

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**AUGUST 23, 2018
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, August 23, 2018 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak
Kathleen Phan
Blanda Nace
Charles Wurster

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Shane Rohrbaugh, Solicitor
John Luciani, First Capital Engineering
Dennis Crabill, Buchart-Horn, Inc.
Dori Bowders, Manager of Administrative Operations
Mark Hodgkinson, Director of Public Works/Wastewater Treatment Plant
Nitza Sanchez-Bowser, Director of Human Resources
Teresa Hummel, Finance Director
Jessica Fieldhouse, Director of Community Development
Colin Lacey, Director of Parks and Recreation
Dan Stump, Chief, Police Department
Andy Hinkle, Manager of Information Systems
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order, welcomed everyone and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SWOMLEY Chairman Swomley announced that there had been no Executive Sessions since the last meeting.

3. COMMUNICATION FROM CITIZENS

GUERRERI Joe Gurreri, 3410 Blackbriar Lane, stated that he is in support of having a casino at the Galleria Mall.

BYORICK Sara Byorick, 1759 San Gabriel Drive, brought forward a water problem that she and eight of her neighbors are experiencing who live off the hill on Lucy

Lane. She noted that each year the problem is progressively worse to the point they cannot mow their yards. In addition, there is a potential for mosquitos. They had come to the township for help, and township personnel had visited the area. In addition, John Luciani had visited the area.

LUCIANI Mr. Luciani responded that he is reviewing the situation as to how much water runoff is occurring and the source of the issue. He commented that there does not appear to be a quick solution. He noted one item of good news is that North Hills Road, on that side of Route 30 is not state owned, which makes a huge amount of difference. There are a few inlets which may allow some relief. He noted he did not have a conclusion, nor a cost, nor a quantity, but he will continue to review the situation.

BATEMAN Kathy Bateman, 1450 Ridgewood Road, had two issues. The first issue related to drainage on Ridgewood Road, which she had reported to the board on several occasions. She stated that her yard is a lake following the heavy rains. In addition, the water had been continually draining down her driveway and now she has a basement problem. She noted a large hole in the road where a tree had uprooted into their woods.

LUCIANI Mr. Luciani stated that he had received a call from Community Development about the problem. He did not have a phone number or any contact information. He was familiar with Herman Drive and her property, as well as her neighbor's property. He will visit the property and make some recommendations. He and the Public Works Director had visited that area several years ago when the new home was built.

SWOMLEY Chairman Swomley recalled the problem, which he thought had been addressed at that time.

BATEMAN Ms. Bateman stated that the problem with the water running down from that property was never addressed. She indicated that nothing was done about making whoever built the house install proper drainage measures.

LUCIANI Mr. Luciani responded that the owner had done a stormwater management plan with underground storage and a number of other things. They actually submitted an As-Built and that plan addressed the problem. He indicated there is a big house up behind him on a four or five-acre lot, which is the source of the water.

FIELDHOUSE Ms. Fieldhouse noted that they had visited the Herman Court property recently, to address the water on the street. It results from the use of a sump pump removing water from their basement.

LUCIANI Mr. Luciani noted that the biggest concern the municipality has is to remove the water off the road.

BATEMAN Ms. Bateman noted the second problem related to a huge tree in the woods across from the property and it's leaning against the electrical wires. It is uprooting, and if it goes down it will take out her house.

FIELDHOUSE Ms. Fieldhouse indicated they would contact Met-Ed to take care of it. In addition, they will do an inspection and send a letter to the property owner of record.

SHAFFNER Brad Shaffner, 1755 Tulsa Road spoke concerning the water problem in North Hills. They have lived in their home 43 years. When they first moved there, there was an area 5'x10' that he couldn't mow until May because of the water. It has been getting increasingly worse and now the area is 35'x40' that is saturated. He is concerned about the mosquitos.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill had provided a written monthly report. He had no alterations to his report but offered to respond to questions.

SWOMLEY Chairman Swomley asked for a status report on the East York Interceptor.

CRABILL Mr. Crabill responded that they met with the York County Conservation District, and the proposed settlement is \$28,376 on things that the contractor did during construction. The last inspection that York County Conservation did, they got a clean bill of health and no violations, and it was right after the big storm.

NACE Mr. Nace questioned whether the settlement is the contractor's responsibility.

