

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**JUNE 23, 2022
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, June 23, 2022 at 7 p.m. at the offices of York Area Fire and Rescue located at 50 Commons Drive, York, PA in person and by Zoom technology.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
Charles Wurster, Assistant Secretary/Treasurer
Don Bishop (via Zoom)
Robert Cox (via Zoom)

NOT PRESENT: George Dvoryak, Vice Chairman

ALSO IN

ATTENDANCE: Mark Hodgkinson, Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Diana Young, Environmental Engineer
Randall Heilman, Director of Community Development
Teresa Hummel, Director of Finance
Nitza Sanchez-Bowser, Director of Human Resources
Todd King, Police Chief
Daniel Hoff, YAUFRR Chief
Abby Gibb, Communications Manager

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the Regular Meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SWOMLEY Chairman Swomley announced no Executive Session was held since the last meeting.

3. COMMUNICATION FROM CITIZENS

There were none.

4. NEW BUSINESS

- A. Acknowledge Receipt of 2021 Springettsbury Township Financial Statements -
Krista Gardner, SEK

GARDNER Ms. Gardner provided an overview of the audit results for 2021. She distributed copies of the financial statement of the Township. She referred to the PowerPoint presentation starting on Page 1 – Responsibilities: She provided reminders on how the audit works:

- SEK is responsible for performing the audit in accordance with generally accepted auditing standards.
- They form and express an opinion about whether the financial statements are materially correct, fairly presented and conform with U.S. GAAP.
- The revenue is recorded when it is earned. The expenses are recorded when they are liable.
- An audit provides reasonable but not absolute assurance the financial statements are free from material misstatements. What that means is during 2021 they were not watching everything that happened and when performing the audit, they do not test 100% of transactions. It is their responsibility to design their audit procedures to be able to give that audit opinion.
- Having an audit does not relieve the Township or management from their duties as far as anything related to financial reporting or internal controls.

Page 2 – Your Responsibilities as a Township

- Preparing and fairly presenting the financial statements
- Designing the financial statements
- Designing, implementing, evaluating, and maintaining effective internal controls over all aspects of the financial reporting.
- During the audit, providing them with unrestricted access to any documentation needed, if there would be any fraud, illegal acts, material weaknesses or significant deficiencies , making them aware of those.
- Subsequent events – this audit is for calendar year 2021 and they signed off on the report approximately two weeks ago. During that time frame in 2022 if there is anything of substance that could affect someone reading the financial statements, they consider that for disclosure in the financial statements.
- She noted there was some grant funding received in 2022 and a change to the York City wastewater treatment plant contract.

Page 3 – How the audit works

- Required to understand the internal controls of the Township
- Determine what has changed
- A risk assessment is done
- Thresholds are evaluated, i.e., revenues for each fund type

- Audit adjustments are determined

Page 4 – Audit results

Five reports are done for the Township

- Township audit (2 reports)– financial statements and the DCED report filed annually – both unmodified opinion
- Development Authority (2 reports) – financial statements and the DCED report – both unmodified opinions
- Sewer examination (still in progress) – review of the sewer rates

Page 5 – Denotes no changes. She noted they have complied with all ethics and are independent of the Township. No new significant accounting policies.

Page 6 – Estimates – Assess the reasonableness of the estimates.

Page 7 – Financial Statement Disclosures

Page 8 & 9 – No difficulties or disagreements encountered

Page 10 – Internal controls – deficiencies come in three levels

- Highest level is a material weakness
- Second level is not materials but still significant
- Other deficiencies or best practices, suggestions

For the first two levels they are required to communicate directly to the Board.

Page 11 – Material Weakness

- There is one material weakness which is a repeat from the prior year regarding the sewer fund capital assets.
- There was a reliance on the auditing firm to reconcile the beginning balances, identify the 2021 additions and calculate the related recording of the 2021 depreciation.
- There was a move from using the Township’s financial statement software – MUNIS to record and track the activity of the capital assets which is now being done outside manually via Excel.
- The systems calculations are still being used to record activity and they are not matching up, which required the additional reconciliations.

