

**SPRINGETTSBURY TOWNSHIP  
WORK SESSION – STRATEGIC PLANNING - POLICE BUILDING**

**MAY 14, 2020  
APPROVED**

The Springettsbury Township Board of Supervisors held a Work Session on Thursday, May 14, 2020 at 6:00 p.m. via Zoom technology.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak, Vice Chairman  
Charles Wurster, Assistant Secretary/Treasurer  
Don Bishop  
Robert Cox

**ALSO IN**

**ATTENDANCE:** Charles Rausch, Solicitor  
Dori Bowders, Interim Township Manager  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Scott Loercher, Buchart Horn Architects  
Todd King, Chief of Police  
Mark Hodgkinson, Director of Public Works/WWT  
Teresa Hummel, Finance Director  
Nitza Sanchez-Bowser, Director of Human Resources  
Colin Lacey, Director of Parks and Recreation  
Dan Hoff, Chief, YAUFRR  
Raphael Caloia, Planner I, Community Development  
Ray Markey, Code Compliance Supervisor/Building Code Official,  
Community Development  
Abby Gibb, Communications Manager  
Andy Hinkle, Manager, Information Systems  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

**SWOMLEY** Chairman Swomley called the Work Session to order at 6:00 p.m. and stated the purpose of this meeting was to discuss building a Community Room.

**2. NEW BUSINESS**

- A. New Police Facility and Renovations to Administration Building
- 1) Community Room
  - 2) Community Development Department

**HUMMEL** Ms. Hummel provided a presentation of potential enhanced recreational and educational opportunities for township residents. She had prepared a business plan to explore the potential, as well as determine the cost of operations for

residents. This would provide the recreation department an opportunity to expand programs, create a new venue and build a multi-purpose room to benefit the residents and provide a new revenue source for the township.

Ms. Hummel had researched several area municipalities to learn more about the management and use of their community rooms or social halls. Following is some of the information:

- One such community room was designed as a multi-purpose venue. It has an open-floor plan and the total square footage of the room is 1,400.
- Recommended occupancy would range between 80 to 150 individuals depending upon seating arrangements.
- The cost for adding a kitchen facility to the Community Room would add appeal; whether it would be a commercial kitchen or a smaller prep kitchen used by caterers is to be determined.
- Additional construction costs are estimated at \$414,600. However, there may be an opportunity to use a portion of the Library Fund, which currently has just over \$200,000. The funds are to support educational program. Other corporate sponsorship funding may be available.
- Board of Supervisors has control of the Library Fund.

**LOERCHER** Mr. Loercher noted some additional thoughts with regard to traditional libraries defined as “transactional procedures such as lending and returning of books, helping others learning about the collection.” The library is no longer defined as a number of books it has on the shelf but rather how it is being a living space for its users. He added that today people are more focused on learning activities and they want social interaction together with the possibility to share their knowledge with others. Therefore, the relational library is a new development where libraries becomes a meeting and an interaction place for people.

**Consensus of the board was that there are many uses such as the park program, pickup and drop off for books, educational movie nights, high speed internet, guest Wi-Fi already in place that would qualify for the use of the Library Fund.**

Additional discussion took place, which is summarized:

- Community Development – Renovated, digital amenities added; expand the area with small meeting room.
- Rotate Community Room as an extension of the end of the building, a welcoming area facing the parking lot.
- Entire building will have lighting and technology upgrades.
- Community Room - Kitchen space: remote kitchen vs. commercial kitchen: costs to be provided.
- Community Room – Amenities for residents; additional use during parks program.

**LOERCHER** Mr. Loercher indicated that the project is moving forward having First Capital on site; expecting some boundaries set the following week. Additional existing dimensions and verification of some conditions will take place on May 19<sup>th</sup>. They have no issues with COVID 19.

**3. PUBLIC COMMENT**

There was no public comment.

**4. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary

ja