

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**AUGUST 25, 2022
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, August 25, 2022 at 7 p.m. at the offices of York Area Fire and Rescue located at 50 Commons Drive, York, PA in person and by Zoom technology.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman (via Zoom)
George Dvoryak, Vice Chairman
Charles Wurster, Assistant Secretary/Treasurer
Don Bishop (via Zoom)
Robert Cox

ALSO IN

ATTENDANCE: Mark Hodgkinson, Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Diana Young, Environmental Engineer
Dori Bowders, Director of Administrative Operations
Randall Heilman, Director of Community Development
Denny Crabill, Director of Public Works
Nitza Sanchez-Bowser, Director of Human Resources (via Zoom)
Lt. Brian Wilbur, Police Department
Daniel Hoff, YAUFRR Chief
Abby Gibb, Communications Manager
Sue Sipe, Stenographer (via Zoom)

1. CALL TO ORDER

A. Opening Ceremony

DVORYAK Vice Chairman Dvoryak called the Regular Meeting to order and led the Pledge of Allegiance (acting on behalf of Chairman Swomley due to audio issues)

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

DVORYAK Vice Chairman Dvoryak announced no Executive Session was held since the last meeting.

3. COMMUNICATION FROM CITIZENS

There were none.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

YOUNG Ms. Young indicated there were no changes to her submitted report. She offered to answer any questions.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani provided an update on Davies Drive. He noted they are preparing to put the bid documents together and out to bid, with receipt of bids anticipated in October.

Mr. Luciani stated York Water Company is proposing to connect the two water lines along the railroad tracks on Davies Drive, however, they will need to go through a PUC process which is six weeks. He noted this will not delay the project.

5. CONSENT AGENDA

- A. Acknowledge Receipt of July 31, 2022 Treasurer's Report
- B. Acknowledge Receipt of York Area United Fire and Rescue Commission Meeting Minutes - April 19, 2022
- C. Acknowledge Receipt of York Area United Fire and Rescue Commission Meeting Minutes - May 17, 2022
- D. Acknowledge Receipt of York Area United Fire and Rescue Commission Meeting Minutes - June 21, 2022
- E. Board of Supervisors Conditional Use Hearing Minutes - July 28, 2022
- F. Board of Supervisors Regular Meeting Minutes - July 28, 2022
- G. Regular Payables as Detailed in Payable Listing of August 25, 2022
- H. Jay R. Reynolds, Inc. - Springettsbury Township Building Renovation and Expansion Project - Change Order No. CO-05-P in an amount not to exceed \$5,677
- I. MidState Mechanical & Electrical, LLC - Springettsbury Township Building Renovation and Expansion Project - Change Order No. CO-07-E in an amount not to exceed \$2,829.46
- J. Jay R. Reynolds, Inc. - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 11 in an amount not to exceed \$75,442.34
- K. Uhrig Construction, Inc. - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 13 in an amount not to exceed \$105,299

- L. Frey Lutz Corporation - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 14 in an amount not to exceed \$93,532.46
- M. Taco Bell, 2411 East Market Street - Bond Reduction in the amount of \$4,940

MR. WURSTER MOVED TO APPROVE ITEMS A THROUGH M ON THE CONSENT AGENDA. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS AND AGREEMENTS

- A. Authorization to Enter into Storm Water Utility Easement Agreement with Brad and Tacy Kessler, 3684 Cheltenham Road

HODGKINSON Mr. Hodgkinson stated this is an easement they discovered on an existing stormwater pond in the Penn Oaks Development. The outfall pipe is rotted away, and they did not have an easement for the pipe. This is the first step to get the easement to replace the pipe.

MR. WURSTER MOVED FOR AUTHORIZATION TO ENTER INTO THE STORM WATER UTILITY EASEMENT AGREEMENT FOR 3684 CHELTENHAM ROAD. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Authorization to Award Bids for 2022 Road Materials and Resurfacing Project (as outlined in August 15, 2022 Memorandum from Director of Public Works)

HODGKINSON Mr. Hodgkinson indicated this is the annual road materials and resurfacing project as submitted by Denny Crabill.

MR. WURSTER MOVED TO APPROVE THE 2022 ROAD MATERIALS AND RESURFACING PROJECT BIDS TO THE CONTRACTORS AS IDENTIFIED IN THE MEMO. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Authorization to Advertise Bids for Davies Drive Extension Project

HODGKINSON Mr. Hodgkinson stated as Mr. Luciani is near completion of the Davies Drive construction documents, this is to obtain permission to go out to bid for the project. He mentioned they will include in the overall work improvements to the signalized intersection of Davies Drive and East Market Street which will be bid separately.

MR. COX MOVED FOR AUTHORIZATION TO ADVERTISE BIDS FOR DAVIES DRIVE EXTENSION PROJECT. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were none.

8. COMMUNICATION FROM SUPERVISORS

DVORYAK Mr. Dvoryak indicated YAUFRR will be presenting their 2023 budget at their September 13 meeting. He noted three items YAUFRR is requesting:

1. Apply for a Safer Grant in January 2023 to hire three staff positions originally proposed last year which were not approved. The budget includes the additional costs not covered by the Safer Grant, which covers most of the costs for three firefighters for a period of three years.
2. Revise and improve the administrative retirement benefit package.
3. The five-year capital projection will be updated to show in 2025 there are several pieces of equipment scheduled to be cycled off their useful life and replaced. The equipment is requested to be ordered in 2023 since it takes at least two years to receive it.

9. COMMITTEE REPORTS

There were no Committee Reports.

10. SOLICITOR'S REPORT

RAUSCH Solicitor Rauch had no report.

11. MANAGER'S REPORT

HODGKINSON Mr. Hodgkinson had no further report. However, he responded to the following questions:

- Regarding the Community Room of the new building, individuals using the room after hours will need access to the restrooms. He noted a retractable gate has been added to confine access to the lobby since the drug drop-off box is in that location.
- Regarding a completion date for the administrative building and police building, Mr. Hodgkinson anticipated it would be December for the administrative building and January for the police building.

- Sidewalk replacement in front of Public Works and along Mt. Zion Road is on the schedule to be replaced by Township staff.

12. ORDINANCES AND RESOLUTIONS

There was none.

13. OLD BUSINESS

There was none.

14. NEW BUSINESS

There was none.

15. ADJOURNMENT

DVORYAK Vice Chairman Dvoryak adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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