CRABILL Mr. Crabill responded that the township is a co-permittee with the contractor. York County Conservation would like the Conservation District to bring the municipalities in as well because they are co-permittees. Mr. Crabill had provided contract language he had drafted and provided to Solicitor Rausch, which is standard for Springettsbury that puts the responsibility on the contractor. Both he and Mr. Hodgkinson had reviewed the actions which involved fines for field activity and not waiting for plans, etc.

NACE Mr. Nace questioned the contractor's response.

CRABILL Mr. Crabill responded that they are not happy. They had expected between \$14,000 and \$17,000 worth of fines, not \$28,376. They wanted to meet with Mr. Crabill and Mr. Hodgkinson to discuss how it will be handled; however, they can't give them the answer; only the board can provide that direction.

- WURSTER** Mr. Wurster asked whether any retainage had been paid to date.
- CRABILL** Mr. Crabill responded that no money had been paid. There is money held plus there are a number of Applications for Payment that have yet to be processed. There is plenty of time to make a decision; however, not as much time for the board to decide to pay it and go after the contractor.
- HODGKINSON** Mr. Hodgkinson noted that he had received a letter that the invoice must be paid by the end of October or they will start legal proceedings.
- SWOMLEY** Chairman Swomley commented that there is plenty of time, and there are several meetings before getting into that position.
- CRABILL** Mr. Crabill indicated that is the update. They are moving forward and finishing up the last of the things they have to do.
- SWOMLEY** Chairman Swomley commented that the board could provide a head nod to let the contractor know that it was their responsibility and the township expects them to cover it.

Consensus of the board was to advise the contractor of his responsibility.

B. Civil Engineer – First Capital Engineering, Inc.

- LUCIANI** Mr. Luciani had provided a written monthly report as well and had a few updates:
- Harrowgate Project – The project is completed. The sanitary laterals that were connecting the two houses were sagging, which led some credence to the project to reconnect them to the manhole.
- SWOMLEY** Mr. Swomley explained the project briefly to the residents for their understanding of township repairs. The particular case involved a township stormwater conveyance in an easement crossing a sanitary sewer lateral and line, which was at risk of breaking the line and dumping raw sewage. It was in a position where the township could not expect the homeowner to take care of the issue. This particular case involved a township right-of-way, an emergency for a very dangerous sanitary situation in a township stormwater conveyance.
- York County Stormwater Authority - East Manchester Township’s Board of Supervisors issued a letter about the York County Stormwater Authority. Mr. Luciani noted that he was not certain that the Authority will address infrastructure or repair of problems or flooding. Their primary focus is nitrogen and phosphorus. In addition, at the last York County meeting, there was discussion surrounding the weight of soil that DEP uses: 110 to 120 pounds of cubic foot. When the sediment is removed, it is half of that because a lot of it is organics. That’s another

doubling of the price because it's per pound of removal; half the value doubles the price of the work.

- Insituform – this can be used to repair/coat sanitary sewer lines of terracotta. It can be used for much larger diameter pipes, 36, 48, 60. A group from Arkansas met with Mr. Crabill and Mr. Hodgkinson. Pricing was provided for piping in Penn Oaks; 200 feet around \$90,000, which he believed could be done for less. There is a five-foot diameter pipe going into a six-foot hole; soil is leaking through on the neighbor. He has a plan for some structural improvements. The two or three-acre basin that Public Works mows every few months would probably be good for a retrofit project basin for some MS4 credit.

SWOMLEY Chairman Swomley asked Mr. Luciani to review an area on Barwood Road.

- Stormwater crosses Barwood parallel and dumps into the stream.
- Section of road about six feet wide that has dropped approximately three inches.
- Check for corrugated pipe underneath. Up towards the cul-de-sac, a sinkhole is starting. It is in the same stormwater conveyance.

LUCIANI Mr. Luciani agreed to look at the area. He noted that 20 years is the life of a piece of corrugated metal.

DVORYAK Mr. Dvoryak asked about the timeline for the installation of the walking paths at Wallingford.

LUCIANI Mr. Luciani responded that they had been staked out and they could be done almost any time.

FIELDHOUSE Ms. Fieldhouse indicated they would plan that in conjunction with their fall planting at the very beginning of September.

DVORYAK Mr. Dvoryak asked whether that would be discussed further on the agenda.

