bids for 2024 Annual Road Paving and Road Materials Project

CHAIRMAN SWOMLEY MOVED TO AUTHORIZE ADVERTISEMENT OF BIDS FOR 2024 ANNUAL ROAD PAVING AND ROAD MATERIALS PROJECT. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- E. East York Pumping Station Rehabilitation Project – Reject all Bids Due to Higher-Than-Expected Prices

HODGKINSON Mr. Hodgkinson stated all of the bids came in higher than anticipated and budgeted. They will reassess and budget appropriately to rebid in 2025. He noted this is a Springettsbury sewer fund expense and the funds will be held for use in future years.

CHAIRMAN SWOMLEY MOVED TO REJECT ALL BIDS DUE TO HIGHER THAN EXPECTED PRICES FOR THE EAST YORK PUMPING STATION REHABILITATION PROJECT. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

- A. CU-2023-0002 – Shiny Shell Carwash, 3021 East Market Street
Joe Burget, Burget Associates

DILLINGER Solicitor Dillinger clarified the conditional use process is to determine if that use is proper for the property on which it is requested. If the conditional use is granted, the applicant will proceed to the land development phase, subject to township engineer and solicitor review.

CHAIRMAN SWOMLEY MOVED WITH REFERENCE TO CU-2023-0002 SHINY SHELL CARWASH, COLDWATER DEVELOPMENT, LLC TO APPROVE THE FOLLOWING WAIVERS/MODIFICATIONS:

1. §289-35.C – Landscape buffer Yard Requirements
2. §325-199.C – Main Building Setback Along the North Side of East Market Street
3. §325-200.G(1) – Entrance Orientation of Public Buildings
4. §325-200.G(3) – Translucent and/or Transparent Materials
5. §325-202.C(6) – Clear Sight Triangle of 100 feet
6. §325-204 – Public Plaza
7. §325-206.A(3)(a) – Planting Islands

SECONDED BY MR. BISHOP. MOTION UNANIMOUSLY PASSED.

CHAIRMAN SWOMLEY MOVED WITH REFERENCE TO CU-2023-0002 SHINY SHELL CARWASH, COLDWATER DEVELOPMENT, LLC TO APPROVE THE CONDITIONAL USE APPLICATION AS PRESENTED. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.

8. COMMUNICATION FROM SUPERVISORS

BISHOP Mr. Bishop recognized Pi Day.

WURSTER Mr. Wurster stated he received a thank-you from a property owners on Concord Road, thanking the Board of Supervisors for extending Davies Drive out to East Market Street.

COX Mr. Cox commented on the amount of traffic he observed on Davies Drive.

9. COMMITTEE REPORTS

There were none.

10. SOLICITOR'S REPORT

A. Authorization to Amend Springettsbury Township Meeting Rules Policy

DILLINGER Solicitor Dillinger indicated Solicitor Sanders prepared an amendment to the Township meeting rules policy which memorializes virtual attendance to meetings. The revision indicates the Township Supervisors are permitted to attend virtually as long as there is two-way communication. In addition, should there be an event where all Supervisors are attending virtually, the meeting room shall still be available for residents.

MR. COX MOVED TO AUTHORIZE TO AMEND SPRINGETTSBURY TOWNSHIP MEETING RULES POLICY AS WRITTEN. CHAIRMAN SWOMLEY WAS SECOND. MOTION UNANIMOUSLY PASSED.

11. MANAGER'S REPORT

HODGKINSON Mr. Hodgkinson indicated he had no updates to his report.

12. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2024-31 – Authorizing Supplemental Appropriation from the Liquid Fuels Tax Fund for Repairs and Maintenance of Traffic Control Signals

HODGKINSON Mr. Hodgkinson stated they have a new traffic signal maintenance provider as of 2024. They have found several items that need repair which exceeds the line item in the liquid fuels budget, so they are requesting to add an additional \$125,000 which will come out of the liquid fuels fund balance.

MR. BISHOP MOVED TO ADOPT RESOLUTION NO. 2024-31 TO AMEND THE BUDGET AUTHORIZING THE SUPPLEMENTAL APPROPRIATION FROM THE LIQUID FUELS TAX FUND FOR REPAIRS AND MAINTENANCE OF TRAFFIC CONTROL SIGNALS. CHAIRMAN SWOMLEY WAS SECOND. MOTION UNANIMOUSLY PASSED.

13. OLD BUSINESS

- A. Springettsbury Township Volunteer Fire Company – Bylaws Regarding Audit – no report.
- B. Traffic Calming - Tenth Avenue, Eleventh Avenue and Whiteford Road – no report
- B. Sidewalks - Eleventh Avenue and Whiteford Road – no report
- C. York Area United Fire and Rescue Governance – no report
- D. Springettsbury Township 2022-2026 Strategic Plan – a work session will be scheduled at a later date in June.

13. NEW BUSINESS

- A. Authorization to Create Full-Time Position of Parks and Recreation Coordinator

HODGKINSON Mr. Hodgkinson stated this position is included in the 2024 Operational General Fund budget. As stated in his report, this position is needed to continue offering services to residents, businesses and visitors. In addition to grow the Parks & Recreation Department for more offerings they can provide to the public.

CHAIRMAN SWOMLEY MOVED TO AUTHORIZE TO CREATE A FULL-TIME POSITION OF PARKS AND RECREATION COORDINATOR. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.

14. ADJOURNMENT

WURSTER Commission Wurster adjourned the meeting at 7:31 p.m.

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**MARCH 14, 2024
APPROVED**

Respectfully submitted,

Doreen K. Bowders
Secretary
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