

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**APRIL 24, 2014  
APPROVED**

The Board of Supervisors of Springettsbury Township held a Regular Meeting on Thursday, April 10, 2014 at 7:00 p.m. at the Township Offices located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** George Dvoryak, Chairman  
Julie Landis, Vice Chairman  
Mark Swomley, Asst. Secretary/Treasurer  
Kathleen Phan

**MEMBERS NOT**

**IN ATTENDANCE:** Bill Schenck

**ALSO IN**

**ATTENDANCE:** John Holman, Township Manager  
Charles Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Patricia Lang, Director of Community Development  
Jack Hadge, Finance Director  
Dori Bowders, Manager of Administrative Operations  
Betty Speicher, Director of Human Resources  
Lt. Todd King, Police Department  
Jean Abrecht, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**DVORYAK** Chairman Dvoryak called the Springettsbury Township Board of Supervisors meeting to order. He led the Pledge of Allegiance.

**DVORYAK** Chairman Dvoryak announced that Mr. Schenck could not be in attendance this date due to a business commitment.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

A. April 10, 2014 (immediately following 7:00 p.m. regular meeting):

- 1) Collective Bargaining
- 2) Personnel
- 3) Lawsuit Filed by Supervisor Julie Landis against Springettsbury Township and Messrs. Bishop and Schenck

**DVORYAK** Chairman Dvoryak announced that an Executive Session had been held on April 10, 2014 following the regular meeting to discuss Collective Bargaining, personnel and a legal matter.

**3. COMMUNICATION FROM CITIZENS**

**CHAPMAN** Mary Chapman, 31 Roslyn Drive, stated that she had attended the Citizens Police Academy. She commented that the community should be very proud of the police department. The Academy provides education and awareness for the public of the importance of the police and what they do for the community. She stated that every single officer that she met was professional in every way. She encouraged the residents to take advantage of the Academy as it was very worthwhile.

**DVORYAK** Chairman Dvoryak thanked her for coming and for her comments which the board appreciated.

**PHAN** Ms. Phan added that the dates for the Academy are posted on the website.

**HOLMAN** Mr. Holman indicated that they are posted and fill up very quickly.

**HELLER** Jane Heller, Idylwyld Road, brought an update with regard to historic preservation in Springettsbury Township. Some of her thoughts and concerns included:

- An incentive is needed to encourage entrepreneurs to purchase and repurpose historic properties.
- Solicitor Rausch should be authorized to review incentives in other municipalities.
- Mindsets need to be changed regarding preservation in the township.

Ms. Heller reported that a small group including herself, an architect, a construction person and Steve Smith will be taking a tour through a property at 3023 East Market Street, currently owned by Sue Coty. This tour will take place on May 3, 2014.

**LANDIS** Ms. Landis asked Ms. Lang for an update of her progress toward preparing a list of options and alternatives for historic preservation in the township.

**LANG** Ms. Lang responded that she had spoken with Solicitor Rausch with regard to the process of investigation into historic preservation. She noted the following:

- Important to determine what the resources are, the accuracy of information and value of the resources historically.
- Records and references of their origins in some cases do not agree; need accuracy in order to choose the right tools.
- Conservation Easement may be the right tool in some cases.
- Some properties are previous residences with small acreage.

Ms. Lang stated that Steve Smith, a member of the Historic Preservation Committee, is in the process of comparing an 1860 map of the township with current mapping. He is researching the deeds to determine which of the houses shown in 1860 remain there today, along with the history of those properties. He committed to do 10 a month, which Ms. Lang stated would be a full-time endeavor. He will report to the board during the meeting on May 8, 2014.

**DVORYAK** Chairman Dvoryak noted the township is fortunate to have volunteers like Mr. Smith.

**CRUMLING** Larry Crumling, 108 Lorenzo Court, commented on the Collective Bargaining Agreement discussion in Executive Session. He asked if there was any feedback from the board with regard to the EMS service. He noted that there had been many individuals at the April 10<sup>th</sup> meeting speaking for retaining the service in the township. He asked when any news or decision would be released.

