

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**MAY 26, 2016  
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, May 26, 2016 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak  
Blanda Nace  
Kathleen Phan  
Bill Schenck

**ALSO IN**

**ATTENDANCE:** Charles Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Mark Hodgkinson, Director of Wastewater Treatment  
Dori Bowders, Manager of Administrative Operations  
Barbara Lindeman, Director of Finance  
Dan Stump, Chief, Police Department  
Dan Hoff, Battalion Chief, YAUFRR  
Jean Abreght, Stenographer

**1. CALL TO ORDER:**

A. Opening Ceremony

**SWOMLEY** Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**SWOMLEY** Chairman Swomley announced that no Executive Sessions had taken place since the last meeting.

**3. COMMUNICATION FROM CITIZENS**

**STUHRE** Charles Stuhre, 3680 Trout Run Road, requested an update on the status of plans for Trout Run Road. The residents hope the road will not be widened.

**SWOMLEY** Chairman Swomley responded that the township is reviewing the options.

**HODGKINSON** Mark Hodgkinson stated that he and Mr. Luciani met with county representatives to go over the grant application.

**LUCIANI** Mr. Luciani added that there are eight crossings in that 1.6 miles, which are being mapped and will be televised to determine their condition. If replacements are needed they will be included in the road projects. Engineering work was started, and they are seeking grant money.

**GUNNING** Paul Gunning, 2205 East Philadelphia Street, addressed the board again concerning the Heistand School property at 2305 East Philadelphia Street. He noted that the church left, but businesses are operating there seven days a week. He questioned the legitimacy.

**RAUSCH** Solicitor Rausch responded that, although the church had rented a fellowship hall on Pine Grove, they still own the building and have their offices there. They provide music and dance lessons as well as have a Boy Scout troop there. Solicitor Rausch assured Mr. Gunning that the township continues to monitor the situation. With regard to the traffic and speeding, Chief Stump had stepped up enforcement in the area. Solicitor Rausch added that, as a private citizen, Mr. Gunning could engage an attorney with regard to his rights; however, from a township standpoint, the Zoning Ordinance defines the guidelines.

**GUNNING** Mr. Gunning noted he had abided by the requirements of the township. He asked if the groups involved in the Heistand building could place signs at the entrance and exit, such as “This is a residential neighborhood. Please drive carefully.” In addition, because the building is sometimes open until midnight, the commercial lighting shines out in the neighborhood. He suggested curtains at the windows and that they act like responsible neighbors.

**SWOMLEY** Chairman Swomley responded that there are certain things the township can and cannot do, and if they are operating within the guidelines of the Zoning Ordinance, the township cannot direct them to do otherwise.

#### **4. ENGINEERING REPORTS**

A. Environmental Engineer – Buchart Horn, Inc.

**CRABILL** Dennis Crabill had provided his monthly report. He had no changes to the report but offered to respond to questions.

B. Civil Engineer – First Capital Engineering, Inc.

**LUCIANI** Mr. Luciani had provided a written monthly report. He had several updates:

- Study re/parking restrictions on north and south side of Market Street are warranted. Solicitor to draw up Ordinance to create the No Parking Zone.
- Planning Commission reviewed rezoning at Mt. Zion Road and Market Street in a lengthy discussion:
  - Commission recommended Highway Commercial along Mt. Zion Road from Modernnaire east to Maple Donuts; keep Neighborhood Commercial.
  - Remove the R1 zoning district for Springetts Manor and make that Highway Commercial included in the Town Center Overlay.
  - Neighborhood Commercial on both sides of Market Street.
  - Master Plan would be done.
  - Public Hearing needed for rezoning discussion.

**NACE** Mr. Nace questioned whether the ordinance allows for Town Center Overlay in Neighborhood Commercial.

**LUCIANI** Mr. Luciani responded that he would verify that.

**SWOMLEY** Chairman Swomley indicated that it sounded like a good compromise to clean up that area.

**SCHENCK** Mr. Schenck stated he was fine with the presentation. He asked whether the board should handle the No Parking Zone matter under New Business or at this time.

