

**SPRINGETTSBURY TOWNSHIP
BUDGET WORK SESSION**

**OCTOBER 22, 2018
APPROVED**

The Springettsbury Township Board of Supervisors held a Budget Work Session on Monday, October 22, 2018 at 6 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak
Charles Wurster
Justin Tomevi
Robert Cox

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Dori Bowders, Manager of Administrative Operations
Teresa Hummel, Finance Director
Jessica Fieldhouse, Director of Community Development
Dan Stump, Chief, Police Department
Mark Hodgkinson, Director of Wastewater Treatment Plant
Nitza Sanchez-Bowser, Director of Human Resources
Colin Lacey, Director of Parks and Recreation
Abby Gibb, Communications Manager
Andy Hinkle, Manager of Information Systems
Jean Abrecht, Stenographer

1. CALL TO ORDER

SWOMLEY Chairman Swomley called the Work Session to order and stated the purpose of the meeting to discuss the 2019 budget. He welcomed Robert Cox as a new member of the board, who will be officially sworn in at the next Regular Meeting.

2. PROPOSED BUDGET REVIEW

A. 2019 Preliminary Budget

MARCHANT Mr. Marchant opened the meeting and provided the scope of discussion to be held during this budget meeting. He presented an overview of where the township has been, where it is and some of the large items that will be important for discussion. Following his presentation each individual department heads will go through their budgets. Ms. Hummel will provide a recap of the budget and some of the developments that she has accomplished this date. This date was designed for the board to provide an overview and an understanding of what is proposed for the 2019 budget. He noted that there is always room for negotiation

and refining; however he was comfortable that the proposed budget is a solid representative proposal for the needs of the township.

Each department head verbalized their intended budgetary needs. Items mentioned included \$1.8 in Capital Improvement Projects; the MS4 preparations; York County Stormwater Consortium; PUC Application; Davies Drive, Land Park Conservation Fund; Police Department Upgrade; Police Pension obligation and retiree health; YAUFRR funding; Sewer Fund and Public Works, Community Development, Historic Preservation, Parks and Recreation and Management Information Systems, Finance Department including label printers and the Manager's budget.

SWOMLEY Chairman Swomley questioned Ms. Hummel on the need for the two label printers that work with the AP system.

HUMMEL Ms. Hummel responded that they are \$450 each, very old and needed immediately.

Consensus of the board was approval to order the two label printers immediately.

3. PUBLIC COMMENT

There was no public comment.

WURSTER Mr. Wurster commended all the people here and in all of the departments for the leadership and hard work done in putting together the respective budgets. He thanked them for providing the board something for consideration.

HUMMEL Ms. Hummel noted that there are a few adjustments to make, and they will review the salary and benefit information that was requested.

SWOMLEY Chairman Swomley questioned when the board must vote on the budget.

MARCHANT Mr. Marchant responded that the vote won't be taken until the December meeting. He added that by the next meeting, November 14, 2018 the budget should be ready for what is needed in the Public Hearing.

SWOMLEY Chairman Swomley noted that the board will want to discuss what the adjustments do to the total budget picture for the township and what tax increases may be required, if any, and what needs to be cut in order not to raise taxes.

MARCHANT Mr. Marchant added that the discussion should include by how much to draw the fund balance down.

FIELDHOUSE Ms. Fieldhouse reminded the board of the MS4 meeting at 6:00 on Thursday,
October 25th, 2018

4. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 9:40 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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