

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**OCTOBER 10, 2019  
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, October 10, 2019 at 7 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak, Vice Chairman  
Charles Wurster, Assistant Secretary/Treasurer  
Justin Tomevi

**MEMBERS NOT**

**IN ATTENDANCE:** Robert Cox

**ALSO IN**

**ATTENDANCE:** Benjamin Marchant, Township Manager  
Charles Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Dori Bowders, Manager, Administrative Operations  
Todd King, Chief, Police Department  
Mark Hodgkinson, Director of Public Works/WWT  
Jessica Fieldhouse, Director of Community Development  
Nitza Sanchez-Bowser, Director of Human Resources  
Colin Lacey, Director of Parks and Recreation  
Dan Hoff, Chief, YAUFRR  
Abby Gibb, Communications Manager  
Andy Hinkle, Manager, Information Systems  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**SWOMLEY** Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

C. Recognition of Raymond Craul

**SWOMLEY** Chairman Swomley recognized Raymond Craul for his years of service with the Police Department and wished him well in his retirement. He read Resolution 2019-49 that was prepared for him which documented his career with the township beginning on January 13, 1992 and continued for 27 years with dedication and faithful service.

**KING** Police Chief Todd King noted many additional facts of Raymond Craul’s years with the Police Department, including excellent investigative skills in the Detective Bureau as well as the Criminal Investigations Division; Megan’s Law Expert; Polygraph Examiner; First Aid/CPR Instructor; NARCAN Administrator, York County Drug Taskforce, York County Forensic Team among many accomplishments. Chief King presented him with his Retirement Badge and his service weapon. He thanked his family for their support.

**CRAUL** Mr. Craul thanked everyone.

**SWOMLEY** Chairman Swomley thanked Ray for his service.

**B.** Oath of Office – Police Chief Todd King

**SWOMLEY** Chairman Swomley introduced Todd King, the new Police Chief and led him through the Oath of Office. Chairman Swomley thanked everyone who had come to support Chief King. He offered the dignitaries in the room the opportunity to speak.

**PLATTS** Judge Todd Platts congratulated Chief King and stated it was an honor to be present for his swearing in ceremony. He acknowledged his commitment to service and his fabulous record. He noted the residents of the township are in great hands.

**GILLESPIE** Keith Gillespie of the Pennsylvania House echoed Judge Platts’ comments and noted that Chief King had some big shoes to fill. He noted the board had chosen the right person to fill the shoes, and he congratulated him.

**KING** Chief King acknowledged the many individuals who had been part of his years of service in the Police Department. He indicated he was thrilled to be the Chief of Police for an incredible department. He thanked Chairman Swomley and the Board of Supervisors, past and present, Township Manager, Ben Marchant and all the Directors and employees of the township along with many others in the community for their support. He especially thanked his Command Staff, Supervisors and Officers of the Springettsbury Township Police Department, the men and women who are an incredible staff. He thanked his family and his wife who he termed is his “rock” who keeps him grounded. He presented her with a flower arrangement. He expressed his gratitude for the faith the community had placed in him as Chief of Police. He stated he looks forward to the future serving the community, the township and the Police Department.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**SWOMLEY** Chairman Swomley announced that there had been no Executive Sessions since the last meeting.

**3. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**4. ENGINEERING REPORTS**

**A. Environmental Engineer – Buchart Horn, Inc.**

**CRABILL** Dennis Crabill had provided a written monthly report. He had no changes to his report but offered to respond to questions.

**WURSTER** Mr. Wurster asked if the FOG Project is on schedule and on budget, except for a few change orders.

**CRABILL** Mr. Crabill responded that it is at this time. He expects the change orders any time requiring some major equipment that the suppliers are unable to supply when they are expected.

**SWOMLEY** Chairman Swomley noted he had received a response on the sewer.

**CRABILL** Mr. Crabill responded that he had spoken to the President of the company. They are planning a meeting to discuss the issues.

**B. Civil Engineer – First Capital Engineering, Inc.**

**LUCIANI** Mr. Luciani had provided his written report. He had two very brief additions to his report.

- A hydraulic study by a PennDOT Consultant was received requesting a financial letter. They are going to replace the Market Street Bridge over Mill Creek as part of the widening project near North Hills Road. The bridge between I83 and Market Street overtops at the 50 and 100-year event. They are going to approve it; however, there is no way to make the bridge sufficient to pass the 100-year event.
- A punch list had been prepared for Sheridan Manor. Work is being done there. Handicap ramps will be upgraded along Sheridan Road, and in addition to the interior work, roadway, storm drainage, etc. they'll be doing some sidewalk repairs. The contractor is attempting to complete this by the end of October.
- PennDOT has extended the paving deadline to October 31<sup>st</sup>.

**5. CONSENT AGENDA**

- A.** Board of Supervisors Regular Meeting Minutes – September 26, 2019
- B.** Regular Payables as Detailed in Payable Listing of October 10, 2019
- C.** Garden Spot Electric, Inc. – Raw Pump Upgrade/Fat, Oil and Grease Acceptance Project – Change Order No. 3 in an amount not to exceed \$3,499.65
- D.** Garden Spot Electric, Inc. – Raw Pump Upgrade/Fat, Oil and Grease Acceptance Project – Application for Payment No. 7 in an amount not to exceed \$148,205.70

**MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH D. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

- A. Authorization to Execute 2020 SPCA Animal Care and Housing Agreement in an amount not to exceed \$13,734.02

**MR. TOMEVI MOVED TO APPROVE THE 2020 SPCA ANIMAL CARE AND HOUSING AGREEMENT. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- B. Authorization to Execute IT and CyberSecurity Assessment Proposal from Stambaugh Ness in an amount not to exceed \$13,000.

