

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**AUGUST 13, 2020
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, August 13, 2020 at 7:00 p.m. via Zoom technology.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Charles Wurster, Assistant Secretary/Treasurer
Don Bishop
Robert Cox

ALSO IN

ATTENDANCE: Dori Bowders, Interim Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Todd King, Police Chief
Teresa Hummel, Director of Finance
Mark Hodgkinson, Director of Public Works/WWT
Colin Lacey, Director of Parks and Recreation
Ray Markey, Community Development
Dan Hoff, YAUFRR Chief
Abby Gibb, Communications Manager
Jean Abrecht, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the Regular Meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

- A. July 23, 2020 – 6:30 p.m. – Personnel
- B. August 13, 2020 – 6 p.m. – Personnel and Potential Acquisition of Real Estate

SWOMLEY Chairman Swomley announced that an Executive Session was held on July 23, 2020 at 6:30 p.m. to discuss personnel. An additional Executive Session was held on August 13, 2020 at 6 p.m. to discuss personnel and a potential acquisition of real estate.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. ENGINEERING REPORTS

A. Environmental Engineer

CRABILL Dennis Crabill had provided a written monthly report. He had no changes to it and offered to respond to questions. There were none.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI John Luciani had provided a written monthly report to the board. He offered to respond to questions.

WURSTER Mr. Wurster requested an update on Augustus Schaefer Park. He noted that Mr. Luciani was preparing an exhibit to get the permanent access. He wondered whether a timeline had been established.

LUCIANI Mr. Luciani responded that he had drafted an exhibit, which he had provided to Colin Lacey and Mark Hodgkinson. He expected that it would work; however, he needed to have Solicitor Rausch’s approval. Following that he will provide it to Mr. Stottlemeyer. He expected it would be a \$1.00 agreement and that Mr. Stottlemeyer would grant the access. He added that by the next board meeting it should be ready to adopt.

RAUSCH Solicitor Rausch noted that it wouldn’t be a problem. He clarified that the township has access to the park. This is just an easement which the township has used a tiny sliver of the Stottlemeyer property to continue on township’s property.

COX Mr. Cox mentioned the Text Amendment for the former Bon Ton property. He noted he had attended the Local Government Advisory Committee meeting where that was discussed. He noted he did not know whether that was on the agenda for this meeting; however, he had some major concerns about a Text Amendment that would virtually affect every piece of commercial real estate in the town zone.

RAUSCH Solicitor Rausch reported that the township was presented with a Text Amendment for a multi-family dwelling within the Town Center Overlay. The process was reversed by going through the Planning Commission and the York County Planning Commission prior to the Board of Supervisors. Solicitor Rausch had discussed the matter with Mr. Luciani and the intention is to discuss it at the next Supervisors’ meeting. In advanced of that meeting all of the background

material will be provided and the board can discuss whether or not to accept the Text Amendment, change it or reject it. Depending on the outcome, the plan may or may not move forward with advertisement and a public hearing, etc.

SWOMLEY Chairman Swomley noted that he wanted to make a point of the fact that Community Development shortcut the process and made a decision for the board to send this on to entities that were not approved. He stated that he did not expect that it would happen again.

5. CONSENT AGENDA

- A. Acknowledge Receipt of York Area United Fire and Rescue Commission Meeting Minutes:
 - 1. January 21, 2020
 - 2. February 18, 2020
 - 3. April, 14, 2020
 - 4. May 19, 2020
 - 5. June 16, 2020
- B. Board of Supervisors Work Session Minutes – July 8, 2020
- C. Board of Supervisor Regular Meeting Minutes – July 23, 2020
- D. Regular Payables as Detailed in Payable Listing of August 13, 2020
- E. Motter Tract/Wallingford Residential Development – Elimination of Financial Security in an amount not to exceed \$362,546.37

MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH E. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS AND AGREEMENTS

- A. Springettsbury Municipal Building Project Update – Scott Loercher, Buchart Horn Architects
 - 1) Authorization to Move into Construction Document Phase

LOERCHER Scott Loercher, Buchart-Horn, Inc. stated that he had submitted a packet of DD documents for the board’s review. The Buchart-Horn Architect Team met with the directors in early July and following that met with Mr. Hodgkinson, Ms. Bowders and Chief King around the 27th to go over the full package. Mr. Loercher presented the highlights for the board’s to review. His presentation included: site plan, building location, proposed parking, grading plan, demolition of the current police department building, proposed boulevard, vehicle drop off, proposed layout, basement layout, new electrical and boiler rooms, main entrance, admin area training area, police department only area, evidence holding, mechanical, electrical and structural disciplines, roof plan. He reviewed the fixtures, finishes and equipment plan, elevation plan and noted that Phase 1 would be the large portion of the addition. Phase 2 would involve moving people into the completed section.