MARCHANT Mr. Marchant stated that a letter was received from the developer expressing an amount they would be willing to pay in lieu of putting in the walking paths.

SWOMLEY Chairman Swomley indicated it would be covered under Old Business.

5. CONSENT AGENDA

- A. Acknowledge Receipt of July 31, 2018 Treasurer's Report
- B. Board of Supervisors Regular Meeting Minutes – June 28, 2018
- C. Board of Supervisors Public Hearing Minutes – July 26, 2018
- D. Board of Supervisors Regular Meeting Minutes – July 26, 2018
- E. Regular Payables as Detailed in Payable Listing of August 23, 2018

- F. Authorization to Release 18-Month Maintenance Bond – U-Gro Early Learning Center, 1321 North Sherman Street

**MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH F.
MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Award General Construction Contract for the Raw Sewage Pump Upgrade and Fats, Oil and Grease Acceptance Project to Heisey Mechanical, Ltd. In a total amount not to exceed \$6,506,447
- B. Authorization to Award Electrical Construction Contract for the Raw Sewage Pump Upgrade and Fats, Oil and Grease Acceptance Project to Garden Spot Electric, Inc. in a total amount not to exceed \$1,916,690.

SWOMLEY Chairman Swomley asked for a recap of the Fats, Oil and Grease system. Following is a summary:

- Project is \$8.4 million dollars. This cannot be completely funded from the Sewer Fund.
- Borrowing \$3 million from the Sewer Fund potential.
- Finance the entire project at 4% for 20 years; payment approximately \$184,000.
- Operating costs \$56,100 for a total of about \$240,000 a year cost for the process.
- Very few FOG processes in the area. Every restaurant needs their grease traps pumped regularly so schools, restaurants are good prospects. There is a need in this area. Currently they have to take their grease to Derry Township or Kline Septic.
- At a rate of 11 cents a gallon with an average of two trucks/day would cover the cost of all the borrowing and the cost to do the project. Capacity would be up to five/day. At three/day will bring almost \$200,000 a year profit.
- The entire project engulfs a lot of processes in the plants that are aging and need an update.
- Bond issues usually provide the best rates for funding sources.
- Other plant upgrades to be reviewed for future implementation.

WURSTER Mr. Wurster commented that he had reviewed the project from a capital lending perspective and it makes sense. There is revenue generation that will service the debt. There is a 1.16 debt coverage ratio, which then switches to a positive number. He stated that now is the time to take on the borrowing.

MR. WURSTER MOVED TO AWARD THE CONTRACT TO HEISEY MECHANICAL, LTD. IN AN AMOUNT NOT TO EXCEED \$6,506,447 AND TO GARDEN SPOT

ELECTRIC, INC. IN AN AMOUNT NOT TO EXCEED \$1,916,690 AND TO ENGAGE INDEBTEDNESS UP TO \$3 MILLION IN MUNICIPAL FINANCING TO FUND THE PROJECT TO FACILITATE THE RAW SEWAGE PUMP AND FOG ACCEPTANCE PROJECT. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

- A. Consideration of Proposal for Adaptive Re-Use of Existing Building at 1094 Haines Road (former K-Mart property)

SWOMLEY Chairman Swomley provided some explanation as to the township's vetting process for potential changes. The process goes through the township Planning Commission, the York County Planning Commission for a review of the entire process.

ZEMBA Mike Zemba, 1233 Kuhn Road, Boiling Springs, PA, representative of U-Haul Company provided a presentation of U-Haul's business interests in reduction, reuse and recycle programs and specific interest in the purchase of 1094 Haines Road. He presented a PowerPoint review of different properties that U-Haul had purchased and repurposed.

FIELDHOUSE Ms. Fieldhouse provided a commentary on the issues that exist. Staff had reached out to the Solicitor's office to try to create a pathway. However, because the area is zoned the way it is, U-Haul would need relief from the usual course of action, and U-Haul would need to request that the board determine any willingness to entertain rezoning that area. There are many questions as to the vision for the area including the fact that the retail market has changed, and the new I-83 Interchange will impact the area. A question exists as to whether the Town Center Overlay remains appropriate for the area.

SWOMLEY Chairman Swomley indicated that there are many questions at this time that cannot be answered overnight. He could not provide any guarantees. He suggested that Mr. Zemba continue to work with staff and explore the options that are available.

