

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**SEPTEMBER 28, 2017
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, September 28, 2017 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Kathleen Phan, Assistant Secretary/Treasurer
Blanda Nace
Bill Schenck

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Charles Rausch, Solicitor

John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Jessica Fieldhouse, Director of Community Development
Mark Hodgkinson, Director of Public Works/WWT
Teresa Hummel, Finance Director
Dori Bowders, Manager of Administrative Operations
Nitza Sanchez-Bowser, Director of Human Resources
Colin Lacey, Director of Parks and Recreation
Dan Stump, Chief, Police Department
Dan Hoff, Chief, YAUFRR
Andy Hinkle, MIS
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SWOMLEY Chairman Swomley announced that there had been no Executive Sessions since the last meeting.

3. COMMUNICATION FROM CITIZENS

MAUL Hank Maul, 1710 Deamerlyn Drive, spoke against awarding the waste contract to Penn Waste. He was opposed to paying for waste collection because he knows it not only goes for collecting garbage but also goes to Scott Wagner's agenda. He was aware the contract must be awarded to the low bidder.

WILLIAMS Edward Williams, 1606 Druck Valley Road, York, Pennsylvania brought several items for the board's attention:

- Mr. Williams had issued a number of complaints and had not received any response.
- His property is zoned RR, Residential but dead trees are being placed on the property line.
- All the neighbors on Radio Road would like the township to take over the road for snow removal.
- The turnout at the end of the road has been closed off with a gate thereby removing a way of turning around and leaving; motorists have been using the Williams' driveway instead of backing out.

WILLIAMS Sheryl Williams, same address, added that they had placed a chain across their driveway to eliminate the UPS, FedEx and the U.S. Postal System trucks from using it to turn around three or four times a day.

HODGKINSON Mr. Hodgkinson responded that he had discussed the road issue with Mr. Williams. He noted there are several issues with the township taking over the roadway as it does not meet the specifications for liquid fuels mileage. It must have 1) a turnaround or a cul-de-sac at the end. 2) The road must be 16 feet wide. In some areas it is less. 3) There is very little sight distance coming out of Radio Road, which would bring issues of liability to the township.

WILLIAMS Mr. Williams asked whether the township could put up some lights for them.

SWOMLEY Chairman Swomley responded that, since the road is actually a private drive, it would be the residents' responsibility to put up lights.

WILLIAMS Mr. Williams commented that he hoped to get some responses back on some of his issues.

SWOMLEY Chairman Swomley responded that he was sure responses would be forthcoming.

WILLIAMS Mr. Williams stated that he appreciated that and thanked him.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill had provided his monthly report and had no changes. He offered to respond to questions, but there were none.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani had provided his monthly report and had two updates.

- Stormwater complaint as a result of the July 7th storm. The area involved is near Marlowe Drive and the downstream area. They are working through that to see about some minor upgrades to prevent a reoccurrence.
- Green Light Go – Mr. Luciani met with both Mark Hodgkinson and Milt Strausbaugh, responsible for traffic signal maintenance. They have a good strategy going forward and will have an application ready to go in the next few weeks. There are four signals in mind on older equipment, such as Industrial Highway and Memory Lane, near Buffalo Wild Wings at Wolf Drive and Northern Way. A full rebuild is at \$200,000 split 80/20 would mean about \$40,000 for the rebuild.

DVORYAK Mr. Dvoryak asked for an update on the Wallingford paving project. There had been a commitment for completing the project earlier this year, which was not met. There is a bond in place. He asked whether the paving will be done in the next 30 days.

LUCIANI Mr. Luciani responded that he and Ms. Fieldhouse had been on the phone with Keystone's Development Manager. They had been diverted to a Hershey project. However, he thought it was viable that they could finish the paving if the weather holds. PennDOT's paving season ends October 15th for Superpave. They were preparing for some concrete work for sidewalks and curbs, and he thought they were preparing for the paving as they had some traffic signs out.

DVORYAK Mr. Dvoryak commented that the only leverage in place is the bond. He suggested to Mr. Marchant that he would favor someone calling them almost daily to push for completion.

MARCHANT Mr. Marchant responded that they would do what they can.