**SWOMLEY** Chairman Swomley responded that it would be appropriate to do so now on the agenda.

**MR. SCHENCK MOVE TO AUTHORIZE THE SOLICITOR TO START DRAWING UP A NO PARKING BAN ON EAST MARKET STREET. MOTION UNANIMOUSLY CARRIED.**

**NACE** Mr. Nace indicated that in order to wrap up what the Planning Commission recommended, that changes what was submitted to the York County Planning Commission. Technically that revision should be sent to York County Planning.

**RAUSCH** Solicitor Rausch indicated a motion should authorize sending the proposed zoning map amendment to York County Planning Commission.

**MS. PHAN MOVED TO AUTHORIZE SENDING THE PROPOSED ZONING MAP AMENDMENT TO THE YORK COUNTY PLANNING COMMISSION. MOTION UNANIMOUSLY CARRIED.**

**5. CONSENT AGENDA**

- A. Acknowledge Receipt of April 30, 2016 Treasurer's Report
- B. Board of Supervisors Meeting Minutes – May 12, 2016
- C. Regular Payables as Detailed in Payable Listing of May 26, 2016
- D. Authorization to Approve Tax Refund Request for Tax Year 2016 – YCC Holdings, Inc. (Parcel #46-JJ-18) in the amount of \$233.73
- E. Authorization to Approve Tax Refund Request for Tax Year 2016 – YCC Holdings, Inc. (Parcel #46-JJ-18A) in the amount of \$270.13
- F. Authorization to Approve Tax Refund Request for Tax Year 2016 – YCC Holdings, Inc. (Parcel #46-JJ-22) in the amount of \$151.95
- G. Authorization to Approve Tax Refund Request for Tax Year 2013 through 2016 – Equity Industrial A York LLC (Parcel #46-JL-20) in the total amount of \$13,736.79
- H. Authorization to Approve Tax Refund Request for Tax Year 2013 – Equity Industrial A York LLC (Parcel #46-JI20-C) in the amount of \$2.26
- I. Authorization to Approve Tax Refund Request for Tax Year 2013 through 2016 – Equity Industrial A York (Parcel #46-JI-20-D) in the total amount of \$90.08
- J. Authorization to Approve Tax Refund Request for Tax Year 2013 through 2016 – Equity Industrial A York LLC (Parcel #46-JI-20-T0001) in the total amount of \$40.77
- K. LD-16-02 – Time Extension – Aldi – Plan Expires 06/07/16 (New Plan Date 12/30/16)

**MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEM A THROUGH K. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

- A. Authorization to Execute Sewer Utility Easement Agreement – 1800 East Market Street (TJF Investments, LLC)
- B. Authorization to Execute Sewer Utility Easement Agreement – 1810 East Market Street (Condor Ventures, LLC)
- C. Authorization to Execute Sewer Utility Easement Agreement – 3649 Cimmeron Road (Cookson)
- D. Authorization to Execute Wallingford HOA Sewer Utility Easement Agreement.

**RAUSCH** Solicitor Rausch stated that the board could act on A, B, C, and D together.

**MR. SCHENCK MOVED TO AUTHORIZE THE SEWER UTILITY EASEMENT AGREEMENTS AS LISTED ON THE AGENDA, ITEMS A THROUGH D. MOTION UNANIMOUSLY CARRIED.**

E. Authorization to Award 2016 Line Painting Contract to O. H. Striping, Inc. in an amount not to exceed \$12,894.

**MS. PHAN MOVED TO APPROVE AUTHORIZATION TO AWARD 2016 LINE PAINTING CONTRACT. MOTION UNANIMOUSLY CARRIED.**

F. Authorization to Award Bids for 2016 Road Materials and Resurfacing Project (as outlined in May 19, 2016 memorandum from Director of Public Works).

**MR. SCHENCK MOVED TO AWARD THE 2016 ROAD MATERIALS AND RESURFACING PROJECT PER THE MAY 19<sup>TH</sup> MEMO FROM THE DEPARTMENT OF PUBLIC WORKS FOR A TOTAL OF \$197,847.00. MOTION UNANIMOUSLY CARRIED.**

G. Authorization to Approve Buchart Horn Scope of Services for 2016 WWTP Miscellaneous Improvements in an amount not to exceed \$639,500.