**DVORYAK** Mr. Dvoryak responded that the matter is a Collective Bargaining issue, and the board is not at liberty to disclose any negotiating strategy. He noted that negotiations are ongoing.

**GAROFALO** Mario Garofalo, 3385 Oakham Drive, commented on the negotiations. He asked Chairman Dvoryak if he was sure about the negotiations.

**DVORYAK** Chairman Dvoryak stated that there are still active negotiations ongoing, and the union had not agreed to the terms and conditions that were offered.

**GAROFALO** Mr. Garofalo noted that all three of the items discussed in the Executive Session on April 10<sup>th</sup> directly affect the township residents. He stated that the board should be more transparent and release the decisions made in Executive Session to the public.

**DVORYAK** Chairman Dvoryak responded that in most cases the outcomes of the decisions made during Executive Sessions are disclosed. He cited an example. If the board was discussing a strategy for a Collective Bargaining Agreement, once an agreement is reached, the strategy that had been negotiated behind closed doors becomes very clear.

**PHAN** Ms. Phan stated that, as a new board member, she had asked the board and Mr. Holman to gather more information for her to review. She had only been on the board a few months and wanted additional information, and that was the reason the board was going to have another Executive Session.

**GAROFALO** Mr. Garofalo thanked Ms. Phan and indicated that was all he needed.

**4. ENGINEERING REPORTS**

A. Environmental Engineer – Buchart Horn, Inc.

**CRABILL** Mr. Crabill stated that he had submitted his written report. He had one update to report that all work had been completed with regard to the Haines Road Lining and Manhole Rehab. He offered to respond to questions; there were none.

B. Civil Engineer – First Capital Engineering, Inc.

**LUCIANI** Mr. Luciani stated he, too, had submitted his written report. He had two updates. He reported that Mr. Pasch had provided a schedule concerning the completion of Commons Drive. With regard to the box culvert, the work is moving smoothly, and they believe the box culvert sections will be completed within the stated time frame; early July.

Mr. Luciani reported that a meeting had been held with regard to the Market/Mt. Zion/PennDOT close out. A project had been planned for a paving overlay from Market Street as far east as Locust Grove Road. However, due to some utility repair issues by Columbia Gas that would involve cutting into the roadway, that overlay was delayed until 2015.

**5. CONSENT AGENDA**

- A. Acknowledge Receipt of March 31, 2014 Treasurer’s Report
- B. Acknowledge Receipt of February 18, 2014 York Area United Fire and Rescue Commission Meeting minutes
- C. Board of Supervisors Conditional Use Hearing Minutes – April 10, 2014
- D. AM-Liner East, Inc. – Yorklyn Sewer Lining Project – Application for Payment No. 6 (Final Payment) in an amount not to exceed \$32,327.45
- E. Lobar, Inc. – Springettsbury Fire Building Project – Application for Payment No. 8 in an amount not to exceed \$161,963.36
- F. Shannon A. Smith, Inc. – Springettsbury Fire Building Project – Application for Payment No. 7 in an amount not to exceed \$28,740.60
- G. Garden Spot Mechanical – Springettsbury Fire Building Project – Application for Payment No. 4 in an amount not to exceed \$71,181
- H. Silvertip, Inc. – Springettsbury Fire Building Project – Application for Payment No. 8 in an amount not to exceed \$39,021.50
- I. Regular Payables as Detailed in the Payable Listing of April 24, 2014

**MS. LANDIS MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH I.  
MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

- A. Authorization to Approve Change Order No. 2 – Springettsbury Fire Building Project – Lobar, Inc. in an amount not to exceed \$16, 161.56.
- B. Authorization to Approve Change Order No. 2 – Springettsbury Fire Building Project – Silvertip, Inc. in an amount not to exceed \$6,001.13 (*Amended to \$3,785.26*)
- C. Authorization to Approve Change Order No. 2 – Springettsbury Fire Building Project – Shannon A. Smith, Inc. in an amount not to exceed \$182.25.

