

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**MAY 11, 2017
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, May 11, 2017 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
Bill Schenck
Blanda Nace

MEMBERS NOT

IN ATTENDANCE: George Dvoryak, Vice Chairman
Kathleen Phan, Assistant Secretary/Treasurer

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Jessica Fieldhouse, Director of Community Development
Mark Hodgkinson, Director of Public Works/WWT
Dori Bowders, Manager of Administrative Operations
Lt. Todd King, Police Department
Dan Hoff, Chief, YAUFRR
Jean Abrecht, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

A. April 27, 2017 – 10:15 p.m. – Personnel

SWOMLEY Chairman Swomley announced that an Executive Session was held on April 27th at 10:15 p.m. to discuss a personnel issue.

3. COMMUNICATION FROM CITIZENS

BOWMAN Mike Bowman, 2875 Lehigh Road, brought forward the subject of speeding on his street. There is no speed limit sign on the street.

RAUSCH Solicitor Rausch stated that the board would need to authorize to advertise an ordinance. He indicated if the board were inclined to do so he would prepare the paperwork and advertise it in order for it to be approved at the next meeting.

Consensus of the board was to move forward and authorize to advertise the ordinance.

A. York County Convention and Visitors Bureau Tourism Update – Andrew Staub, Communications Specialist

STAUB Andrew Staub, York County Convention and Visitors Bureau, provided an update on the local tourism industry. He noted that this week is National Travel and Tourism Week. Visitors to York County spend more than \$900 million a year, support more than 7,600 jobs which leads to state and local tax revenues of more than \$90 million from York County alone.

SWOMLEY Chairman Swomley thanked him for his report and his time.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill provided his monthly report and offered to answer questions.

SWOMLEY Chairman Swomley asked about his comments concerning Triplet Springs and Quattro.

CRABILL Mr. Crabill had documentation of his comments and provided Chairman Swomley copies. He noted his comments are provided to staff in order that they can add comments as well.

B. Civil Engineer – First Capital Engineering, Inc.

A 1) Traffic Engineering Study – Yorklyn Gate

LUCIANI Mr. Luciani had provided his written monthly report for the board. In addition, he handed out some additional information. He commented on a graph he had provided that came from the Susquehanna River Basin Commission website. Of note the test for total Nitrogen concentration at Marietta reported that the EPA limit for Nitrogen in well water is about 4 milligrams per liter. York Water Company's limit for Nitrogen in water is one milligram per liter. The Susquehanna River, from 1985 to now, is one milligram per liter – drinking water standard.

Mr. Luciani mentioned MS4 because it remains unresolved. He reported an email in which East Manchester stated they have sticker shock and they're not sure they are in. York Township emailed back and said they don't have enough time to pull

everything together. The submission date is September 16th which is a Saturday so the submittal must be in by Friday, September 15, 2017. However, one of the young women at the engineering seminar indicated that as long as something is submitted, there will be time for revisions.

Mr. Luciani reported that they had the walk through on the Wallingford Development. They are working and marking the road; however, they don't think they will be able to complete their work until some time in August.

SCHENCK Mr. Schenck brought up the number of calls he received about the Route 30 traffic and congestion at North Hills Road.

LUCIANI Mr. Luciani responded that he heard the same thing. The turning lanes are backing up too far. He noted there is a 30-day learning curve for these new systems. He would give it 30 days.

SCHENCK Mr. Schenck wondered whether PennDOT is monitoring the traffic flow.

HODGKINSON Mr. Hodgkinson reported he had emailed the whole group, which included PennDOT and the engineers from Rhythm that very same thing this date. He will provide a copy to the supervisors. He had witnessed northbound on North Hills Road traffic backed up to Industrial Highway and some others have mentioned they've witnessed it backed up to Market Street.

SCHENCK Mr. Schenck noted, to be fair, he had driven all the way from the west end to the east end and stopped at only one light.

LUCIANI Mr. Luciani stated that was the goal. He noted that PennDOT is able to see that data live. They have the ability to go in and modify things.

