

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**MAY 12, 2016
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, May 12, 2016 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak
Blanda Nace
Kathleen Phan
Bill Schenck

ALSO IN

ATTENDANCE: Charles Rausch, Solicitor
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Mark Hodgkinson, Director of Wastewater Treatment
Dori Bowders, Manager of Administrative Operations
Barbara Lindeman, Director of Finance
Nitza Sanchez-Bowser, Manager of Human Resources
Dan Stump, Chief, Police Department
Dan Hoff, Battalion Chief, YAUFRR
Colin Lacey, Parks and Recreation Director
Don Eckert, YAUVFR
Jean Abreght, Stenographer

1. CALL TO ORDER:

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

A. April 28, 2016 – Personnel

SWOMLEY Chairman Swomley announced that an Executive Session had been held on April 28, 2016 to discuss personnel.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

STUMP Police Chief Dan Stump provided a detailed reported on the incident at Rocky Ridge Park involving the incident of a male suspect grabbing an 18-year old female. He noted that the department is using all available resources from surrounding communities to work this case and will not be content until the perpetrator is found.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Dennis Crabill had provided his written monthly report. He had no changes to his report but offered to answer questions.

NACE Mr. Nace questioned the status on the fat, oil and grease proposal.

CRABILL Mr. Crabill responded that he would have a report at the next board meeting.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani had provided his monthly report as well. He had several updates:

- Roberts Oxygen was approved by the Zoning Hearing Board on May 5, 2016.
- PennDOT requests those companies moving large rigs on roadways through the community to advise the municipality. A letter of acknowledgment from the municipality is requested advising the awareness of the movement. This is a PennDOT change of policies and procedures.
- Investigation into the parking study along Market Street is nearly completed. An exhibit will be presented at the next board meeting. A recommendation is likely to prohibit parking in that area and will involve enacting an ordinance and posted signs prohibiting the truck parking.

5. CONSENT AGENDA

A. Board of Supervisors Regular Meeting Minutes – April 28, 2016

B. Regular Payables as Detailed in Payable Listing of May 12, 2016

**MR. SCHENCK MOVED TO APPROVE CONSENT AGENDA ITEMS A AND B.
MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Enter Into COPS in School Agreement with Central York School District for 2016-17 School Year.

**MS. PHAN MOVED TO APPROVE COPS IN SCHOOL AGREEMENT 2016-17.
MOTION UNANIMOUSLY CARRIED.**

- B. Approval of PennDOT Right-of-Way for Stonewood Park.

**MR. SCHENCK MOVED TO APPROVE THE PENNDOT RIGHT-OF-WAY FOR THE
STONEWOOD PARK PROJECT. MOTION UNANIMOUSLY CARRIED.**

- C. Authorization to Enter into Lease Agreement with Action Motorsports, 1881 Whiteford Road for the Lease of a Four-Wheel ATV.

**MS. PHAN MOVED TO APPROVE THE ACTION MOTOR SPORTS LEASE
AGREEMENT. MOTION UNANIMOUSLY CARRIED.**

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were none for action.

8. COMMUNICATION FROM SUPERVISORS

PHAN Ms. Phan mentioned that the board is very thankful to all the Directors for stepping up to the plate and doing what is necessary during this transitional time and working as a team to make sure everything is moving along. We have no doubts that everyone can handle everything, but just wanted to say thank you very much.

DVORYAK Mr. Dvoryak brought forward a resident complaint concerning the manhole covers on Sherman Street. Mr. Dvoryak added that he noticed some manhole covers are painted and asked whether that indicated something will be done.

HODGKINSON Mr. Hodgkinson responded that he was correct; work is ongoing.

9. SOLICITOR'S REPORT

RAUSCH Solicitor Rausch had provided a written report; however, he had several items for discussion:

- PennDOT will install an adaptive signal system on Route 30 affecting Springettsbury, Manchester, York City and West Manchester Township just at the Kenneth Road light. An Operation and Maintenance Agreement is needed by the end of summer. Springettsbury will have the most lights. As a result Solicitor Rausch requested approval to move forward with an Agreement. There may be an earlier agreement in place for existing signals.

Consensus of the board was to move the agreement process forward.