Item B was tabled.

- C. Authorization to Purchase Enterprise Software, Implementation and Training Package from Environmental Systems Research Institute, Inc. (ESRI) in an amount not to exceed \$38,342.

- D. Authorization to Execute Agreement with AKRF, Inc. for Water Quality Program

**Consensus of the board was to move items C and D forward for a decision at the conclusion of the Work Session to be resumed immediately following the Regular Business Meeting.**

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

- A. Penn National Casino – Ordinance Waivers to Chapters 289 Subdivision and Land Development Ordinance and 281 Stormwater Management

**COURTNEY** Charles Courtney represented the plan. He provided a recap of the status and mentioned two waivers: (1) A waiver of land development, the plan which had been reviewed as part of the conditional use application, adding access from the upper level of the Sears space down to the lower level, 3,000 square feet less two percent of the overall square footage of the Mall. There is a net reduction in impervious coverage on the plan. (2) A waiver is requested for the stormwater. A Development Agreement had been provided to the township along with financial security for 110 percent of the cost of the site improvements. The Development Agreement provides for the overall improvement of the site.

**RAUSCH** Solicitor Rausch noted they would be working together to make sure all the pieces are put together. He had been working with Attorney Courtney and they have everything in pretty good order.

**LUCIANI** Mr. Luciani added that there is a contribution and some engineering costs for the traffic signal. They will bond some of the site improvements.

**MR. WURSTER MOVED TO APPROVE REQUESTED WAIVERS 289 AND 281 OF THE TOWNSHIP'S ORDINANCE SUBJECT TO CONDITION OF SATISFACTORY EXECUTION OF THE DEVELOPER'S AGREEMENT AS REVIEWED BY THE SOLICITOR AND THE ENGINEER TO INCLUDE THE POST CONSTRUCTION SITE STORMWATER MANAGEMENT PLAN EXHIBIT AND TOWNSHIP ENGINEER APPROVAL OF PERFORMANCE GUARANTEE. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**8. COMMUNICATION FROM SUPERVISORS**

**TOMEVI** Mr. Tomevi stated he and his two children attended the Saturday in the Park, which he said was a great event. He appreciated all the individuals and all the staff who came out. It was well attended and an overall fun time.

**9. COMMITTEE REPORTS**

There were no Committee Reports.

**10. SOLICITOR'S REPORT**

**RAUSCH** Solicitor Rausch reported that he had been working with Wells Fargo on the Wallace Street property. He had provided them with all the background information, and the indication he got from the attorney is that they will likely withdraw the mortgage foreclosure complaint. They are working through the process and hopefully will be concluded quickly.

**11. MANAGER'S REPORT**

**MARCHANT** Mr. Marchant proposed a question to the board concerning changing the Saturday in the Park. He made several suggestions.

**Consensus of the board was to form a committee of the Park and Rec board plus others to initiate suggestions for the board's review.**

**12. ORDINANCES AND RESOLUTIONS**

A. Resolution No. 2019-49 – Recognition of Raymond Craul

**MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2019-49. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**13. OLD BUSINESS**

There was no Old Business for discussion.

**14. NEW BUSINESS**

A. Approval of Accreditation Coordinator Job Description

**KING** Chief Todd King stated that the approval does not relate to a new position within the Police Department. It is a reassignment of duties for a position that was vacated by one of the administrative staff who left. The position entails the department's Accreditation along with evidence administration for the mass evidence housed in different buildings.

**WURSTER** Mr. Wurster questioned whether there is any salary differential between the vacated position and the new position.

**KING** Chief King responded that the salary will be less because the person who left was a tenured employee of almost 23 years.

**MARCHANT** Mr. Marchant stated that pertains more to the income rather than the job description because it essentially is the same salary range as the other position.

**WURSTER** Mr. Wurster asked whether it will be the same hiring implementation plan.

**KING** Chief King responded that at this time, they are asking for approval of the job title and description so that they have time to begin the interview process. They would like to get the position filled as soon as possible as the support staff is doing double duty at this time.

**WURSTER** Mr. Wurster commented that they need the approval of the job description.

**S-BOWSER** Ms. Sanchez-Bowser noted that they would need the approval because it is a change of duties, and it is an unofficial job description. If it is approved this date, she will advertise immediately.

**WURSTER** Mr. Wurster asked if she agreed that it meets the job description.

**S-BOWSER** Ms. Sanchez-Bowser responded that she and Chief King had worked together on it, and they included the salary range.

**MR. DVORYAK MOVED FOR THE APPROVAL OF THE ACCREDITATION COORDINATOR JOB DESCRIPTION. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**15. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 8:05 p.m. He called the Work Session on Water Quality held earlier this date back in session immediately.

Respectfully submitted,

Doreen K. Bowders  
Secretary

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