5. CONSENT AGENDA

- A. Acknowledge Receipt of July 18, 2017 York Area United Fire and Rescue Commission Meeting Minutes
- B. Acknowledge Receipt of August 15, 2017 York Area United Fire and Rescue Commission Meeting Minutes
- C. Acknowledge Receipt of August 31, 2017 Treasurer's Report
- D. Board of Supervisors Public Hearing Minutes – September 14, 2017
- E. Board of Supervisors Regular Meeting Minutes – September 14, 2017
- F. Authorization to Approve Tax Refund Request for Tax Year 2017 – Cotto Alvarado Carlos A & Acevedo Damares (Parcel #46-09-25) in the amount of \$10.90
- G. Authorization to Approve Tax Refund Request for Tax Year 2017 – Kouros Apostolos S & Elisavet (Parcel #46-19-34) in the amount of \$68.28
- H. Authorization to Approve Tax Refund Request for Tax Year 2017 – Quattro York, LLC (Parcel #46-JJ-0007.A) in the amount of \$10.99.
- I. Authorization to Approve Tax Refund Request for Tax Year 2017 – Advent Lutheran Church (Parcel #46-01-292) in the amount of \$52.88
- J. Regular Payables as Listed in Payable Listing of September 28, 2017

MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH J. MOTION UNANIMOUSLY CARRIED.

SWOMLEY Chairman Swomley requested the board's permission to move up Resolution 2017-42 concerning the Wyndamere Bond Issue.

12. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2017-42 – Board Approval for Purposes of Financing through the Redevelopment Authority of the County of Lancaster to Bond 3, LP in Accordance with the Urban Redevelopment Act and Internal Revenue Code for the Wyndamere Apartments Project, 117 Ambleside Drive

CARBONELL Ramiro M. Carbonell, Stevens & Lee appeared on behalf of Bond 3 LP. They requested Springettsbury's approval for the use of bond proceeds for the rehabilitation project of the Wyndamere Apartments, which location is in Springettsbury Township. The issuer of the bonds will be the Redevelopment Authority of the County of Lancaster. The project will include new kitchens, new roofs and general rehabilitation of the units for low income individuals to live for the next 15 years. He noted he was accompanied by Ian Rawhauser from Bond 3 to respond to questions.

NACE Mr. Nace suggested that they might need permission from the Redevelopment Authority in the jurisdiction. He noted that he serves as Executive Director of the Redevelopment Authority and suggested that he double check the need for that approval as well and he offered to pass along information. Their meeting is next Wednesday, October 4th and he could have it made an Agenda item.

CARBONELL Mr. Carbonell indicated that he would double check with them.

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2017-42. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

A. Authorization to Enter into 2018 Agreement with Julia Drebusenko for Animal Control Services.

MR. DVORYAK MOVED TO APPROVE THE CONTRACT AGREEMENT FOR 2018 WITH JULIE DREBUSHENKO FOR ANIMAL CONTROL SERVICES. MOTION UNANIMOUSLY CARRIED.

B. Authorization to Enter into 2018 Animal Care and Housing Agreement with the York County SPCA in an amount not to exceed \$13,334

MR. NACE MOVED TO APPROVE ENTERING INTO THE 2018 ANIMAL CARE AND HOUSING AGREEMENT WITH THE YORK COUNTY SPCA. MOTION UNANIMOUSLY CARRIED.

C. Authorization to Award Bid to Penn Waste, Inc. for Residential Waste and Recycling Collection Contract for the Period January 1, 2018 through December 31, 2022

PHAN Ms. Phan noted, for the record, that the board had received letters from residents about not going with Penn Waste due to the owner. The board recognized the letters and has them in possession.

RAUSCH Solicitor Rausch stated, also for the record, that under state law this contract must go out for bid. The Board of Supervisors does not have any option but to award it to the lowest responsible bidder to provide trash service.

SWOMLEY Chairman Swomley noted that they had done the due diligence and appropriately put it out to bid. They received two bids back that qualified, and Penn Waste was the low bidder for the contract.

MARCHANT Mr. Marchant added for the benefit of anyone who wishes to know, that during the bidding period there was extensive communication between himself and both bidders clarifying the different elements of the bid and what the actual bid was that was being requested. Everyone had a fair opportunity at this very even-handed process.

DVORYAK Mr. Dvoryak stated, for the record, that not only was there a difference in the bid, but also the savings to the residents of the lowest bidder is about \$640,000, which is not insignificant.