**MR. SWOMLEY MOVED TO APPROVE CHANGE ORDERS A THROUGH C; WITH B AS AMENDED AND REDUCED TO \$3,785.26. MOTION UNANIMOUSLY CARRIED.**

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

There were none for action.

**8. COMMUNICATION FROM SUPERVISORS**

**DVORYAK** Chairman Dvoryak brought forward the subject of Meeting Rules for the Board of Supervisors meetings. He noted some previous suggestions:

- Public Comment to be allowed during certain agenda items.
- Public Comment to be permitted at the end of the meetings.
- Public Comments are important to the board members.

Chairman Dvoryak requested the board to give some thought to the Meeting Rules and what tweaks could be made to improve the experience for the residents, as well as making the best use of everyone’s time.

**9. SOLICITOR’S REPORT**

**DVORYAK** Chairman Dvoryak wished Solicitor Rausch a Happy Birthday.

**RAUSCH** Solicitor Rausch thanked him. He noted that he had nothing to add to his written report.

**10. MANAGER’S REPORT**

**HOLMAN** Mr. Holman reported updates on two major sewer issues. One dealt with the possible capping of a line to a property in Spring Garden Township, for which he will report at the next board meeting. Secondly, a meeting was held with Windsor

Township regarding the line at Beaverson Pump Station. Solicitor Rausch will prepare contribution agreements regarding that project for the board's review. A PowerPoint presentation will be prepared for the board. The goal is to move forward by August with all agreements so that by November/December the project can go out to bid. He will update the board on both projects in more detail.

**LANDIS** Ms. Landis asked for an update on Mr. Holman's investigation into paperlite. She noted that there had been a brief update at the PSATS Conference.

**HOLMAN** Mr. Holman responded that he had attended the PSATS Conference. However, prior to the conference, he had been reviewing various platforms for paperlite/paperless. He had been reviewing platforms or programs that would be fully compatible with the township's existing programs as he did not want to spend additional dollars. He found the NOVUS Program provided for a seamless transfer of information from directors to a central box. It allowed documentation to be placed for future meeting agendas along with all of the background and historical information. The program is fully compatible with the township's General Code program and will save manhours. There will be a learning curve but training will be provided along with a two-month free trial. The program is used in a number of municipalities across the country; however, it has not been used in Pennsylvania, and Springettsbury would be breaking new ground with its use.

**SWOMLEY** Mr. Swomley asked whether Mr. Holman would prepare a presentation for the board, which will include other ancillary costs of equipment, such as laptops, iPads or methods of access during the board meetings.

**HOLMAN** Mr. Holman responded that further investigation is necessary with regard to the use of iPads, notebook computers, etc. One question will include the screen size; however, the information will be on the wall screen.

**LANDIS** Ms. Landis questioned the change in cost for the YAUFRR pumper.

**HOLMAN** Mr. Holman responded that Chief McCoy advised the cost increased due to some Change Orders in the actual build costs.

**PHAN** Ms. Phan responded that she would make that information available to the board and to Mr. Holman.

**11. ORDINANCES AND RESOLUTIONS**

There were none for action.

**12. OLD BUSINESS**

There was no Old Business.

**13. NEW BUSINESS**

**A. Authorization to Approve Tax Refund Requests for Tax Year 2014**

- 1) Maple Donuts, Inc. (Parcel #46-18-42) in the amount of \$161.71
- 2) Pace Resources, Inc. (Parcel #46-01-0350) in the amount of \$11.54.

**MS. LANDIS MOVED TO APPROVE TAX REFUND REQUESTS FOR TAX YEAR 2014.  
MOTION UNANIMOUSLY CARRIED.**

**HOLMAN** Mr. Holman asked whether the board would be interested in having the Tax Refund Requests placed on the Consent Agenda.

**Consensus of the board was approval to place the Tax Refund items on the Consent Agenda.**

**14. ADJOURNMENT**

**DVORYAK** Chairman Dvoryak adjourned the meeting at 7:45 p.m.

Respectfully submitted,

John Holman  
Secretary

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