HUMMEL

Ms. Hummel stated they spent a significant amount of time on the sewer assets for the third year. They identified there are two items needing correction. The first is the module they are using through MUNIS for the fixed assets. It is not calculating depreciation or assets correctly. It is sending auto journal entries into the general ledger. The first item of correction is to disconnect the module and strictly rely on the Excel spreadsheets to do the fixed assets. The second item

which is part of the journal entries created were recorded in an incorrect account and an incomplete supporting documentation was attached. To fix that, in the future all sewer fund journal entries will pass through the finance director's approval before posting. She thanked Ms. Gardner and her team for their assistance in getting to the correct fixed numbers.

Ms. Hummel confirmed the MUNIS system has been disconnected and pointed out they will still have the reconciliation to do for the first half of 2022.

- GARDNER** Page 12 – Other matters – Non internal control deficiencies suggestions
- Develop a formal journal entry approval process to identify thresholds or types of journal entries.
 - Tracking of ARPA funds – implemented during the audit process. A new fund was set up.
 - There is 15+ years due to due from capital projects and the sewer for the purchase of the Camp Security land. There is an amount being paid between the two funds every year. There is a consideration of speeding up the process to pay it off from between the two funds.

Page 13 – General Fund – Budget vs. Actual for 2021

- Moved ARPA out and is not part of the picture – the \$15.9 million is what is budgeted for 2021 as revenues and other financing sources.
- She backed out the use of fund balance in that revenue, which resulted in \$15 million of budgeted revenues. With almost \$18 million added, it increased to approximately \$2.9 million for the year.
- Expenses – budgeted \$15.9 million – there was \$17.3 million of expenses resulting in overbudget in expense area which includes transfers out to other funds.
- Net amount for the year was a positive \$1.5 million variance over budget for 2021, which is removing the use of fund balance piece.

Page 14 – Provides additional detail for types of revenues and expenses.

Page 15 – Sewer Fund – Three-year trend analysis

- Change in net position decrease of \$671,000
- Major change was the refinancing of the debt, consequently no longer receiving any federal subsidies related to the interest payments on the previous debt.

- B. Acknowledge Receipt of 2021 DCED Municipal Annual Audit and Financial Report

MR. WURSTER MOVED TO ACKNOWLEDGE RECEIPT OF THE SPRINGETTSBURY TOWNSHIP FINANCIAL AUDIT TO INCLUDE THE DCED MUNICIPAL AUDIT AND FINANCIAL REPORT. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

5. SUBDIVISIONS AND LAND DEVELOPMENT

B. CU-2022-0004 - Former Kmart Building, 1094 Haines Road

HEILMAN Mr. Heilman stated this is the conditional use application presented earlier. The project will be a reuse of the existing building with a proposed Wellspan laboratory and on-site medical services. The applicant stated the plan was presented to the Planning Commission who recommended approval of the conditional use application along with six waivers.

It was noted the modification for §325-200.D(1) Rooftop Equipment Screening from View at Ground Level of nearby Streets was removed.

MR. WURSTER MOVED WITH REFERENCE TO CU-2022-0004 1094 HAINES ROAD, KE HAINES, LLC TO APPROVE THE CONDITIONAL USE APPLICATION SUBJECT TO THE FOLLOWING MODIFICATIONS AND WAIVERS:

- §325-199.F.(2) – Front Yard Maximum – 50 ft.
- §325-199.H – Impervious Coverage Area shall be 85%
- §325-200.H(3) - Locate parking to the side or rear of the building
- §325-200.H(5) – Perimeter Landscaping on adjacent lot
- §325-206.A(1) – Surface parking lot shall have perimeter landscaping a minimum of 3 ft. wide

Conditions of Approval:

- §325-200 .B. – Pedestrian Access
- §325-200.D(3) – Screening – all loading areas shall be screened and subject to receipt of satisfactory completion with appropriate bonding for public improvements.

MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

YOUNG Ms. Young indicated there were no changes to her submitted report. She offered to answer any questions.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani stated regarding the Penn Oaks basin, the DEP permit was received for the repaired discharge pipe back into the stream. They applied for the permits for the other three pending pipe failures.