**MR. SCHENCK MOVED TO AUTHORIZE THE BUCHART-HORN, INC. PROPOSAL TO DO THE 2016 WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$639,500. MOTION UNANIMOUSLY CARRIED.**

H. Authorization to Award Contract for Ad Hoc Grass Mowing Services

**MR. SCHENCK MOVED TO CONTINUE WITH BITTING LAWN SERVICE FOR THE YEAR 2016. MOTION UNANIMOUSLY CARRIED.**

**BITTING** Mr. Bitting thanked the board for awarding the contract; however, the bid indicated it is for four years.

**SWOMLEY** Chairman Swomley responded that the vote would include whatever was in the proposal.

**NACE** Mr. Nace indicated that a document would be created and sent to Mr. Bitting so he will have something in writing.

**LINDEMAN** Ms. Lindeman noted that it was for two years with an option for two years.

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

**A. SD-16-02 – Saxe Subdivision, 2002 Ridgewood Road – 06/23/16 (Action)**

**BARNES** Jim Barnes, James R. Holly and Associates, presented the plan on behalf of Ed Saxe, who has purchased property at the south east corner of Memory Lane Extended and Ridgewood Road. The property is approximately one acre in size and will encompass three lots, create two building lots and one residual lot for the existing home currently on it. The Planning Commission had reviewed the plan and issued a recommendation. The board discussed each modification, the conditions and the waiver. They are shown as listed on the plan:

- Waiver: - 289-36 – Street Light Installation
- Modifications:
  - 289.31.A – Installation of Concrete Curb along existing road frontage subject to the inclusion of the six month certified notification note as shown on the plan.
  - 289.32.B (2) – Installation of concrete sidewalk along existing road frontages. In §-10 District, if there are no existing sidewalks within 1,200 feet of development and subject to the inclusion of the six month certified notification note as shown on the plan.
  - 289.13.A – Plan Scale. To allow a scale of 1” = 20; rather than required 1” – 50’ or 1” = 100’
  - 289.35D – Bufferyard: To allow a lesser no. of plants for the streetscape bufferyard along Memory Lane based upon site constraints of stormwater management facility and sanitary sewer easement locations.
  - 289.41.C.1 – Cartway Widening. To allow the existing cartway width along Memory Lane Extended T-980 subject to the inclusion of the six month certified notification note as shown on the plan.

- Conditioned that cost estimate, seals, signatures and financial security/bonding be in place.

**MR. SCHENCK MOVED FOR THE APPROVAL OF SD-16-02 WITH THE WAIVERS AND CONDITIONS AS LISTED ON THE PLAN SHEET, PAGE 2, WITH THE MODIFICATION OF THE WAIVER REQUEST FOR THE STREET LIGHT BE DENIED. HOWEVER, AS A CONDITION OF APPROVAL IT IS REQUIRED THAT A STANDARD MET ED STREET LIGHT BE PLACED ON THE POLE AT THE CORNER AND THAT PROPER FINANCIAL SECURITY BE PROVIDED, BONDING, AND THAT ALL SEALS AND SIGNATURES ARE IN PLACE. MOTION UNANIMOUSLY CARRIED.**

- B. LD-15-03 – Eden Road Logistics Center – Request for 1) 90-Day Extension to Allow Conditional Final Approval to Extend Until September 24, 2016, and 2) Secure Building Permit During the Conditional Final Land Development Phase.

**NACE** Mr. Nace announced that, with regard to anything related to the project, he will abstain from voting. He is the Executive Director of the Redevelopment Authority of the County of York, which currently holds title to this property.

