

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**OCTOBER 26, 2023
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, October 26, 2023 at 7:00 p.m. at the Municipal Complex, 1501 Mt. Zion Road, York PA in person and by Zoom.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Charles Wurster, Assistant Secretary/Treasurer
Don Bishop (via Zoom)
Bob Cox

ALSO IN

ATTENDANCE: Mark Hodgkinson, Township Manager
Charles Rausch, Solicitor
John Luciani, Township Engineer
Diana Young, Environmental Engineer
Dori Bowders, Director of Administrative Operations
Randall Heilman, Community Development Director
Todd King, Chief of Police
Nitza Sanchez-Bowser, Human Resources Director
Battalion Chief (via Zoom)
Angel Diaz, HR Assistant
Sue Sipe, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the Regular Meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SWOMLEY Chairman Swomley announced there would not be an Executive Session this evening.

3. COMMUNICATION FROM CITIZENS

There were none.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

YOUNG Ms. Young stated she had no updates to her report. She offered to answer any questions.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani stated there were no updates to the report. He offered to answer any questions.

5. CONSENT AGENDA

- A. Acknowledge Receipt of September 30, 2023 Treasurer's Report
- B. Acknowledge Receipt of September 19, 2023 York Area United Fire and Rescue Commission Meeting Minutes
- B. Board of Supervisors Regular Meeting Minutes - September 28, 2023
- C. Board of Supervisors Budget Work Session Minutes - October 9, 2023
- D. Board of Supervisors Regular Meeting Minutes - October 12, 2023
- F. Regular Payables as Detailed in Payable Listing of October 26, 2023
- G. Uhrig Construction, Inc. - Springettsbury Township Building Renovation and Expansion Project - Change Order No. CO-12-G in an amount not to exceed \$88,799.43
- H. Uhrig Construction, Inc. - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 28 in an amount not to exceed \$3,325
- I. East Penn Railroad, LLC - Davies Drive Crossing - Invoice No. INV3601 in an amount not to exceed \$337,964
- J. Approval of Real Estate Tax Refund Request for Tax Year 2022 - Giambalvo Family LP (Parcel #46-000-JI-0004) in the amount of \$22.35
- K. Approval of Real Estate Tax Refund Request for Tax Year 2023 - Clearwire (Parcel #46-000-JJ-002500) in the amount of \$20.42
- L. Approval of Real Estate Tax Refund Request for Tax Year 2023 - York Galleria LP (Parcel #46-000-KJ-0001) in the amount of \$977.55

DVORYAK Mr. Dvoryak requested to have the reasoning for the real estate tax refund added in the future.

MR. DVORYAK MOVED TO APPROVE ITEMS A THROUGH L ON THE CONSENT AGENDA. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS AND AGREEMENTS

- A. Authorization to Award Bid to Kinsley Construction for Traffic Signal and Pedestrian Improvements for the Intersection of Davies/Cinema Drive and East Market Street in an amount not to exceed \$229,917

MR. DVORYAK MOVED TO AUTHORIZE AWARDED BID TO KINSLEY CONSTRUCTION FOR TRAFFIC SIGNAL AND PEDESTRIAN IMPROVEMENTS FOR THE INTERSECTION OF DAVIES/CINEMA DRIVE AND EAST MARKET STREET IN AN AMOUNT NOT TO EXCEED \$229,917. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Motion to Accept Offer of Purchase and Summary of Just Compensation from PennDOT in the amount of \$77,300 (Right-of-way along I-83 at Fayfield Park)

HODGKINSON Mr. Hodgkinson stated PennDOT needs this tract of land for widening at I-83. He noted following construction, PennDOT will do the park improvements including redoing the baseball field and new playground as part of the I-83 widening project. He indicated the offer was reviewed; however, the appraisal was not provided to the Township. Discussion was held.

MR. BISHOP MOVED TO ACCEPT OFFER OF PURCHASE AND SUMMARY OF JUST COMPENSATION FROM PENNDOT IN THE AMOUNT OF \$77,300. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Authorization to Execute 2024 Agreement with Klugh Animal Control Services

MR. COX MOVED FOR APPROVAL OF AUTHORIZATION TO EXECUTE 2024 AGREEMENT WITH KLUGH ANIMAL CONTROL SERVICES. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were none.

8. COMMUNICATION FROM SUPERVISORS

COX Mr. Cox indicated this is his 5th anniversary as a member on the Board of Supervisors as he was sworn in on October 26, 2018. Congratulations were offered by the Board Members.

9. COMMITTEE REPORTS

There were none.

10. SOLICITOR'S REPORT

RAUSCH Solicitor Rausch had no additions to his report.

11. MANAGER'S REPORT

HODGKINSON Mr. Hodgkinson stated the ribbon-cutting ceremony for Davies Drive is scheduled for November 8, 2023 at 4:30. He noted details will follow.

12. ORDINANCES AND RESOLUTIONS

A. Resolution No. 2023-40 - Appointment of Kurt Blake to Parks and Recreation Board

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION NO. 2023-40 – APPOINTMENT OF KURK BLAKE TO THE PARKS AND RECREATION BOARD. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Resolution No. 2023-41 - Public Facilities Use Policy - Community Room

HODGKINSON Mr. Hodgkinson indicated a policy was created for the use of the Community Room which was attached to the agenda. He noted on Page 1 – under Policy, different types of groups are listed who have priority to schedule the room. Private groups were not addressed, therefore he recommended adding “D. Private Groups”.

BISHOP Mr. Bishop questioned the meaning of “B. Other Governmental Agencies”. Discussion ensued.

HODGKINSON Mr. Hodgkinson clarified the intent referred to state representatives and county commissioners.

DVORYAK Mr. Dvoryak questioned if proof of insurance should be incorporated as a requirement in the policy. Discussion was held.

HODGKINSON Mr. Hodgkinson stated he would talk to the Township’s insurance agent to confirm coverage and inquire if they would recommend anything different to be added.

In response to a question about rates, Mr. Hodgkinson noted rates are included in a separate fee schedule, which is currently not in the policy.

SWOMLEY Chairman Swomley recommended adding to #25 – “The Township reserves the right to reject or revoke any application or amend these rules and rate schedules at any time.”

MR. WURSTER MOVED IN REFERENCE TO RESOLUTION NO. 2023-41 - PUBLIC FACILITIES USE POLICY - COMMUNITY ROOM TO APPROVE THE POLICY AS PRESENTED, SUBJECT TO THE FOLLOWING AMENDMENTS:

- **THE TOWNSHIP MANAGER SHALL MAKE REFERENCE TO THE FEE SCHEDULE AS THE SOURCE OF FEE INFORMATION FOR RENTALS**
- **AMEND CONDITION #25 - THE TOWNSHIP RESERVES THE RIGHT TO REJECT OR REVOKE ANY APPLICATION OR AMEND THESE RULES AND RATE SCHEDULES AT ANY TIME.**
- **ADD TO SECTION 1D – PRIVATE GROUPS**

MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. OLD BUSINESS

- A. Traffic Calming - Tenth Avenue, Eleventh Avenue and Whiteford Road – no report
- B. Sidewalks - Eleventh Avenue and Whiteford Road – no report
- C. American Rescue Plan – to be removed from Old Business
- D. York Area United Fire and Rescue Governance – no report
- E. Springettsbury Township 2022-2026 Strategic Plan – no report

14. NEW BUSINESS

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**OCTOBER 26, 2023
APPROVED**

There was none.

14. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 7:27 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

ses