7. CONSENT AGENDA

- A. Acknowledge Receipt of May 31, 2022 Treasurer's Report
- B. Board of Supervisors Conditional Use Hearing Minutes - Panda Express - May 12, 2022
- C. Board of Supervisors Conditional Use Hearing Minutes - Five Guys - May 12, 2022
- D. Board of Supervisors Public Hearing Minutes - May 12, 2022
- E. Board of Supervisors Regular Meeting Minutes - May 12, 2022
- F. Board of Supervisors Public Hearing Minutes - May 26, 2022
- G. Board of Supervisors Regular Meeting Minutes - May 26, 2022
- H. Regular Payables as Detailed in Payable Listing of June 23, 2022
- I. Approval of Real Estate Tax Refund Request for Tax Year 2022 - RREEF CPI 693 North Hills, LLC (Parcel #46-000-JI-0024-EO-00000) in the amount of \$14,106.79
- J. Jay R. Reynolds, Inc. - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 9 in an amount not to exceed \$188,249.83
- K. MidState Mechanical & Electrical, LLC - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 11 in an amount not to exceed \$217,449.03
- L. Herr Signal & Lighting Co., Inc. - Green Light Go Projects at Edgewood/Eastern Boulevard and Edgewood/Kingston Intersections - Application for Payment No. 1 in an amount not to exceed \$216,453.75 (First and Final Payment)
- M. AKRF Invoice No. 5 - WWT West Tributary Site - Substantial Completion of Construction in an amount not to exceed \$142,725.22
- N. East York Apartments, 21 South Northern Way - Bond Reduction in the amount of \$192,455 (remaining bonded amount \$18,902)

MR. WURSTER MOVED TO APPROVE ITEMS A THROUGH N ON THE CONSENT AGENDA. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

8. BIDS, PROPOSALS, CONTRACTS AND AGREEMENTS

- A. Authorization to Advertise Bids for Residential Trash and Recycling Collection Contract

HODGKINSON Mr. Hodgkinson stated the current 5-year contract with Penn Waste expires at the end of 2022. He is requesting to advertise for bids next week with an opening on July 20th to present the results to the Board at the July meeting. He noted several changes were made to the contract. He met with both Penn Waste and Republic Services on several occasions to determine the best price. They offered large item pick-up would be the residents' responsibility to call to schedule a pick-up. He also stated they removed the toter fee and rental fee so residents will have the choice of the toter or supplying their own containers.

MR. BISHOP MOVED TO AUTHORIZE ADVERTISING FOR BIDS FOR RESIDENTIAL TRASH AND RECYCLING COLLECTION. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Authorization of CDM Smith Proposed Scope, Schedule, and Budget to Prepare Comprehensive Plan and Updates to Zoning and Subdivision and Land Development Ordinances in an amount not to exceed \$302,250

HODGKINSON Mr. Hodgkinson stated Marion Hull has supplied a scope of services for the Comprehensive Plan updates and zoning ordinance review, as well as an economic development plan.

HULL Ms. Hull stated when they met last time, they reviewed the proposed project schedule which outlined the tasks. When the full scope was submitted it provided the specific services. She noted three months was added to the schedule to assure there would be adequate time for the 45-day review processes for the Comprehensive Plan and for the ordinances.

WURSTER Mr. Wurster mentioned the transportation plan which was done several years ago and emphasized that is a piece which needs to be integrated as part of the Comprehensive Plan.

HULL Ms. Hull stated they have had their municipal transportation persons look at it with the idea of attaching it as an appendix onto the Comprehensive Plan. She noted they are intending to look at other key transportation issues to also be added on.

WURSTER Mr. Wurster asked Ms. Hull to comment on the economic development piece of the plan.