**SWOMLEY** Chairman Swomley asked Mr. Nace to comment on the project as he is acquainted with the issues.

**NACE** Mr. Nace provided a commentary which is summarized. Multiple issues are involved. First:

- They have conditional final approval on the Land Development Plan.
- They cannot record the Land Development Plan and cannot obtain a Certificate of Occupancy.
- Two issues to getting conditions that are outstanding for the final Land Development Plan approval relate to Met Ed approving the above-grade infiltration system.
- Project developer is waiting for a response from Met Ed as to whether or not they will allow them to be set in their right-of-way. If not, they may have to redesign the system. Second:
- Springettsbury Township requests posting of financial security to complete the items included in the project.
- The developer does not hold title to the property; therefore, cannot obtain a Letter of Credit on the property to post bond for the property improvements.
- The Redevelopment Authority holds title as the environmental remediation is being done because there is a Commonwealth grant involved. The property

must be held by the Commonwealth while that environmental work is underway.

- It is anticipated, per the Redevelopment Authority agreement with the developer by November or by the time the environmental remediation is done, they will hold title. The Deed is prepared and held in escrow for them until the time they can obtain the Letter of Credit to post financial security.
- The developer interpreted the Municipal Planning Code to say that in lieu of performing the improvements, the developer may (not shall) post surety.
- Developer is requesting approval for a Building Permit to start doing the work.
- The Solicitor suggested a 90-day extension to allow this to remain conditional. At the end of the 90 days surety must be posted and the Land Development Plan must be recorded.

**RAUSCH** Solicitor Rausch stated that the developer can get the improvements to a certain point, which will reduce what is needed to post for surety. Financial security is listed at about \$5 million. He added that normally they would be entitled to complete the improvements under the Municipal Planning Code. Unfortunately, not being able to record the Land Development Plan is the issue.

**SWOMLEY** Chairman Swomley added that it can't happen until they own it; they can't own it until the grants are satisfied. The township is attempting to assist them in moving forward.

**RAUSCH** Solicitor Rausch added that no Occupancy Permit would be issued until the Land Development Plan is recorded. The risk is on the developer.

**SWOMLEY** Chairman Swomley added that a great deal hinges on getting the grant finalized with DEP.

**NACE** Mr. Nace identified the grant as the Industrial Sites Re-Use Program Grant. The money must be spent first, then provide the Commonwealth with cancelled checks that they paid their contractor in order to get the reimbursements.

**SWOMLEY** Chairman Swomley asked about the timetable for completion.

**NACE** Mr. Nace responded that he thought it was September-October.

**SWOMLEY** Chairman Swomley commented that 90 days may not provide enough time.

**RAUSCH** Solicitor Rausch noted that the developer can ask for extensions. He added that He did not have an issue with granting a 90 days and issuing a Building Permit under these circumstances. He did not see a real risk to the township particularly since this is not a residential development.

**SCHENCK** Chairman Schenck questioned whether the township should review the language in the Ordinance where the word may versus shall could be misinterpreted. He wanted to be sure the language is where it needed to be.

**RAUSCH** Solicitor Rausch emphasized that the most important thing is where the risk would fall in this particular circumstance. He did not see the risk falling on the township. He added that to grant the 90 day extension for Conditional Approval will allow that to run for another 90 days and the board can authorize the issuance of the Building Permit during the 90-day period with the conditional understanding that no Occupancy Permit will be issued until the Final Land Development Plan is recorded.

**MR. SWOMLEY MOVED FOR LAND DEVELOPMENT 15-03, EDEN ROAD LOGISTICS CENTER TO GRANT THE REQUEST FOR 90-DAY EXTENSION TO ALLOW CONDITIONAL FINAL APPROVAL TO EXTEND UNTIL SEPTEMBER, 24, 2016; AND FURTHER THAT DURING THAT 90 DAY EXTENSION TO AUTHORIZE THEM TO SECURE A BUILDING PERMIT WITH THE UNDERSTANDING THAT NO OCCUPANCY PERMIT WILL BE ISSUED UNTIL THE LAND DEVELOPMENT PLAN IS RECORDED AND ALL IMPROVEMENTS HAVE BEEN COMPLETED SATISFACTORILY. MOTION CARRIED 3/2. MESSRS SWOMLEY, SCHENCK AND DVORYAK VOTED IN FAVOR; MS. PHAN VOTED OPPOSED AND MR. NACE ABSTAINED.**

**8. COMMUNICATION FROM SUPERVISORS**

**PHAN** Ms. Phan questioned the roadway on Market and Northern Way heading east on Market Street. She added the road is literally gutted. She asked if anything could be done about it.