MR. SCHENCK MOVED TO AWARD THE BID TO PENN WASTE, INC. FOR WASTE AND RECYCLING COLLECTION FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2022. MOTION UNANIMOUSLY CARRIED.

D. Authorization to Execute Basic Life Support (BLS) and Advanced Life Support (ALS) Joint Billing Agreement with Pinnacle Health (Memorial Hospital)

Consensus of the board was to hold item D until the next meeting when additional information is provided for clarification purposes.

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were none for action.

8. COMMUNICATION FROM SUPERVISORS

PHAN Ms. Phan commented on the fact that there is a lot going on concerning township roads. She complimented Abby on a good job of putting things out on Facebook, but she questioned how a better job can be done. She specifically mentioned the confusion that takes place between a PennDOT road and a township road.

MARCHANT Mr. Marchant offered to provide an information piece in the next newsletter for better understanding. He added that when there are complaints, they are almost always on the PennDOT roads. The township continually calls and discusses the situation with PennDOT.

SWOMLEY Chairman Swomley brought forward the subject of signage in the area of I83 construction.

LUCIANI Mr. Luciani stated that he had reached out to the project manager, but he hadn't received a response. He will follow up again.

PHAN Ms. Phan indicated that the sign needs to be moved back further. The sign coming from Haines Acres, the sign can be easily missed.

SWOMLEY Chairman Swomley reminded everyone of Saturday In The Park coming up September 30th.

9. COMMITTEE REPORTS

There were none for review.

10. SOLICITOR'S REPORT

A. Solicitor's Report

RAUSCH Solicitor Rausch indicated he had nothing to add to his written report.

11. MANAGER'S REPORT

A. Manager's Report

MARCHANT Mr. Marchant stated that he had received a letter from the Insurance Services Organization. They completed their survey of the service area for York Area United Fire and Rescue, which was classified as a 3. He was not sure what the previous classification had been; however, if it is an improvement the insurance rates will go down. Three is a really good number.

Mr. Marchant reported that there is a conference being held the first week of October, which is last minute, but Pennsylvania Municipal League is having their 118th Annual Conference in Erie. No one else in the county is going; however, he thought it might be more valuable for a township like Springettsbury to be represented there at the PML versus PSATS. He indicated that to some degree it is the same information being presented in either location, but Springettsbury, being the size that it is, might be in a better choice. He suggested it for consideration for next year if anyone is interested in attending a training or if the

PSATS one is inconvenient for a work schedule, PML might be a good option. He asked for any questions for the staff.

PHAN Ms. Phan thanked all the Directors for their reports, which she really appreciated.

NACE Mr. Nace echoed her comments and indicated that he reads every single one in detail.

HODGKINSON Mark Hodgkinson provided an update regarding the Market Street project. He stated that PennDOT, which is working with New Enterprise, will not allow them to do the paving this year. They are using a special mix, and PennDOT is very particular on the mix and the temperatures. They are going to do the ADA ramps and the left-turn lengthening in front of Fuddruckers yet this fall, but paving will not start until April 2018.

12. ORDINANCES AND RESOLUTIONS

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This item was handled earlier during the Agenda.

13. OLD BUSINESS

- A. Audio/Video Upgrades to Board Room

MARCHANT Mr. Marchant stated that the Audio/Video Upgrades subject had been reviewed earlier in the year. The quote was higher than what was allocated in the budget; however, the budget is coming in really well, and is under in a number of different line items where funds can be pulled if the board is interested.

NACE Mr. Nace commented that he thought \$85,000 was a big number to ask residents to pay for better sight.

MR. SCHENCK MOVED TO APPROVE THE PURCHASE OF THE AUDIO/VIDEO UPGRADES FROM J. P. LILLEY UNDER THE COSTARS CONTRACT IN AN AMOUNT NOT TO EXCEED \$84,926. MOTION CARRIED 4/1. MESSRS. SCHENCK,

**SWOMLEY, DVORYAK AND MS. PHAN VOTED IN FAVOR; MR. NACE VOTED
OPPOSED.**

B. Adoption of Springettsbury Township 2018 Strategic Plan

**MR. SCHENCK MOVED TO ADOPT THE SPRINGETTSBURY TOWNSHIP 2018
STRATEGIC PLAN. MOTION UNANIMOUSLY CARRIED.**

14. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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