HULL Ms. Hull stated they are proposing to bring on Urban Partners, a Pennsylvania based economic development planning firm. They specialize in urban and suburban communities looking at issues around revitalization and reuse, many of the same issues occurring in the Township currently. She will be working with a planner from the company who will lead that effort, taking primary responsibility for the economic development elements of the Comprehensive Plan, as well as housing elements and a part of that will be the reuse strategy for the Galleria Mall site, and looking at the market opportunities for other industrial properties throughout the Township as well as other vacant properties.

BISHOP Mr. Bishop referred to the community outreach which moved to an online survey. He suggested that activity needs a marketing plan to reach individuals to obtain results.

WURSTER Mr. Wurster asked if that was one channel to get input, are there other ways to obtain input.

HULL Ms. Hull stated there are residents who will respond to a survey but do not have internet service. She suggested they pursue other methods of outreach to let residents know what is happening, i.e., local newspaper articles, timing it with a Township newsletter with a notice on the website as well. Also providing paper copies of the survey for those who do not have internet access.

Ms. Hull indicated there is no plan for a social media campaign included, however, it could be considered at a future time.

SWOMLEY Chairman Swomley commented more responses would be preferable. He also noted his concern in the past about how questions are phrased.

HULL Ms. Hull concurred and noted they are aware of the ramifications of asking questions in the appropriate manner to cultivate better understanding and gain more public support.

MR. BISHOP MOVED TO AUTHORIZE THE TOWNSHIP MANAGER TO ENTER INTO AGREEMENT WITH CDM SMITH FOR THE COMPREHENSIVE PLAN AND ORDINANCE UPDATE. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Authorizing Township Manager to Enter into Agreement with PA Department of Human Services to become a Low-Income Household Water Assistance Program (LIHWAP) Vendor

HODGKINSON Mr. Hodgkinson stated this is a program which enables a qualified low-income resident to partner with the Department of Human Services to pay past-due sewer bills to the Township to avoid water service termination. If participating, the payments come directly from the State to the Township. He noted the Township is only a vendor – justification from the resident is determined by the Department of Human Services.

MR. BISHOP MOVED TO AUTHORIZE THE TOWNSHIP MANAGER TO ENTER INTO AGREEMENT WITH PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES TO BECOME A LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP) VENDOR. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

9. SUBDIVISIONS AND LAND DEVELOPMENT

- A. **SD-2021-0008 – Locust Grove Road/Wilshire Drive**
Eric Johnston

HEILMAN Mr. Heilman stated this plan was presented to the Board at the May 26 meeting at which time five waiver/modification requests were approved. A subsequent review lists outstanding items to be considered conditions of approval.

JOHNSTON Mr. Johnston stated they have revised the plan to add sidewalk along Locust Grove Road and Wilshire Drive. He noted they agree with the conditions as noted on the plan summary. He noted the lots fronting along Locust Grove Road will need a Highway Occupancy Permit, as well as minimum use driveway permits for individual driveways and a shared driveway. He indicated PennDOT has reviewed their permits and found the design acceptable, however they require individual deeds prepared for the three lots involved. He indicated note #20 was added to the plan which is the standard HOP and protects the Board. Also note #29 was added to the plan which refers to the culvert extension necessary at the intersection of Locust Grove Road/Wilshire Drive intersection. They are proposing to bond that improvement in the name of the Township, which is necessary because of the sidewalk requested.

Mr. Johnston indicated they would accept the conditions, bonding, notes on the plan, which will enable them to record the plan and get started with construction while running parallel with getting the culvert extension permit in the name of the Township.

MR. WURSTER MOVED WITH REFERENCE TO SD-2021-0008 LOCUST GROVE ROAD/WILSHIRE DRIVE TO APPROVE THE PLAN SUBJECT TO THE FOLLOWING CONDITIONS:

- 1. § 289-12C. – Guarantee.**
Applicant shall provide financial security estimate in an amount sufficient to cover the costs of public improvements or common amenities which may be required.
- 2. § 289-13.A(4). – Certification of Title by Owner.**
Provide the owners notarized signatures on the certificate of ownership block.
- 3. § 289-13.A(5). – Final Plan; Specifications.**
Provide the name, seal, and signature of the registered surveyor when final approval is granted by the Township.
- 4. § 289-13.A.(17). – The point of Access and Profiles of all Driveways.**
Verify whether a swale exists as per the profiles shown for proposed lots 1,2, and 3. Additionally, show on the driveway profiles the location and grade of all sidewalks installed on Locust Grove Road and Wilshire Drive.
- 5. § 289-13.B.(6). - Final Plans; Procedures.**
Applicant shall execute all certificates, affidavits, endorsements, or dedications, as may be required.
- 6. § 289-13.B(7). – Documentation of inclusion in the Township’s Chapter 94 report for discharge of sewage.**
Provide the documentation to fulfill this requirement for this subdivision plan.
- 7. § 289-41.J. – Access Drives**
Common access drives must have written agreement between the two owners and add a plan note indicating the deed for these lots must have a written agreement for the shared access drive.
- 8. § 289-46. – Water Supply Requirements**
Provide a water lateral up to the Right-of-Way for Lot #8 for future public water service.
- 9. Add to General Plan Note 29 - A PennDOT Agreement will need to be completed by the developer as part of the pipe culvert extension.**

MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Mount Zion Commons, LLC – Mixed Use Zoning District and Town Center Overlay Text Amendment**

Attorney Stacey MacNeal
John McKenna, Madison Development Group, Inc.

HEILMAN Mr. Heilman stated this is a formal application received on behalf of the applicant to amend the Township zoning ordinance with a formal review process with the York County Planning Commission as well as the Springettsbury Township Planning Commission.

MACNEAL Attorney MacNeal stated they met with Township Staff to review the initial version of the text amendments and made several changes based on that meeting and filed the formal amendment. She noted there are four different components to present for their proposal. They are still seeking feedback on the final revisions and obtaining authorization with any provisions discussed to present it to the Township Planning Commission for further review.

Attorney MacNeal stated the first component is the ability to have limited drive-through facilities within the mixed-use zoning district, which are permitted if the property has access onto a major or minor arterial street. She reviewed the drive-through standards that would apply. She referred to the issue to determine if this should be limited to major arterial roads or should it be both major and minor arterial roads. Attorney MacNeal indicated based on the ADT information they obtained from PennDOT mapping, they identified major arterials in the Township. These areas are where future potential drive-through facilities would be limited to and reviewing places where drive-throughs already exist.

Major arterials:

- East Market
- Mt. Zion
- Portions of Memory Lane
- Eastern Blvd.
- Haines Road
- Mt. Rose

Minor arterials:

- Portions of Memory Lane
- Northern Way
- Sherman Street
- Pleasant Valley Road

McKENNA Mr. McKenna pointed out on the map the drive-through facilities on the center corridor of East Market Street intersecting with Memory Lane as well as other intersecting streets within the mixed-use zone. Streets were also identified that do not qualify since they are neither major nor minor arterial roads.

Discussion was held concerning the concept of drive-throughs in the post pandemic era. It was determined the concern of drive-throughs in the past was related to the development of the Town Center Overlay in specific areas.

MACNEAL Attorney MacNeal pointed out currently there is no objective criteria in the ordinance to address drive-throughs. She noted they are providing proposed criteria which could be used to add to the ordinance:

- Restaurants to have stacking for at least 10 vehicles
- Other types of drive-throughs stacking for at least 5 vehicles
- Drive-through aisles to be designed to avoid conflicts with pedestrian movements
- Pedestrian crosswalks in the vicinity of a drive-through to be provided where necessary
- Drive-through facilities for restaurants to have a bypass lane
- Access onto a major or minor arterial road
- Determine a minimal length for vehicles in determining the stacking

Attorney MacNeal stated they discussed the ordinance which prohibits in the mixed-use zone gas sales with convenience stores. She noted presently there are some convenience stores in the mixed-use zone with gas sales. She noted they are suggesting via a text amendment to allow gasoline sales with a convenience store at an intersection of either two major arterials or a major-minor arterial with access onto a major arterial. She pointed out major arterial intersections in the Township in the mixed-use zone with convenience stores with gas sales.

