

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**OCTOBER 12, 2017
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, October 12, 2017 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Kathleen Phan, Assistant Secretary/Treasurer
Blanda Nace
Bill Schenck

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Dori Bowders, Manager of Administrative Operations
Teresa Hummel, Finance Director
Jessica Fieldhouse, Director of Community Development
Mark Hodgkinson, Director of Public Works/WWT
Nitza Sanchez-Bowser, Director of Human Resources
Lt. Beam, Police Department
Dan Hoff, Chief, YAUFRR
Jean Abrecht, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order at 7 p.m. He led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

A. September 28, 2017 – 8:15 p.m. – Collective Bargaining and Personnel

SWOMLEY Chairman Swomley announced that an Executive Session had been held after the last meeting September 28, 2017 for the purpose of a Collective Bargaining discussion and Personnel.

3. COMMUNICATION FROM CITIZENS

STUHRE Charles Stuhre, 3680 Trout Run Road, thanked everyone that was involved in the reconstruction of Trout Run Road. He stated that it is a really nice road.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill had provided his monthly report. He updated the board on the East York Interceptor. The contractors are mobilizing and staking it. A request had come from Mr. Hodgkinson regarding one of the township lines crossing Eastern Boulevard. Because of the upcoming paving project for Eastern Boulevard, Mr. Crabill had requested the contractor to sink one manhole across that road so that it won't be necessary to cut into the roadway in a short time. The contractor is investigating to see if he can get the pieces on site to do that. They are hoping for confirmation so that the piece will be done before the paving.

SWOMLEY Chairman Swomley questioned what the settle time would be after they make the cut before the road could actually be paved.

CRABILL Mr. Crabill responded that normally it would be a longer timeframe, but there could be an exception to get across if the compaction is good.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani had provided a monthly report. He had several updates to his report and responded to several board questions.

- Wallingford – Surveyors are setting property corners in and around the perimeter.
- Green Light Go – Mark Hodgkinson and Abby are working on the application. Feedback from PennDOT is to prioritize the five lights with five separate applications. Deadline is Monday, October 15, 2017.
- Quattro – The developer continues to insist that the front of the store face Route 30/Mt. Zion Rd. Planning Commission continues to critically review. Too much truck traffic volume in and out onto Concord Road.
- Auto Zone – Accessing Auto Zone from Northern Way necessitates some updates to some visible piping. Potential for box culvert to be negotiated during Land Development.

5. CONSENT AGENDA

- A. Board of Supervisors Regular Meeting Minutes – September 28, 2017
- B. Regular Payables as Listed in Payable Listing of October 12, 2017
- C. Rogele, Inc. – Springetts Castle Park Improvements – Application for Payment No. 3 in an amount not to exceed \$77,592.46
- D. LD-16-02 – Aldi’s Food Market – Authorization of Bond Reduction in the amount of \$462,215 (remaining bonded amount \$23,144)
- E. LD-15-04 – First Post Parking Lot Expansion – Authorization of Bond Reduction in the amount of \$93,000 (remaining bonded amount \$54,326.30)

MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH E. MOTION UNANIMOUSLY CARRIED.

SWOMLEY Chairman Swomley moved Item 12 A forward on the Agenda.

12. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2017-43 -Approving Request to Transfer Restaurant Liquor License to 1747 Beer & Wine, LLC (Rutter’s), 160 North Hills Road

MR. SCHENCK MOVED TO ADOPT RESOLUTION NO. 2017-43, APPROVING THE LIQUOR LICENSE TRANSFER TO RUTTERS. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

There were none for action.

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were none for action.

8. COMMUNICATION FROM SUPERVISORS

SCHENCK Mr. Schenck asked for the status of the new playground/park.

MARCHANTMr. Marchant responded that it is very close to completion. There are a few minor items to finish. Landscaping is nearly complete. A ribbon cutting ceremony will be held on Saturday, October 28th at 11 a.m. and he hoped everyone could attend. They sent out invitations to everyone that participated, donated, contributed in the process including the Park and Rec Board, community builders and sponsors. Coffee and donuts will be provided, and the children can have fun.

NACE Mr. Nace suggested a Press Release.

SWOMLEY Chairman Swomley added that it would be good to get media to cover it. Perhaps a little video could be done to put on the news channel.

MARCHANT Mr. Marchant responded that they will try to get something to the media.