ZEMBA Mr. Zemba thanked the board for the opportunity to provide the information.

PHAN Ms. Phan noted that she thought this was the answer to give to every individual that wants to present with this type of option. They have every right to come, and the board would never indicate not to work with everybody.

MARCHANT Mr. Marchant indicated from a planning perspective with the history and nature of development with the Town Center Overlay as a strategic focus of the township, it would have been completely reasonable for the board to say no to any consideration for change. Mr. Zemba got an answer that the board

is open to look at anything, and he is welcome to go through the process.
There is no guarantee.

8. COMMUNICATION FROM SUPERVISORS

PHAN Ms. Phan thanked Colin Lacey for everything he had done for the Summer Program. She had heard very good comments, and she had read on Facebook about the extra parks. She wanted to thank him and everyone who helped. She commented on the Sounds of Summer, which the residents enjoy. She asked about the donations with the Sounds of Summer.

LACEY Mr. Lacey responded that donations and sponsorships are something that he had struggled with this year. He had been reaching out to radio stations, but he thought it was dependent upon his relationship with the businesses in the area. The last program sponsor was Weaver Eye Associates as head sponsor at \$9,000; however, he had not filled that slot this year. The funds came from the Concert Series Sponsor and donations from the attendees. He added that it is great exposure for individuals or business.

WURSTER Mr. Wurster asked for a sense of how much revenue was received from sponsorships in total.

LACEY Mr. Lacey responded that it was about \$6,000 to \$7,000.

PHAN Ms. Phan noted that she heard advertisements on WARM 103 about the Sounds of Summer. She asked whether they donate.

LACEY Mr. Lacey responded that it is a break-even exchange. They come to a couple of concerts and give the township some radio play.

PHAN Ms. Phan stated if there is anything that the board can do to help with that revenue to let them know. A lot of the board members know people who could help.

LACEY Mr. Lacey responded that it would be much appreciated. He would be glad to meet with individuals that might be interested in being a sponsor.

PHAN Ms. Phan thanked him again for all that he has done, along with everyone, including the police department as it is very much appreciated, and she knew the residents appreciated it as well.

9. COMMITTEE REPORTS

A. Historic Preservation Committee

(1) Update on “About Springettsbury” Signs and Short History of Township Crest

SMITH Steve Smith provided an in-depth and very interesting history of the township crest. He recommended that no changes be made to the current township crest. The PowerPoint presentation and a writeup of the history was provided to the board. He asked Carol Tanzola to provide an update on Camp Security preservation area.

Camp Security Update

TANZOLA Carol Tanzola provided copies of the Shippensburg report on Camp Security. She noted that there is an Executive Report which was much easier to read. She highlighted a few items on the Executive Report which was prepared by Dr. Paul Marr, Dr. Sean Cornell and Dr. Joseph Zume. A summary is provided:

- Shippensburg Department of Geography and Earth Science used GPR and EM to examine two large sections of Camp Security for sub-surface anomalies.
- Nine anomalies are highlighted for further investigation.
- Imperative that no sub-surface disturbance occur within protected areas Schultz and Weist farms; (1979 dig).
- Recommendation that additional sub-surface disruption, including but not limited to the proposed disc golf course be avoided in order to protect the integrity of the site.
- 1979 dig was a “rescue dig” where 10,000 to 15,000 artifacts were found, now in the state museum.
- In 2010 a small archeological surface dig was done around the Shultz house.

STAYER Jonathan Stayer responded that that was the Milner Study.

TANZOLA Ms. Tanzola added that the Milner Study was done when this property was proposed for development and the state required them to go in and do initially a Phase I Archeological Study, which is a simple disc turn. Some of this was done and requested to be in compliance with Army Corp of Engineers, because the developer was going to come in across the creek. They did unearth artifacts at that point in time. We subsequently, through other work that had been done, did a dig in 2014, 2015, and 2016. She added that there have been Indian artifacts discovered as well. She commented on the overlay of the disc golf course which are areas likely to provide insight into the location of the stockade.

Ms. Tanzola referred to some legislation proposed by Representative Keith Gillespie in 2003 regarding preservation of the site. It was resolved that the House of Representatives urged the Governor, the Pennsylvania Historical Museum Commission, the Judiciary and all other agencies and authorities in

the Commonwealth to exercise their power and authority to preserve the historic site known as Camp Security.