TANZOLA Carol Tanzola asked to make a comment. She noted having lived in the Township for many years she has seen the traffic increase which is of concern. She also referenced the upcoming Comprehensive Plan review which she noted would potentially include the topics being discussed.

SWOMLEY Chairman Swomley stated the text amendment being presented now is because there is a development being proposed which provides an opportunity to make potential changes as well as options to be explored. He noted it will allow the Comprehensive Plan to investigate and review other parts of the Township.

MACNEAL Attorney MacNeal referred to the provision for maximum height of 45 ft. which can be increased with additional footage and setbacks. To provide for more flexibility in the district, they are proposing two recommended changes – (1) to increase the 45 ft. to 55 ft. for the standardized height and (2) add in Subsection (1) the maximum height of 100 ft.

Attorney MacNeal indicated the final provision put forth in the application for consideration is to potentially expand the modification of the standards provision under the Town Center Overlay. She referred to the language currently shown in Section 208, which states “The Board of Supervisors may by conditional use approval permit the modification of the design standards in order to encourage the use of innovative design”. She is proposing changing the wording in the first paragraph to denote “permit the modification of any provision of this ordinance in order to encourage the use of the innovative design”.

Attorney MacNeal indicated if the Board adopts the other text amendments proposed, the applicant will not need the Board to adopt this provision. She noted it was included because interest was expressed during previous meetings, to have more flexibility in this area.

SWOMLEY Chairman Swomley questioned whether this change should be part of the Comprehensive Plan review.

MACNEAL Attorney MacNeal stated as part of the discussion with Staff relating to this portion of the text amendment, if it was considered as part of the larger zoning update, there may be an opportunity to develop more objective criteria.

Attorney MacNeal stated she is hearing from the Board they would like to see revisions to lower the standards for drive-throughs and add a minimum length for motor vehicles to use for a stacking calculation. Also, under the permitted uses for gasoline sales, take out the reference to the minor arterials and take out the proposed wording under Section 208.

Attorney MacNeal asked with those changes, would the Board consider authorizing the proposal to be sent onto the Planning Commission for review in July. She noted they would not be presenting to the York County Planning Commission until August. She anticipated coming back to the Board of Supervisors at their meeting in August to review the Planning Commission recommendations.

All Supervisors agreed with the proposed plan.

D. Mount Zion Commons, LLC - Letter of Support from Board of Supervisors for Removal of 18" Wall at 3405 East Market Street for Proposed Roadway and Pedestrian Improvements

MACNEAL Attorney MacNeal referred to the discussion held at the last meeting regarding the 18” wall along East Market Street. It was noted when the work was done by PennDOT they did not want to remove the wall since it has historic significance.

She noted after review by Mr. McKenna, it was discovered it is on the PHMC map of historic sites, however it was not clear if it was the wall or if it encompasses the entire property.

Attorney MacNeal stated as part of the redevelopment it is their intent to take the streetscape, including the expanded sidewalk down to the Springetts Apartments access drive to provide a safe, consistent streetscape and pedestrian walkway in that area along with the roadway improvements. She noted for those improvements the wall cannot remain in that location.

Attorney MacNeal stated they are requesting support from the Township if needed. She was unsure if they would have issues or concerns with the wall when they have their scoping meeting with PennDOT in July. Consequently, they determined it would be advantageous to ask the Board to consider providing a letter of support to indicate for the benefit of pedestrian and roadway improvements in that location, they support the removal of the wall. She noted her client is willing to undertake historic documentation requested and consideration of saving the stones from the wall placing them somewhere within the development.

SWOMLEY Chairman Swomley suggested creating a border wall with the stones at the edge of the plaza with a plaque designating the historic significance.

TANZOLA Carol Tanzola stated this was discussed at the Historic Preservation meeting and noted there already is a historic plaque on the stone wall which is part of the Bloomingdale property and is the highest rating on their list of historic properties within the Township. The Committee expressed they would not like the wall to be removed.

McKENNA Mr. McKenna stated he viewed the wall and indicated the plaque is two grommets 2½” high by 8”. He noted they would be glad to properly document it and use the stones in the plaza area.