9. COMMITTEE REPORTS

FIELDHOUSE Ms. Fieldhouse provided a matter Quattro is working on offsite. They are attempting to acquire additional right-of-way to widen Concord Road. In order to do this, and in working with the county regarding the prison, they were concerned that there would be a conflict at their primary egress point where the widened lane, the proposed second lane on Concord, would terminate right at their main egress point. In order for the county prison to give the right-of-way, they would ask Quattro to redesign the internal circulation of the county prison whereby the main egress point will be moved from just before the bend in Concord Road all the way around to directly cross from where the main ingress/egress is for the Post Office. She added that it would be near the older building which may eventually become the Coroner's Office. Quattro asked that she suggest the idea to the board and see if they would be willing to be the applicant on a PennDOT HOP signal permit provided the potential four-way intersection met signal warrants.

RAUSCH Solicitor Rausch noted they just wanted to get a sense as to whether or not the board would favor the idea.

SWOMLEY Chairman Swomley noted that he was somewhat skeptical as to whether they could actually do that. They fought the township for years about the very same thing.

MARCHANT Mr. Marchant stated that the big difference is that they have a grant to re-do their drainage basin for MS4 which will alleviate them potentially of their MPDS Permit. The alternate route was going to run the road right through their MS4 project, and they don't want to jeopardize the grant. That's a big reason for their change of heart.

RAUSCH Solicitor Rausch added that Quattro would pay for all of it. However, it may not meet warrants.

SWOMLEY Chairman Swomley stated that he was not sure he opposed the township being the applicant; however, he thought it was premature.

10. SOLICITOR'S REPORT

RAUSCH Solicitor Rausch stated he had nothing to add to his written report.

11. MANAGER'S REPORT

MARCHANT Mr. Marchant noted that two projects are coming up for Public Hearing: a rezoning request for the former school property and Springetts Commons. He asked the board whether they would be available on the 5th Thursday in November, November 30th for a Public Hearing for the two requests.

FIELDHOUSE Ms. Fieldhouse noted that it would be Springetts Commons second Hearing. Their first Hearing is on October 26th at 6 p.m., and they stated they have numerous hours of testimony.

Consensus of the board was they are all available on Thursday, November 30th for the Public Hearings.

MARCHANT Mr. Marchant stated he would like to have a staff in-service training day on Monday, December 18th. He requested the board's approval to close the offices to the public for that day. He wanted to introduce the employees to some training to comply with township policies and best practices regarding harassment, workplace bullying, sexual harassment and diversity awareness. In addition, the training will help their insurance compliance improvement. He will also share the Strategic Plan and the Budget with all the employees, who will have a sense of engagement and understanding about where the township is going. Mr. Marchant added that he will provide the training additionally for those shift workers and any that are needed out in the community during that time.

NACE Mr. Nace stated it was a great idea and suggested that notice is provided, even to the press, to let the public know that the office will be closed.

MARCHANT Mr. Marchant indicated he planned to put a notice in the newsletter. He stated, on another subject that there are some interesting conversations going on with DCNR although he had nothing substantial to report. They are looking through the history and would like documentation to say that the township acquired the school for possible commercial development. However, if the record shows that it was acquired for the purpose of adding it to the park, the National Park Service will refuse to recognize it as mitigation acquisition.

SWOMLEY Chairman Swomley asked what he might expect to find in the records.

MARCHANT Mr. Marchant hoped to find some minutes back in 1988.

SCHENCK Mr. Schenck stated that there was an elementary school there, and he was fairly certain that it was purchased through a bond. That record will exist. It had been purchased for the purpose of development. He recalled touring the building with the thought that it might be viable to renovate that building to eliminate the police station and not build this one. He recalled being on the board and authorizing the expense to demolish the building. He stated that the township paid around \$1 million for it.

MARCHANT Mr. Marchant reminded the board of the Budget Work Session to be held on Monday, October 16th at 6 p.m.

PHAN Ms. Phan apologized to the board that she is unable to attend the budget meeting due to her employment responsibilities. She noted she will miss the October 26th meeting as well.

NACE Mr. Nace stated he, too, will not be present at the October 26th board meeting.

SWOMLEY Chairman Swomley noted that the October 26th meeting will be a very important one for discussion on the Quattro development.

BOWDERS Ms. Bowders added that there is the Public Hearing for Springetts Commons at 6 p.m. October 26th.

SWOMLEY Chairman Swomley indicated his concern as he did not want to have a deemed approval because the board does not have a Quorum.

Messrs. Schenck and Dvoryak indicated they planned to be present. With Chairman Swomley present there would be a Quorum present.