**HODGKINSON** Mark Hodgkinson responded that PennDOT is not doing anything with it. However, next year it is planned to be surfaced from the city line to Mt. Zion Road. He noted he could say something to them; however, he indicated the township may not want to become involved in repairing state roadways.

**PHAN** Ms. Phan asked whether they would be filling in all the holes and ruts in a resurface attempt.

**HODGKINSON** Mr. Hodgkinson responded that they will overlay the road. There is signal improvement coming as well, so it will be more than just paving the road.

**SWOMLEY** Chairman Swomley asked if it would be possible to just mill off the high spots.

**HODGKINSON** Mr. Hodgkinson responded that he would discuss the matter with PennDOT to determine if there is anything the township can do.

**PHAN** Ms. Phan asked whether we could fix it if approved.

**SCHENCK** Mr. Schenck responded that he would not do any work on a PennDOT road as it would be assuming liability along with a precedence.

**PHAN** Ms. Phan questioned whether donations for the new playground are tax deductible.

**RAUSCH** Solicitor Rausch responded that since Springettsbury Township is a governmental entity, donations are tax deductible.

## **9. SOLICITOR'S REPORT**

**RAUSCH** Solicitor Rausch stated he did not have anything to add to his written report.

## **10. MANAGER'S REPORT**

**SWOMLEY** Chairman Swomley opened the floor to any of the Directors who were in the audience to make comments concerning their area.

**STUMP** Police Chief Dan Stump provided a comprehensive update on the partnership with the Department of Justice, the Office of Justice Program Diagnostic Center. He noted that the current climate of law enforcement is a rocky road. His goal with the partnership is to best set the department up for the future. The DOJ will review everything within the department and issue a report on any gaps, deficiencies, ways to improve, policies and procedures. The report will be made public. Springettsbury's police department was one of 30 departments to partner with them out of 1200 Pennsylvania police departments. As part of this he has invited all the other police departments to share in the resources. One additional note was that he spent a week in Washington, DC with the Secret Service

reviewing their programs including counter assault teams, money laundering investigations, etc. They are offering many opportunities to Springettsbury including the counterfeiting, presidential visits, etc.

**NACE** Mr. Nace reported that they have been conducting interviews for Community Development and are focusing on a Community Development Director.

**PHAN** Ms. Phan reminded everyone of Food Truck Friday.

**11. ORDINANCES AND RESOLUTIONS**

A. Resolution No. 2016-37 – Declaring August 2, 2016 as National Night Out in Springettsbury Township.

**MR. DVORYAK MOVED TO APPROVE RESOLUTION 2016-37. MOTION UNANIMOUSLY CARRIED.**

B. Resolution No. 2016-38 – Disposition of Records

**MR. SCHENCK MOVED TO APPROVE RESOLUTION 2016-38. MOTION UNANIMOUSLY CARRIED.**

**12. OLD BUSINESS**

There was no Old Business for action.

**13. NEW BUSINESS**

A. Historic Preservation Committee Update

**SMITH** Steve Smith asked about the new member of the Historic Preservation Committee. He assumed there would be a letter of introduction.

**SCHENCK** Mr. Schenck responded that his name is David Heltzel with D&H Design Services. He commented to the board members that he did not recall a formal motion appointing Mr. Heltzel.

**MR. NACE MOVED TO APPOINT MR. DAVID HELTZEL, 3000 BLOCK OF CIMMERON DRIVE TO THE HISTORIC PRESERVATION COMMITTEE. MOTION UNANIMOUSLY CARRIED.**

**York County Heritage Preservation Plan**

**SMITH** Mr. Smith reported on the 2016 York County Heritage Preservation Plan. He stated that the York County Planning Commission has been working on the plan for the last year and a half, and it is in the final draft stage. After several reviews by the Steering Committee and the public it will be ready for adoption.

Mr. Smith commented that it looked as though the farmhouse was about to get some paint.