5. CONSENT AGENDA

- A. Acknowledge Receipt of March 21, 2017 York Area United Fire and Rescue Commission Meeting Minutes.
- B. Regular Payables as Detailed in Payable Listing of May 11, 2017
- C. Authorization to Approve Tax Refund Request for Tax Year 2016 – Springettsbury Township (Parcel #46-JJ-64F) in the amount of \$12.71
- D. Authorization to Approve Tax Refund Request for Tax Year 2017 – Springettsbury Township (Parcel #46-JJ-64F) in the amount of \$27.07
- E. Barrasso Excavation, Inc. – Application for Payment No. 3 – East Market Street Sanitary Sewer Replacement Project in an amount not to exceed \$19,511.11 (FINAL Payment)

**MR. NACE MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH 3.
MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS, CONTRACTS AND AGREEMENTS

- A. Authorization to Approve School Resource Officer Agreement with Central York School District for 2017-18 School Year

**MR. SCHENCK MOVED TO APPROVE THE SCHOOL RESOURCE OFFICER
AGREEMENT WITH CENTRAL YORK SCHOOL DISTRICT. MOTION
UNANIMOUSLY CARRIED.**

- B. Authorization to Purchase 2018 International 4400 4x2 Truck Chassis through Tri County Motor Sales in an amount not to exceed \$94,010 (PA COSTARS)
- C. Authorization to Purchase Schwarze A-9 Street Sweeper and Components Fully Mounted on Truck Chassis through MJR Equipment in an amount not to exceed \$167,479 (PA COSTARS)

**MR. SCHENCK MOVED TO AUTHORIZE THE PURCHASE OF THE 2018
INTERNATIONAL TRUCK CHASSIS THROUGH COSTARS AT A COST NOT TO
EXCEED \$94,010; AND FURTHER MOVED TO AUTHORIZE THE PURCHASE OF THE
STREET SWEEPER AND COMPONENTS MOUNTED ON THE SAME CHASSIS FROM
COSTARS IN AN AMOUNT NOT TO EXCEED \$167,479. MOTION UNANIMOUSLY
CARRIED.**

7. SUBDIVISIONS AND LAND DEVELOPMENT

- A. Market Street Commons, LP – Request for Rezoning of Two Parcels on Cinema Drive and Stone Ridge Road from Commercial Highway (C-H) to High Density Residential (R-1)

PASCH Tim Pasch brought forward his request for rezoning two parcels on Cinema Drive and Stone Ridge Road from Commercial Highway to High Density Residential. The plan is to create residential housing if rezoning can take place. He was willing to pay the \$1,500 application fee.

FIELDHOUSE Ms. Fieldhouse commented that the decision for the board is to determine their interest in a project of this nature and if the proposed rezoning can be done in order to move forward with a plan to the

**MR. SCHENCK MOVED TO ALLOW THE MARKET STREET COMMONS REQUEST
FOR REZONING FOR THE PARCELS ON CINEMA DRIVE AND STONE RIDGE TO
MOVE FORWARD TO THE PLANNING COMMISSION. MOTION UNANIMOUSLY
CARRIED.**

8. COMMUNICATION FROM SUPERVISORS

There were no Supervisor comments.

9. COMMITTEE REPORTS

There were no Committee Reports.

10. SOLICITOR'S REPORT

RAUSCH Solicitor Rausch stated he had nothing to add to his written report unless there were questions.

SWOMLEY Chairman Swomley questioned whether the downstream property owner from the Shawan Lane property ever did what they were supposed to do.

RAUSCH Solicitor Rausch responded that he had discussed the subject with Ms. Fieldhouse. They are pulling the property file to see what the last correspondence revealed and whether or not the township had officially served a Notice of Violation. Community Development will follow up.

SWOMLEY Chairman Swomley questioned the properties on San Gabriel and Wallace Street, which had been removed from his report.

RAUSCH Solicitor Rausch responded that the property on San Gabriel Drive is boarded up and cannot be lived in until it is cleaned up. There is nothing legal he can do at this point.

FIELDHOUSE Ms. Fieldhouse added that the owner is incapacitated and the court appointed an advocate. Community Development is working with the advocate and will insist that they get the grass cut.

NACE Mr. Nace noted that in a few months York County will have a Blighted Property Review Committee in place which can then certify blighted properties and start property proceedings.

SWOMLEY Chairman Swomley mentioned a house on Barwood Road across from his home. Due to some circumstances it has been sitting vacant for a year and a half. The lawn is a foot high.