SWOMLEY Chairman Swomley noted the item under Communications at \$134,900 or \$135,000. He asked what was included in that and whether Mr. Loercher had the opportunity to reach out to NetTrepid for design work for the computer network portion.

LOERCHER Mr. Loercher responded that what he had reviewed was in the construction budget. There are some other costs that the township will be handling directly. He had not communicated with vendors, etc.

SWOMLEY Chairman Swomley stated that he wanted to be sure that Mr. Loercher had connected with NetTrepid for the network needs at the very minimum. They can assist with best practices for that.

LOERCHER Mr. Loercher asked whether there would be an individual he could contact.

SWOMLEY Chairman Swomley indicated that the contact will be provided.

MR WURSTER MOVED THAT WE MOVE FORWARD TO THE CONSTRUCTION DOCUMENT PHASE FOR THE CONSTRUCTION OF THE POLICE STATION AND RENOVATION OF THE ADMINISTRATION BUILDING. MR. DVORYAK AND MR. COX WERE SECOND. MOTION UNANIMOUSLY CARRIED.

B. Authorization to Advertise Vehicles for Auction through Enterprise Fleet Management

MR. WURSTER MOVED TO ADVERTISE THE LIST OF VEHICLES FOR AUCTION. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were no plans for action.

8. COMMUNICATION FROM SUPERVISORS

WURSTER Mr. Wurster commented that Senator Arnold will be having some office hours here in the township building. September 8th would be a good opportunity for all the board members to stop by as Supervisors to introduce ourselves to the Senator's team. He added that would be an opportunity to reach out to Representatives Saylor and Gillespie with regard to the fact that our grant for the RACP was filed for the police station. In addition, Mr. Dvoryak and he had been working on a subcommittee for the Springettsbury Fire Pension through YAUFRR. They expect to have a plan back from the financial advisors for the subcommittee to review and have that for discussion at the next supervisor's meeting in August.

9. COMMITTEE REPORTS

There were no reports.

10. SOLICITOR'S REPORT

RAUSCH Solicitor Rausch stated he had nothing further to report.

11. MANAGER'S REPORT

BOWDERS Ms. Bowders indicated she would like to schedule a Capital Improvements Work Session with the board. She presented two dates: Wednesday, September 2nd or September 9th.

Consensus of the board members was to schedule the meeting for September 2, 2020.

BOWDERS Ms. Bowders stated she would advertise the meeting for 6 p.m. on September 2, 2020.

12. ORDINANCES SAND RESOLUTIONS

A. Ordinance No 2020-06 – Amending Parking Regulations on Edgewood Road

MR. WURSTER MOVED FOR ADOPTION OF ORDINANCE 2020-06, PARKING ORDINANCE WITH REGARD TO PARKING BETWEEN EAST MARKET STREET SOUTH TO FIRST AVENUE. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. OLD BUSINESS

A. Authorization to Submit Payment to the York County Stormwater Consortium in the amount of \$112,069 (April Payment)

MR. DVORYAK MOVED TO RELEASE THE PAYMENT OF \$112, 069 TO THE COUNTY STORMWATER CONSORTIUM. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Saturday in the Park Update

MR. WURSTER MOVED TO CANCEL THE SATURDAY IN THE PARK ACTIVITY FOR 2020. MR. COX WAS SECOND.

COX Mr. Cox stated that the Springettsbury Township brand is well received by its residents and all of York County. He would like to see a full-blown event next year rather than attempting something lesser this year.

DVORYAK Mr. Dvoryak noted all the hard work that Mr. Lacey had done along with the Park and Rec Board. He appreciated their efforts to try to find a solution. Now that the date is so much closer, and considering the Governor's restrictions that remain in place, plus all the difficulties with crowd control with all the new ideas that were presented, he supported cancelling this year's event.

