

APPROVED

**SPRINGETTSBURY TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
JULY 8, 2020**

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
Don Bishop
Bob Cox
George Dvoryak
Charles Wurster

ALSO IN

ATTENDANCE: Dori Bowders, Interim Township Manager
Charles Rausch, Solicitor
John Luciani, First Capital Engineering
Dennis Crabill, Buchart-Horn
Teresa Hummel, Director of Finance
Mark Hodgkinson, Director of Public Works/WWT
Todd King, Chief of Police
Nitza Sanchez-Bowser, Director of HR
Colin Lacey, Director, Parks and Recreation
Daniel Hoff, Chief of YAUFRR
Ray Markey, Community Development
Sue Sipe, Stenographer

1. CALL TO ORDER

Chairman Swomley called the meeting to order at 5:30 PM.

This meeting was held via Zoom technology.

2. NEW BUSINESS

A. Board Meetings

Chairman Swomley announced the next meeting will be held on August 2, 2020. The meetings occurring every Wednesday will be discontinued.

Mr. Wurster reminded the Board the Capital Budgeting meeting will occur during that time frame.

B. Summer Concert Series

Mr. Dvoryak provided a follow-up on conversations held with Mr. Lacey in regards to the schedule of the Summer Concert Series in August and September. He noted there are numerous logistical challenges to be addressed. As the first concert is tentatively scheduled for August 2, they will need to make a decision soon as to whether it can be held or not in the revised format. He noted under the current state guidelines laid out for public gatherings, they must be limited to no more than 250 people. In considering the amphitheater, they will need to determine how to prevent more than 250 people from assembling in the theater. He indicated Mr. Lacey has considered various options which include fencing, blocking certain entrances, ticketing system, etc. He noted other similar type outdoor seating venues, i.e., Longs Park in Lancaster have cancelled their entire summer concert series. He noted Manchester Township is moving forward with theirs, but their attendance is typically in the 250 range, and they do not have thousands of people that Springettsbury sees at their concert series. Mr. Lacey indicated they do have the concert series scheduled and the sound production crew is ready to go. His concern is how do they logistically place individuals within the amphitheater designated to cut off at 250. Should they then allow individuals to congregate around the park, on the sides of the amphitheater and on the track area to listen to the music. He also noted he is not sure how to manage a ticketing system.

Discussion was held concerning placing temporary fencing around the amphitheater to limit access. Mr. Hodgkinson indicated it would not be difficult to place, noting they have temporary orange or green fencing, as well as 4 ft. tall traffic cones and could put caution tape between as a barrier.

Discussion was held regarding a numbered ticketing system. Mr. Lacey stated his thought on the numbered ticket system is people would use the ticket to enter and exit. If they need to leave to get to the food trucks and/or the bathroom facilities they would be able to re-enter. He also pointed out he would need to allow numbers for staffing, the band and the sound production crew.

Mr. Wurster expressed concern about the limitation on enforcing the 250 individuals to wear masks outside. He noted the situation will create a definite crowd and traffic crowding situation. Although the Township wants to support local businesses and allow them to operate in this environment, he felt there are too many challenges to move forward with this in the current environment and the extenuating restrictions recently with regard to mask wearing in and out doors. Mr. Wurster pointed out the Township is also understaffed for the event.

Mr. Bishop stated looking the big picture when it was decided some time ago that everything should be put off until August nobody anticipated how long the situation would endure. He speculated whether the Township should cancel August and then see what options would be available in September rather than canceling everything.

Mr. Wurster stated some of the risk he sees is that through no fault of the Township and despite their best efforts, they could be in violation of public health regulations as a Township with that large of a crowd.

Mr. Lacey stated his concern is what will the gatherings look like outside of the amphitheater and would the Township be liable for any part of those gatherings.

Mr. Wurster pointed out it is a Township sponsored event on Township property with over 250 people on the premises, then what happens even if it is restricted to 230 in the amphitheater.

Chairman Swomley agreed.

Mr. Cox stated he would have grave concerns about having a large gathering of people and whether everyone would be properly wearing masks for social distancing and whether there is liability for the results.

Solicitor Rausch stated in terms of liability assuming the risks, is someone going to sue the Township because they got COVID-19 at the Township park. He noted the Township has immunity from lawsuits but was not certain if catching Covid-19 would meet one of the exemptions.

Mr. Dvoryak stated he is in favor of suspending the rest of the summer concert series. Mr. Cox agreed with Mr. Dvoryak.