**HODGKINSON** Mr. Hodgkinson indicated he was correct.

**Camp Security Dig**

**SMITH** Mr. Smith provided an update on Camp Security dig to begin May 16, 2016.

- Kinsley Construction supplied construction trailers.
- Parking is provided by Good News Freewill Baptist Church parking lot.
- Gettysburg College included the dig in an archeology program; students are volunteers.
- A controlled metal detecting survey was done in April resulting in 18 items in the Camp Security area. They include coins, tombac buttons, musket balls, brass buttons, brass buckles and wrought iron nails. The items set the time period between 1760 and 1785.
- The artifacts found have directed the area in which to dig.
- Public Day is scheduled for Friday, June 17, 2016.

Mr. Smith commented that because of the recent days of rain, the fields are muddy and asked if the township could provide some gravel or something to help navigate through the mud.

**RAUSCH** Solicitor Rausch asked whether the buttons discovered had been worn on uniforms.

**SMITH** Mr. Smith responded that they were potentially on uniforms. Steve Warfel indicated one with the 6-point leaf had been on a Revolutionary War uniform. That specific button was found in the center of the area of the dig, which set the area for this dig.

**125<sup>th</sup> Anniversary**

**SMITH** Mr. Smith reported that a new display case is in the lobby. He put together a poster timeline and asked Abby Gibb to request historic items from each

department that could be displayed so all departments are officially represented. In addition, they are discussing putting together a 125<sup>th</sup> Anniversary Booklet. He noted that there would be an index to the 100<sup>th</sup> Anniversary as well as directions to the website. He planned to fund it, and any sales or profits will be put toward the Plaque Program.

**B. Discussion on New Yellow Flashing Signals on East Market Street**

**HODGKINSON** Mark Hodgkinson reported that York County Planning Commission had approached him about the new Yellow Flashing Signal program for East Market Street. PennDOT plans to install these signals on Market Street due to the high crash rate of some of the intersections. There will be a five-signal intersection where motorists could turn left on a green ball. When the improvements are made, they will do away with the five signal intersection and it will be restricted. The motors will only be able to turn left when there is a left-hand green arrow. PennDOT is willing to implement this system, which is a win for the township, and it must be approved. He noted that York County Planning Commission will provide education for the public as there will be a learning curve. He recommended approval by the board.

**Consensus of the board was approval to move forward with the signalization.**

**C. Discussion on Penn Waste Recycle Cart Installation.**

**WARD** Ed Ward, Penn Waste Municipal Contract Manager, spoke to the board regarding new mobile carts with wheels for recycling which are similar to the trash carts. The carts will be similar in size, blue with a yellow lid. The reason for the new carts is to allow for additional capacity, the lid will keep material dry and decrease litter. Penn Waste will handle all the installation cost at no increase to residents, as well as handle the education and notification. One benefit to the township with increased capacity and potential increase of recycling is the potential for increased performance grants.

**SCHENCK** Mr. Schenck asked what Penn Waste will do with the existing containers.

**WARD** Mr. Ward responded that, with board approval, when they deliver there would be several options: 1) continue to use the old container for overflow; 2) if the resident doesn't want the old container, they will remove it, and 3) with the yard waste program, it could be used for yard waste collection.

**SCHENCK** Mr. Schenck commented that his only concern was that perhaps some residents wouldn't want a big container, but he thought it was great.

**PHAN** Ms. Phan commented that the last time the Penn Waste haulers were very efficient and very nice when they came through the neighborhood with the new containers.

**WARD** Mr. Ward stated that it would be the same with this installation.

**NACE** Mr. Nace stated that he saw no reason not to approve this as long as the resident is given the opportunity to opt out.

**WARD** Mr. Ward indicated they would prepare a draft educational piece for the residents and send it to Mrs. Bowders, and it could be changed if necessary.

**RAUSCH** Solicitor Rausch asked what the requirement is for yard waste.

**WARD** Mr. Ward responded that the resident can use any container in Springettsbury Township. There is a sticker system, and it's weekly collection. With the board's approval there is an upcoming billing. He would like to issue some type of educational piece in that billing to alert the residents that the new recycle bins are coming. It will likely take from mid-to end of July to get them installed.

**Consensus of the board was to move forward with installation of the new recycle containers.**

#### **14. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 9:15 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary

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