MACNEAL Attorney MacNeal pointed out the pedestrian safety issue in that location since there is very little space for pedestrians to safely walk.

SWOMLEY Chairman Swomley stated as it was discussed at the last meeting, PennDOT did not widen that section of the road to the same dimensions as the remainder of the at that location. He stated he would prefer the wall be visible and recognizable by making it a feature of the development for pedestrians and passersby to benefit from it while improving a condition in the road.

COX Mr. Cox commented the wording of the letter should include the client is willing to document any historical significance and preserve all the stones in the wall for re-use including the steps.

MACNEAL Attorney MacNeal agreed with the wording.

MR. BISHOP MOVED TO APPROVE THE LETTER OF SUPPORT FOR REMOVAL OF THE WALL AT 3405 EAST MARKET STREET FOR PROPOSED ROADWAY AND PEDESTRIAN IMPROVEMENTS. THE FINAL REVIEW OF THE LETTER WILL BE BY THE TOWNSHIP SOLICITOR AND TOWNSHIP MANAGER. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

10. COMMUNICATION FROM SUPERVISORS

WURSTER Mr. Wurster thanked Township Manager, Mark Hodgkinson and Chief of Police, Todd King for joining him in a presentation to the Rotary Club of York East where they provided an update on the various projects underway. He noted it was well received and he received compliments on the overall presentation. He also complimented the Springettsbury Township Police Department and Chief King for the recognition of outstanding officers.

11. COMMITTEE REPORTS

There were no Committee Reports.

12. SOLICITOR'S REPORT

RAUSCH Solicitor Rauch had no further report.

13. MANAGER'S REPORT

HODGKINSON Mr. Hodgkinson had no further report.

14. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2022-35 - Appointing Clair E. Weigle, III to the Parks and Recreation Board

MR. BISHOP MOVED FOR THE ADOPTION OF RESOLUTION NO. 2022-35. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY PASSED.

- B. Resolution No. 2022-36 - Authorizing Appointment of Deputy Tax Collector - Thomas Dwyer

WURSTER Mr. Wurster asked if anyone from the Staff or Township met with Mr. Dwyer.

Discussion was held regarding interviewing a candidate handling tax revenue. It was noted in the past the duty has fallen upon the elected tax collector and family and the County Treasurer did not feel it was a conflict of interest. It was noted this was not a new position. Solicitor Rausch indicated the deputy steps in if the tax collector cannot perform the duties. It was agreed in authorizing a person to act as tax collector they should meet the person. Mr. Hodgkinson indicated he would arrange this for the next meeting.

MR. WURSTER MOVED TO TABLE RESOLUTION NO. 2022-36. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.

15. OLD BUSINESS

- A. Second School Resource Officer at Central York School District

HODGKINSON Mr. Hodgkinson stated this was discussed a year ago when Central York School District approached him and the Board to add an additional SRO to be stationed at the middle school. This would be their home base with services to the elementary schools within the Township. The existing SRO would be stationed solely at the high school. Mr. Hodgkinson met with members of the school on several occasions and felt that it was in the Township's best interest if they could make the percentages work out. He determined the best way to accomplish this would be through the percentages on both SROs to cover the backfill by 100%.

Mr. Hodgkinson indicated he presented to the school 73.3% of the wage and total benefits package as was done previously. With the one SRO at 70%, if they increase that to 73.3% for both SRO's and have a long-term agreement which would go through the current contract which expires at the end of 2025. The 73.3% of both SROs would fully cover the backfill of a new officer. He noted the school is paying for 100% of the SROs being at the school's disposal, so 70% of the year the officer is at the school.

MR. BISHOP MOVED TO AUTHORIZE THE TOWNSHIP MANAGER TO ACT ON THE HIRING OF A SECOND SCHOOL RESOURCE OFFICER AT CENTRAL YORK SCHOOL DISTRICT. MR. COX WAS SECOND. MOTION UNANIMOUSLY PASSED.

- B. Old Business Listing

Nothing to report.

16. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 9:33 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

ses