MARCHANT Mr. Marchant stated that Shawn knows about it as he had spoken with him.

FIELDHOUSE Ms. Fieldhouse indicated if it is in their system it will go through the necessary paperwork and they will do everything in their power to get the issues taken care of. Last resort they will have their contractor go out and mow the lawn and lien the property.

SWOMLEY Chairman Swomley noted he may be able to find the owner's name in his records.

FIELDHOUSE Ms. Fieldhouse indicated that would be invaluable.

11. MANAGER'S REPORT

MARCHANT Mr. Marchant provided two memos for the board's review. The first included a proposal to look into Fleet Management Services. If there are questions about the

proposal, he would like to have a Work Session prior to the June 25th Board of Supervisors meeting.

SWOMLEY Chairman Swomley commented that learning about something is good.

MARCHANT Mr. Marchant noted that the proposal is cost neutral over 10 years and keeps vehicle costs down for 10 years, and there will be no need to purchase vehicles.

MARCHANT Mr. Marchant discussed the second memorandum which discussed the current developments in the Consortium on the MS4 and Chesapeake Bay Pollution Reduction Program Coordination. He noted there are 52 municipalities in York County that are attempting to put together a unified response to the mandate. Some comments:

- Four calculations; best for Springettsbury is least cost one; Scenario 3 is existing apportionment. Question is: which calculation/scenario best represents sentiments of the board about what is fair and equitable how to participate in the Consortium.
- Scenario 1 - \$207,000 a year; saddles Hallam Borough with a local project at \$1 million and \$187,000 a year burden; other scenarios they're under \$10,000 a year.

NACE Mr. Nace commented he would rather see a scenario where the pain is equal. It would be unfair to burden another.

SWOMLEY Chairman Swomley commented that a project of that size for Hallam would be a bit difficult for them.

MARCHANT Mr. Marchant agreed.

12. ORDINANCES AND RESOLUTIONS

A. Ordinance No. 2017-02 – Approving Cooperative Memorandum of Agreement for Multi-Jurisdictional Adaptive Signal System along East Market Street.

MR. SCHENCK MOVED TO ADOPT ORDINANCE 2017-02. MOTION UNANIMOUSLY CARRIED.

B. Ordinance No. 2017-03 – Approving Intergovernmental Cooperation Agreement for Route 30 Adaptive Signs Project

MR. SCHENCK MOVED TO ADOPT ORDINANCE 2017-03. MOTION UNANIMOUSLY CARRIED.

C. Ordinance No. 2017-04 – Amending Code of Ordinances Establishing No Parking Zone on South Side of Washington Road from South Russell Street to Haines Road

MR. SCHENCK MOVED TO ADOPT ORDINANCE NO. 2017-04. MOTION UNANIMOUSLY CARRIED.

- D. Resolution No. 2017-33 – Appointing Administrative Hearing Officer for Appeals Under the Business Privilege and Mercantile License Tax Regulations.

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2017-33 APPOINTING EDWARD STANKOSKI AS THE ADMINISTRATIVE HEARING OFFICER FOR LATE TAX APPEALS. MOTION UNANIMOUSLY CARRIED.

13. OLD BUSINESS

- A. Proposed Agreement with York County Library System to Host an Alternate Satellite Office in Springettsbury Township

MARCHANT Mr. Marchant reported that he had received an email from the county library with updated stats for the First Quarter 2017, which showed a substantial increase in usage over the average of the quarters for 2016: card holders went from 993 to 1138. Manchester Township also had an increase from 825 to 1,032 so more library services are being used. He noted the proposal included providing them a space for pickup/drop off. They will put their equipment in and operate out of it. There will be a review of the agreement at the end of this fiscal year for renewal in 2018. There will be nothing to prevent the township from cancelling the agreement and discontinuing the service; however, it would be with notice giving them appropriate courtesy of the cancellation.

MR. NACE MOVED FOR APPROVAL OF THE PROPOSED AGREEMENT WITH YORK COUNTY LIBRARY SYSTEM TO HOST AN ALTERNATE SATELLITE OFFICE IN SPRINGETTSBURY TOWNSHIP. MOTION UNANIMOUSLY CARRIED.

14. NEW BUSINESS

There was no Old Business.

15. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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