Ms. Tanzola noted that the Friends of Camp Security have done everything without any help from the township. They have been totally self-funded, and the work has cost roughly \$22,000 to do an archeological dig. They have done four and plan to do more.

A lengthy discussion took place surrounding the previous and proposed archeological digs. The conclusion of the discussion, backed by the Shippensburg report, recommended not to permit any foot traffic or disturbance to the Camp Security site in order to protect the area.

SWOMLEY Chairman Swomley expressed his personal opinion that the entire purpose for acquiring the land was to preserve any potential artifacts, and it is important to maintain that purpose. The exact location of artifacts is unknown at this time; however, now is not the right time to permit any traffic in the area.

PHAN Ms. Phan agreed and stated that even though disc golf would bring revenue to the township, it is not necessary at this point in time.

DVORYAK Mr. Dvoryak added that he had been part of the process back when it really was uncertain and there was a lot of work done. He noted the amount of work that Ms. Tanzola had done in organizing the Friends of Camp Security group. He agreed 100 percent that it does not make sense to do anything differently and to continue the exploration.

WURSTER Mr. Wurster stated that a serious breakthrough could be very close. There is new technology to put to use on the Camp Security asset which may uncover the elusive stockade. He indicated that disturbing the site for another purpose at this point does not make sense.

NACE Mr. Nace indicated he was disappointed that there is not a larger vision plan. He understood the financial constraints along with Ms. Tanzola's amazing fundraising. He stated he would be in favor of the township funding some additional research. He continued to encourage Friends of Camp Security to develop a long-term plan.

B. Acknowledge Receipt of Letter of Resignation from Historic Preservation Committee Member Edward "Turk" Pierce

MR. NACE MOVED TO ACKNOWLEDGE RECEIPT OF THE LETTER OF RESIGNATION FROM EDWARD PIERCE FROM THE HISTORIC PRESERVATION COMMITTEE. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

WURSTER Mr. Wurster thanked Mr. Pierce for his service on the Historic Preservation Committee.

SWOMLEY Chairman Swomley stated that everyone on the board can appreciate the amount of time and effort that goes into working on a volunteer committee.

SMITH Mr. Smith noted that he did a very good job of taking all the minutes.

10. SOLICITOR’S REPORT

A. Solicitor’s Report

ROHRBAUGH Solicitor Shane Rohrbaugh reported that Attorney Rausch had provided his report as of August 19th. There was nothing new to add to the report.

11. MANAGER’S REPORT

A. Manager’s Report

MARCHANT Mr. Marchant had provided a written monthly report. He noted that the board had provided consensus and direction on Camp Security and disc golf. He reported that he met with a number of disc golf club representatives who came together with the Friends of Camp Security to discuss ways to collaborate. They were very enthusiastic about protecting the historical integrity and finding a way to celebrate it.

NACE Mr. Nace questioned a reference in Mr. Marchant’s report on a business attraction.

MARCHANT Mr. Marchant responded that Metso is in a very similar position to U-Haul in the sense that right now the Commercial zoning does not permit research and development. They are looking for a zoning change to allow research in a totally enclosed building. Mr. Marchant noted this is another example of a use change that staff would be asking the board for some direction to consider or not.

12. ORDINANCES AND RESOLUTIONS

A. Ordinance No. 2018-10 – Amending Code of Ordinances, Chapter 325 “Zoning” Related to Recreational Vehicles, Boats and Trailers

MR. NACE MOVED TO APPROVE ORDINANCE 2018-10 AMENDING CHAPTER 325, SECTION 138. MR. WURSTER WAS SECOND.

PHAN Ms. Phan requested that this item be brought back in front of the board in order to evaluate the rest of the ordinance.

SWOMLEY Chairman Swomley requested the Secretary to add the item to Old Business and to keep a log of Old Business items, even if the board doesn't discuss them at every meeting. He did not want to lose sight of the items.

MOTION UNANIMOUSLY CARRIED.

B. Resolution No. 2018-43 – Opposition to House Resolution 291 of 2018 – Proposed Legislation on Statewide Collection of Earned Income Tax.

MR. WURSTER MOVED TO TABLE RESOLUTION NO. 2018-43. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. OLD BUSINESS

Wallingford Update

SWOMLEY Chairman Swomley noted that he had received notification that an offer had been received from the developer. He opened the floor for discussion and possible resolution.