Additional discussions took place regarding Wallingford, 691 North Hills Road, Quattro, Auto Zone, Comprehensive Plan, IDBE Training. They are summarized below:

Wallingford –

- Status of the buffer – a second consultant, Land Studies, Inc. is working on a Scope of Work and Project Summary.

691 North Hills Road –

- Request negotiations for rumble strips that are needed on North Hills because traffic will increase.
- No record exists that PennDOT will provide the rumble strips or ever intended to do so.
- PennDOT’s highest priority is to get the dual turn lanes extended on westbound 30 to turn down North Hills Road.

Auto Zone –

- Developer is moving forward toward developing off Northern Way. Site cannot be accessed until underground piping is replaced. Negotiation with township will be necessary.
- Market Street and Northern Way right turns for trucks problematic.

Comprehensive Plan -

- Discussion of an RFQ for a Traffic Engineer. Steering Committee met with First Capital as a member. Follow up action is to draft the RFQ based on Steering Committee comments. RFQ to go back to First Capital and Tim Staub for further review. Following that review it will come before the Board of Supervisors for review and recommendation.
- Important to use in-house engineering services.

IDBE Training –

- Regular discussions regarding the intent of MS4; intended for Community Development, Public Works, Police Department, individuals who are out in the township every day who see illicit discharges, such as residents blowing grass out into the street.
- Public Works has been observed discharging a fair amount of grass onto roads.

12. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2017-43 – Approving Request to Transfer Restaurant Liquor License to 1747 Beer & Wine, LLC (Rutter’s), 160 North Hills Road

This item was acted upon earlier during the Agenda.

- B. Resolution No. 2017-44 – Authorizing Township Manager to Execute PennDOT Reimbursement and Maintenance Agreement No. 08A653 for ADA Ramps on Edgewood Road

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2017-44 TO PAY THE STATE TO DO THOSE CURB CUTS IN THE AMOUNT OF \$20,895. MOTION UNANIMOUSLY CARRIED.

13. OLD BUSINESS

- A. Authorization to Execute Basic Life Support (BLS) and Advanced Life Support (ALS) Joint Billing Agreement with Pinnacle Health (Memorial Hospital)

MR. SCHENCK MOVED TO AUTHORIZE PROPER PARTIES TO SIGN THE BLS/ALS JOINT BILLING AGREEMENT WITH THE EDITS DISCUSSED AS FOLLOWS: CHANGE OF NAME TO VOLUNTEER FIRE COMPANY D/B/A, STRIKE THE 30-DAY CLAUSE, AND THE AGREEMENT WILL TERMINATE ON DECEMBER 31, 2017. MOTION UNANIMOUSLY CARRIED.

14. NEW BUSINESS

- A. Acknowledge Receipt of Letter of Resignation from Recycling Committee – Ron DiAngelo

MR. SCHENCK MOVED TO ACKNOWLEDGE RECEIPT OF THE RESIGNATION OF RON DIANGELO FROM THE RECYCLING COMMITTEE WITH REGRETS. MOTION UNANIMOUSLY CARRIED.

NACE Mr. Nace commented on the number of current vacancies that exist on some of the township boards. He suggested to begin advertising for some of them.

SCHENCK Mr. Schenck noted that there could be two Planning Commission openings, and there is a Zoning Hearing Board opening.

MARCHANT Mr. Marchant indicated that an advertisement could be placed in the upcoming newsletter, and something on the website as well.

SWOMLEY Chairman Swomley asked Mr. Stuhre if he had a comment.

STUHRE Charles Stuhre noted as Chairman of the Recycling Committee he had been giving it a lot of thought. The Recycling Committee really has very little it can do as everything is good. He was going to suggest that it be disbanded; however, to be called upon as needed by the board if something came up. Perhaps one or two of the members might consider applying for another committee.

SWOMLEY Chairman Swomley commented that there is a pretty good recycling program in place.

PHAN Ms. Phan noted that they do a good job of advertising in the newsletter and on the Facebook page.

NACE Mr. Nace suggested that the Recycling Committee join with another committee.

STUHRE Mr. Stuhre indicated it might be worthwhile at contract renewal time for the committee to cover any changes that are necessary to the trash and recycling contract. It could be reactivated at that point.

NACE Mr. Nace noted that in the future it would be important if there were grant opportunities available where it would be necessary to say that the township has a Recycling Committee.

PHAN Ms. Phan asked how often the committee meets.

STUHRE Mr. Stuhre responded that originally they met every two months. They changed to four times a year.

PHAN Ms. Phan suggested that they meet just once a year for discussion on what might be needed.

Consensus of the board was that the Recycling Committee meet once a year.

15. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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