

**SPRINGETTSBURY TOWNSHIP  
WORK SESSION – BUDGET**

**OCTOBER 3, 2016  
APPROVED**

The Springettsbury Township Board of Supervisors held a Work Session on Monday, October 3, 2016 at 6:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak  
Blanda Nace  
Bill Schenck  
Kathleen Phan

**ALSO IN**

**ATTENDANCE:** Benjamin Marchant, Township Manager  
Barbara Lindeman, Director of Finance  
Dan Hoff, Chief, YAUFRR  
Jean Abrecht, Stenographer

**1. CALL TO ORDER**

**SWOMLEY** Chairman Swomley called the meeting to order. The board discussed an issue which had surfaced with regard to the Springettsbury lawn mowing contract.

**Consensus of the board determined the position of the township was that Richard Bitting is not permitted to define his own work, do whatever he wants at his own will and then charge the township for it. He is to abide by the language in his contract.**

**EMS Budget**

**HOFF** Chief Dan Hoff presented a proposed EMS Budget.

- Emergency Medical Services were proposed at \$607,236; Memorial Hospital EMS at \$74,388, Memberships & Donations at \$82,660, Fire Relief Association Aid at \$66,296 for total EMS Revenue of \$830,580.
- Contract Services were proposed at \$2,647,801, with contributions from Fire Relief Association at \$66,296 for a total of \$2,714,097.
- Remainder of the proposed budget included various items such as salaries and wages, OT, Teamster's Pension ER Match, materials and supplies, minor equipment, etc. for a total of \$553,170.

**YAUFRR Budget**

Chief Hoff provided the proposed YAUFRR Budget. He noted several highlights which included the fact that 2016 is the Ninth Year as Regional Fire Service and the Sixth Year that a Fund Balance was returned to the Charter municipalities.

Proposal of all items described for operating the fire service totaled \$5,180,600.

- Springettsbury Township's 60% share: \$3,059,661.36; Spring Garden Township's 40% share: \$2,039,774.24

Proposed Revenue projected for YAUFR, 2017 totaled: \$5,180,600.00

- Springettsbury Township's 60% share: \$2,760,817 (including \$113,016 pension reimbursement); Spring Garden Township's 40% share: \$1,765,201

General discussion took place concerning approval of the proposed YAUFR budget. Both Springettsbury and Spring Garden's boards must agree and approve the budget as documented in the Charter Agreement. Chief Hoff had not met with Spring Garden Township's board to date.

**MARCHANT** Mr. Marchant suggested that he and Ms. Lindeman could compile and present recommended budgets and streamline the process versus having multiple meetings with the department heads. They would provide their proposed figures in advance for the board's review at the next budget meeting. It would save everyone's time and be more efficient.

**PHAN** Ms. Phan asked for a review of the items the board asked Chief Hoff to change.

**NACE** Mr. Nace itemized the areas the board suggested for reductions: Cleaning Supplies reduce by \$2,000 down to \$8,325; Transportation and Fuel reduce down to \$30,000. Advertising/Printing reduce to \$1,000; Utilities/Gas reduce to \$17,000; Telecommunications reduce to \$20,000; Volunteer Expense reduce to \$60,000 and Fire Prevention reduce to \$5,000. Training and Development reduce to \$25,000. Mr. Nace added that Chief Hoff can respond with good reasons why the numbers need to be higher.

**HOFF** Chief Hoff stated that he will review the current year-to-date numbers. He noted that the Volunteer Expense relates to Workers Comp for the volunteers. He added that the Telecommunications number is high due to some phone problems in the new station, and one maintenance call used up the contingency for the year. They are exploring the potential for changing the phones to Comcast Digital or Comcast Business for several reasons: 1) it stays up to date, and 2) it has an application with regards to the Emergency Management Component where he can take the number with him if he has to relocate from the Emergency Operation Center to another Emergency Operation Center. It would be coordinated with Manchester Township as well for the Backup Center. Chief Hoff indicated he would review all of the above.

**Consensus of the board was to meet and review the majority of the overall proposed budget on Monday, October 24, 2016 at 5 p.m.**

**Additional Items Discussed**

**MARCHANT** Mr. Marchant stated that he had not had the opportunity to talk with each supervisor with their department liaisons. He asked whether there were any general goals or priorities that he should be taking into consideration for 2017. He noted that the department heads had been providing their recommendations for innovations they want to make, which will be presented to the board.

**SCHENCK** Mr. Schenck noted that with regard to the Bond there were specific things that were tasked to do: fund the playground, assist with Trout Run Road, the purchase of a dump truck and the start of the Building Study.

**LINDEMAN** Ms. Lindeman commented that the playground equipment and the Public Works dump truck had been purchased. No money had been pulled from the Bond for Trout Run Road.

**MARCHANT** Mr. Marchant noted he has a 2009 Station Study and wondered if that should be updated or a new one created.

**SWOMLEY** Chairman Swomley suggested he take a fresh look at everything with a fresh set of eyes.

**PHAN** Ms. Phan suggested that traffic study results should be posted on the website.

**SWOMLEY** Chairman Swomley added he'd like to see some of the accident studies also posted on the website.

**PHAN** Ms. Phan mentioned that the light heading east on Concord does not provide enough time to get through onto Mt. Zion Road.

**NACE** Mr. Nace stated that the light at North Hills Road at Route 30 is the same.

### **3. PUBLIC COMMENT**

**SWOMLEY** Chairman Swomley asked for public comments. There were none.

### **4. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary

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