WURSTER Mr. Wurster questioned the number the developer was willing to offer. He asked whether it was consistent with what the footpath area would be relative to recreation.

LUCIANI Mr. Luciani responded that if the township were going to build the paths it would be on the low side.

SHANNON Craig Shannon, spoke as a resident of Wallingford. He stated he is a Professional Engineer registered in Pennsylvania, Maryland, Delaware, Virginia, etc. Civil Engineering is his specialty. He had reviewed the cost estimate provided and compared it with several other cost estimates and projects he had done. He concurred with all the numbers put together with the exception of the cost of the unit price for fine grading. He provided some statistics regarding the square yard and cubic feet and indicated that he thought the developer's offer of \$15,000 was reasonable.

SWOMLEY Chairman Swomley stated that they had come back with what he considered a reasonable number that is a win/win and it could provide some funding for Camp Security.

MR. NACE MOVED TO ACCEPT THE \$15,000 FROM THE DEVELOPER IN LIEU OF THE WALKING PATHS AND DIRECT STAFF TO MAKE THAT HAPPEN WITH THE PROPER NOTATIONS ON THE PLANS THAT ARE RECORDED AT THE DEVELOPER'S COST TO RECORD ANY CHANGES OR NOTES THAT ARE NEEDED FOR RECREATION; AND THAT THE TOWNSHIP FURTHER TAKE THAT \$15,000 AND DONATE IT TO THE FRIENDS OF CAMP SECURITY SO THEY CAN DEVELOP A PLAN AND A TIMELINE AND DO ADDITIONAL STUDIES TO DENOTE WHERE PEOPLE CAN AND CANNOT GO.

- SHANNON** Mr. Shannon recalled Solicitor Rausch stating that this could be done through an agreement versus actually doing a final plan amendment. Costs are involved with recordation.
- NACE** Mr. Nace indicated that whatever is needed should be done to make sure that it is recorded into perpetuity.
- SWOMLEY** Chairman Swomley asked Solicitor Rohrbaugh to handle the transaction and make sure everything is completed legally.
- SHANNON** Mr. Shannon indicated that the HOA will provided any signatures needed.
- DVORYAK** Mr. Dvoryak questioned Solicitor Rohrbaugh how to protect the township's interest from any kind of indemnification from a resident who bought the home because of the walking trails.
- ROHRBAUGH** Solicitor Rohrbaugh responded that it would be good to request it from the HOA or the developer.
- SHANNON** Mr. Shannon indicated that the HOA can offer that because of the way the HOA documents read; there has to be an 80 percent consensus of the homeowners.
- ROHRBAUGH** Solicitor Rohrbaugh indicated it would be better to work through the HOA. An Indemnification Agreement would be somewhat stronger. He will put those changes into motion.

MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

A. Update on White Rose Ambulance Membership Subscriptions

- ALBERTSON** Barry Albertson, Assistant Director, White Rose Ambulance and Community Life Team reported on the status of the Ambulance Membership Subscriptions. When the ambulance service was purchased by White Rose Ambulance there was a subscription program running from January to January. The purchase took place in March. It took some time to get everything into the computers and do the subscription program. As a result the decision was made to continue for free to anyone who had been a subscriber until January 1, 2019, and they are covered at no additional charge. New subscriptions will go out in November for January 1, 2019.
- SWOMLEY** Chairman Swomley requested that the information be sent out to the community.
- ALBERTSON** Mr. Albertson indicated that the subscriber list would be sent the information the first week of September. In addition, they are placing a notice in the newspaper.

SWOMLEY Chairman Swomley suggested that something should be placed on the website and Facebook or other media. Reach out to everyone in as many ways as possible.

PHAN Ms. Phan suggested to use YAUFRR's Facebook page as well because the fire company is one of the places people reach out to because that is where it had been.

SWOMLEY Chairman Swomley requested that the item be placed on Old Business to follow up with getting everything out by the beginning of September.

14. NEW BUSINESS

A. Authorization for Septic Tank Pumping Extension to the Year 2021 – 3623 Ridgewood Road

MR. WURSTER MOVED TO GRANT THE PUMPING EXTENSION FOR THE PROPERTY OWNED BY WILLIAM BESHORE AND BEVERLY MILLER AT 3623 RIDGEWOOD ROAD. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

15. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 9:50 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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