MR. DVORYAK MOVED TO SUSPEND THE SUMMER CONCERT SERIES FOR THE BALANCE OF 2020. SECONDED BY MR. WURSTER. MOTION PASSED. 1 NAY.

It was noted the decision regarding the September event for Saturday in the Park will be determined at a later date.

B. Community Development Department

1) Staffing Update - Planner I Position

Mr. Bishop stated Ms. Sanchez-Bowser has begun to advertise for Planner position to replace Mr. Caloia. It was noted that Mr. Luciani is acting as Deputy Zoning Officer in the interim.

2) Penn National Update

Mr. Bishop indicated Penn National has communicated they will begin repairing the ring road by Whiteford Road on July 20. He mentioned the Comprehensive Plan project is uncertain. His understanding is they paid someone to do the traffic portion and that the internal staff was doing the rest of it. He noted there is little documentation of what was done by the former Zoning Officer. Mr. Markey stated he will meet with Mr. Caloia to determine what is documented. Mr. Bishop indicated that the research and notes documented were handwritten in a notebook, which cannot be located.

Solicitor Rausch indicated Mr. Caloia was appointed to be the Township liaison on the Management Committee for the consortium. It was noted Mr. Hodgkinson was appointed as an Alternate on the committee.

C. Consideration of Suspension of Trash Services for One Year Beginning July 1, 2020 at 215 Lyndhurst Road (Military Deployment)

Chairman Swomley stated this is for a member of their military who has been called to active duty and will be away from home for a year. He is the sole occupant of his house and inquired about the Township providing support for his trash service for that year.

A question was raised as to how this would work with the contract with Penn Waste. Solicitor Rausch indicated if approved, a letter would be sent to Penn Waste requesting they suspend service at that location for the year.

MR. WURSTER MOVED TO RECOMMEND TO PENN WASTE TO SUSPEND TRASH SERVICES FOR THIS MILITARY MEMBER FOR ONE YEAR. MR. COX SECONDED. MOTION UNANIMOUSLY PASSED.

D. 693 North Hills Road - Reduction of Financial Security in an amount not to exceed \$581,303.25 (remaining bonded amount \$395,805.30)

Mr. Luciani stated they completed a bond review of the facility and there are remaining funds.

MR. WURSTER MOVED TO REDUCE THE BOND FOR 693 NORTH HILLS ROAD BY \$581,303. 25. MR. BISHOP SECONDED. MOTION UNANIMOUSLY PASSED.

E. Buchart Horn Architects - Additional Service Request to Provide Bidding Documentation for Public Works Facility Improvements (Barn located at 1609 Mt. Zion Road)

Mr. Hodgkinson stated over the last several CIPs he put in which included replacing the leaking roof and the exterior skin on the barn. He thought it would be included in the Buchart-Horn scope of services for the overall building of the police station renovation but it is not. He noted this is what it would take for Buchart-Horn to add that work to the overall project. The benefits would be the economies of scale of adding that type of work to the overall project to avoid having the project bid on the side. Mr. Hodgkinson clarified the money listed is only for the engineering architect portion of it and does not reflect how much it would cost to do the project work. What he had in his CIP was \$80,000-90,000 for that work.

Ms. Hummel confirmed this was part of the CIP plan for 2021 and was not included in any budget for 2020.

Mr. Hodgkinson indicated the barn is used for storage – traffic signal equipment, street light equipment and off-season storage.

MR. BISHOP MOVED TO AUTHORIZE THE CHAIRMAN AND ANY OTHER AUTHORIZED SIGNERS TO SIGN THE BUCHART-HORN ADDITIONAL SERVICE REQUEST FOR PUBLIC WORKS FACILITY IMPROVEMENTS. MR. WURSTER SECONDED. MOTION UNANIMOUSLY PASSED.

3. OLD BUSINESS

Township Manager Search

Chairman Swomley reported applications are still being submitted. He noted the search team is coming together. They are looking for another board member in addition to himself. Mr. Cox agreed to serve on the team. It was noted July 11 is the deadline for submittal of applications. Following the deadline date Chairman Swomley stated he will set up the kick-off meeting for the team.

4. PUBLIC COMMENT

There was no public comment.

5. ADJOURNMENT

CHAIRMAN SWOMLEY ADJOURNED THE MEETING AT 6:10 P.M.

Respectfully submitted,

Doreen K. Bowders
Secretary

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