- Darrah Motor Sports applied for a Change of Use to a Non-conforming use at the site off Graham Street by I83. They wanted to convert the existing private garage for a race car hobby into a commercial towing operation. Zoning Hearing Board denied their request, and they appealed to the Court of Common Pleas. The township needs to file a Notice of Intervention in order to have status in that appeal. Solicitor Rausch requested board authorization to file the Notice of Appeal.

Consensus of the board was authorization to file the Notice of Appeal.

- Wallingford – Bylaws require 80% approval to sell; may not be approved by homeowners association. Land may be acceptable to the conversion program. Getting very close to having all the rights-of-way needed for the sewer interceptor project. It may be best to just focus on the sewer easements and then work on trying to acquire property ownership. The same would apply to the Crookson property. In addition, there may be some suitable land at the corner at Pleasant Acres with some undeveloped farmland.

Consensus of the board was authorization to acquire rights-of-way for the interceptor project.

10. MANAGER'S REPORT

Each board member had been assigned specific areas of responsibility during the transition.

SCHENCK (Public Works and Wastewater Treatment) Mr. Schenck reported that he and Mark Hodgkinson had met with regard to Agenda items, which resulted in the pickup truck item this date. He reported that Public Works and the Wastewater Treatment Plan are doing just fine.

PHAN (Parks and Recreation) Ms. Phan reported that Colin Lacey had been doing a great job getting the Parks and Recreation up and rolling and handling some issues. Abby is doing a great job of getting the agreements in place and has all the Food Truck Friday organized. The first one is tomorrow (Friday, 5/13/16). They are doing a great job.

DVORYAK (Finance) Mr. Dvoryak reported that the Finance Department is in the midst of putting the budget on MUNIS; what was approved versus actual.

NACE (Community Development) Mr. Nace reported that Community Development had been busy serving its customers who are builders and developers and the citizens and progress is being made. There are several open positions to advertise on the website and Indeed.com for a Plumbing Inspector, a part-time Codes Official and a Building Inspector. In addition the posting for Community Development Director was placed on line this date. It is important to re-staff that department and get up to speed. He noted that they had received a nice compliment from a developer for Paul Schaeffer, the Acting Director of Community Development.

SWOMLEY (Admin and Police Department) Chairman Swomley reported that he oversees the Admin and Police Department. He thanked Ms. Bowders and Mrs. Sanchez-Bowser for keeping things running smoothly. Chief Stump had given his report earlier during this meeting. His plate is full but he keeps things moving. Chairman Swomley noted appreciation for all the hard work that everyone is doing.

11. ORDINANCES AND RESOLUTIONS

A. Resolution No. 2016-34 – Designating Mark Hodgkinson, Director of Public Works/WWT as the Township Official Agent to Execute FEMA-4267-DR-PA Disaster Relief Documents

MR. SCHENCK MOVED TO APPROVE RESOLUTION 2016-34. MOTION UNANIMOUSLY CARRIED.

B. Resolution No. 2016-35 – Appointment of Chief Administrative Officer for Police Pension Fund

C. Resolution No. 2016-36 – Appointment of Chief Administrative Officer for Non-Uniformed Employee Pension Plan

MR. SCHENCK MOVED TO APPROVE TWO RESOLUTIONS, RESOLUTION 2016-35 AND 2016-36 APPOINTING NITZA SANCHEZ-BOWSER AS THE CAO. MOTION UNANIMOUSLY CARRIED.

12. OLD BUSINESS

There was no Old Business for discussion.

13. NEW BUSINESS

A. Discuss Options for Repair or Replacement of Sewer Fund Pick-Up Truck

MR. NACE MOVED TO AUTHORIZE THE PURCHASE AS DESCRIBED IN THE PUBLIC WORKS MEMO FOR OPTION 4, TRADE IN AS IS, AND PURCHASE A NEW TRUCK THROUGH COSTARS. MOTION UNANIMOUSLY CARRIED.

SCHENCK Mr. Schenck added a comment with regard to the funds for the truck. This item was unbudgeted. At year end the board can provide a Resolution to adjust that budget item.

B. Director Comments

SWOMLEY Chairman Swomley offered time for any of the Directors to speak if they wanted to offer comments to the board or the community. There were no comments.

14. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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