BISHOP Mr. Bishop noted the memo received written by Mr. Lacey which mentioned the Recreation Board's recommendation. He questioned whether there was a recommendation from the Director of Parks and Recreation about what should be done.

LACEY Mr. Lacey responded that he was willing to follow suit with the recommendation of the Park Board and the direction of the Board of Supervisors.

SWOMLEY Chairman Swomley noted that the board had made some statements in the recent past about opening prior to the Governor's declaration of green for the county, and stood with township businesses. In addition, the board had made a statement declaring our support for the police. He stated that the township's brand is more than just caving and doing nothing.

MOTION CARRIED 4/1. MESSRS. WURSTER, COX, BISHOP AND DVORYAK VOTED IN FAVOR; MR. SWOMLEY VOTED OPPOSED.

C. Township Newsletter Update

GIBB Ms. Gibb reported that she had done an in-depth review surrounding the township newsletter. She met, reviewed and discussed programming and printing options with the following: Parks and Rec Department; printing and design firm, the website (Google) analytics; links through Caskey Printing for design. She met with Mr. Bishop to discuss his concerns: new ways to reach out to residents via digital platforms, newsletter, texts and mailings. Those are areas to look into over the next few months prior to the Winter edition.

Ms. Gibb recommended that she agreed the format was something to change. Some changes could be made internally. Specific information to be included would be the Parks and Recreation Department, particularly for the Fall scheduling since there are some items that are timed to go out in early September. In addition, there are community partners: York Suburban School District, Rabbit Transit which provide some ad revenue when they publish four quarter page ads on the back at approximately \$1,900.

Ms. Gibb expects to meet with Mr. Bishop in September/October to discuss next steps.

WURSTER Mr. Wurster noted that Ms. Gibb had done a fabulous job pitching the board a good compelling reason why the newsletter should be run in the Fall with a little cost balance as well. He indicated he was happy to support her efforts to go forward with the Fall newsletter as she had outlined.

D. Old Business Listing

SWOMLEY Chairman Swomley indicated the following items are on a hold: traffic calming, sewer collection issue, road tour, bocce court. He noted with reference to Davies Drive that he had received a communication from one of the Commissioners and he had requested Ms. Bowders and Mr. Hodgkinson to communicate with Ron Smith. He asked Mr. Hodgkinson if he had received the request.

HODGKINSON Mr. Hodgkinson responded that he was advised that he may be reaching out him, but he had not to date.

SWOMLEY Chairman Swomley indicated that he was to send Ron Smith Mr. Hodgkinson's contact information, which he had not done, which might be the reason he had not contacted him yet.

WURSTER Mr. Wurster stated that the sewer moratorium late fee expired on July 31st. Ms. Hummel had been working diligently with some of the past-due accounts and is making some progress. Mr. Wurster questioned whether the board would want to extend the moratorium. He noted that one Old Business item was invoking water shutoff to force collection. However, in the COVID world and economic stress of the time he thought it was not the time to invoke the water shut off plan.

HUMMEL Ms. Hummel reported that the Third Quarter Billing was sent out, and all of the bills were due August 1st. Typically they add interest and penalty the day after the bills are due. They held off doing that until discussing it with the board. They have given another week and a half, two weeks to people to get their payment in that were due August 1st, but they need a decision as to whether to move forward and add interest and penalty to outstanding balances.

MR. WURSTER MOVED TO EXTEND THE INTEREST AND LATE FEE MORATORIUM ON PAST DUE SEWER BILLS UNTIL SEPTEMBER 30, 2020. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

BISHOP Mr. Bishop referenced Davies Drive. He asked whether the board was clear that it had done everything possible on the legal front to keep that moving forward. He noted the decision to pay the electrical fees for the signal crossing.

RAUSCH Solicitor Rausch noted that he had communicated that to the Special Counsel. She indicated that they should be able to work that out and get the settlement agreement before the PUC. He had not seen anything to date to indicate that. He added that there should be no other legal impediments. He offered to send an email to Counsel to inquire the status.

14. NEW BUSINESS

- A. Authorization to Replace Public Works Building Boiler in an amount not to exceed \$36,325

MR. DVORYAK MOVED TO APPROVE THE KRAFT PROPOSAL TO REPLACE THE BOILER AT A PRICE OF \$36, 325. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

15. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

ja