

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**NOVEMBER 18, 2015  
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, November 18, 2015 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak  
Bill Schenck

**MEMBERS NOT**

**IN ATTENDANCE:** Julie Landis  
Kathleen Phan

**ALSO IN**

**ATTENDANCE:** Kristen Denne, Township Manager  
Charles Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Mark Hodgkinson, Director of Wastewater Treatment Plant  
Barbara Lindeman, Director of Finance  
Dori Bowders, Manager of Administrative Operations  
Betty Speicher, Director of Human Resources  
Dan Stump, Police Chief  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**SWOMLEY** Chairman Swomley called the Regular Board of Supervisors meeting to order. He led the Pledge Allegiance to the flag.

B. Recognition of Retired Police Officer – William Hazeley

**DENNE** Kristen Denne presented Mrs. Hazeley with a gift of roses.

**SWOMLEY** Chairman Swomley read a Resolution of Recognition for Officer William Hazeley, who served 24-1/2 years. He specialized in Traffic Enforcement, and served as Range Instructor and Field Training Instructor. In addition, he had served in the U. S. Army six years in the Military Police. Officer Hazeley retired as of November 1, 2015. The Resolution was adopted as of November 18, 2015.

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**STUMP** Chief Dan Stump congratulated Judy Hazeley as well and thanked her for being an awesome support system for Officer Hazeley. Chief Stump stated a few words of appreciation for him as well, as when Chief Stump began his career with the department, he had been his Field Training Officer. He noted that he had been dedicated to the department, loyal, self-disciplined and illustrated great leadership. Chief Stump thanked Chairman Swomley and the Board for providing Officer Hazeley his retirement badge and his service weapon.

**HAZELEY** Officer Hazeley thanked the board. He had been honored and proud of his career with the township. He stated he had enjoyed 20 plus years serving the community and the people of Springettsbury.

C. Oath of Office – Fire Police Officer Robert Nelson

**SWOMLEY** Chairman Swomley noted that a new Fire Police Officer was to be sworn in as well.

**ECKERT** Don Eckert indicated that the fire service in Springettsbury Township always is very pleased and excited when just one volunteer joins the ranks. The Fire Policeman is on duty 24 hours a day, 7 days a week. He reported that Robert Nelson had completed all his classroom training and his basic fire police training. He moved into the advanced fire police and traffic control and they are very happy for that. He welcomed him.

**SWOMLEY** Chairman Swomley provided the Oath of Office for Officer Nelson.

**ECKERT** Don Eckert presented him with his official badge. He thanked him and welcomed his wife and son present.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**SWOMLEY** Chairman Swomley announced that there had been no Executive Sessions since the last meeting.

**3. COMMUNICATION FROM CITIZENS**

**SWOMLEY** Chairman Swomley announced to the attendees who might be present for Spring Lane that the board is down two members, and Supervisor Phan had requested that any voting be extended until she could be present. No vote will be taken on the Spring Lane zoning this date.

**Traffic Light – Plymouth Road**

**SLATKY** John Slatky, 3673 Cimarron Road reported that recently he had attended a York Township meeting and had read some articles in the newspaper about the Plymouth Road and the Chambers Road light. York Township indicated they would install a light at Plymouth Road in Springettsbury Township and Springettsbury will provide the maintenance. He asked for clarification.

**DENNE** Ms. Denne responded that she, Mr. Hodgkinson and Mr. Luciani had been authorized by the board to meet with York Township with regard to the light at Plymouth. York Township had approached Springettsbury with this solution to some of the traffic concerns.

**SCHENCK** Mr. Schenck noted that if a traffic light is on a state road and it is in a specific township, the state essentially mandates that the township pay the maintenance.

**LUCIANI** Mr. Luciani added that there is a grant involved, 70% of which PennDOT will pay. Springettsbury endorsed the light at Plymouth as part of Springettsbury's Master Plan. Rep. Stan Saylor helped to prioritize the grant which is several million dollars.

**Spring Lane**

**VANDINE** Regan VanDine of Little Bloomingdale expressed some thoughts and observations of the esthetics in and around the Springetts Apartments. As she had walked the area, which she found a very peaceful residential neighborhood, she could not conceive how anyone would want to put a commercial complex in the middle of this residential area.

**GLATFELTER** Marcia Glatfelter, 19B Mt. Zion Road spoke again about traffic concerns, the current mall, vacant store fronts, Walmart, the amount of crime and the loss of history. She noted the backup of traffic on Mt. Zion Road this current week when Route 30 was closed for bridge repair.

**SWOMLEY** Chairman Swomley noted several facts about the properties in question. He stated that there are multiple owners of the land with one developer that has an option on all of it. The area right now is zoned Neighborhood Commercial, which actually is, in some respects, a higher impact use of the land. If another developer wanted to come in and knock down the houses and the Modenaire Motel, it would have nothing to do with the rezoning issue that is going before the board. The traffic use really is not going to be worse because of the development. The traffic issue is a difficult situation anywhere in the township. That is why the board wanted to spend time, energy and treasure to figure out traffic situations in the township. Mr. Luciani had been asked to work on some options with adaptive signal technology which will help on some of the main roads. Cleaning up that

intersection and removing the 13 to 17 driveways to signalized and controlled intersections would help dramatically in the whole area. The question is what type of use and which type of zoning is desired. The use of a Commercial Highway Zone with a Town Center Overlay puts larger walking paths, more green space, and more buffer yards between the neighbors. The existing Neighborhood Commercial could provide for a number of smaller units in all of that property, subdivided with no controlled development at all. Those two options are what the board is weighing at this time. He noted the concept is very, very early. He appreciated everyone's time, input, concern and zeal for the area of the community, all of which will be taken into account.

**NACE** Blanda Nace, 520 Stonewood Road, brought forward several points. He indicated he is pro-historic preservation, as well as being pro toward anyone who has a right to do with whatever they want with what they own. He verbalized some of his experiences attempting to use several of the vacant building for his business, all of which were too expensive as well as needed significant improvements at his cost. He also stated that it is important for the township to have some sense of vacancy for businesses that might consider coming to Springettsbury. With regard to the Overlay portion of the zoning, it is one of the few zoning designations that requires an architectural review with horizontal elements, certain percent coverages that are pedestrian friendly. It would provide for more lighting in the area. He had some additional engineering recommendations for traffic for a road to be extended and connect to Cinema Drive. He was aware there is a lot of work to be done; however, he favored the Overlay.

**4. ENGINEERING REPORTS**

A. Environmental Engineer – Buchart Horn, Inc.

**CRABILL** Dennis Crabill had submitted his monthly report and had no changes to report. He offered to respond to questions; however, there were none.

B. Civil Engineer – First Capital Engineering, Inc.

**LUCIANI** John Luciani had submitted his monthly report as well. He had several updates which follow:

- York Township had voted 3/2 not to move on the Plymouth Road light.
- Traffic at Yorkshire Elementary. Along Eastern Boulevard was to be a parent dropoff. Along Mill Street traffic was backing up, and there were a number of complaints. A No Parking Zone was established on Mill to keep that open. Currently there is more demand for parent drop off as very few children are

riding the bus to school. The proposal is to maneuver the buses in the front parking lot. Mr. Luciani and Lt. King met with the school representatives and a decision was made to provide a temporary 30-day permit. The Police Department will monitor it, and if there are problems, the department will be notified. He encouraged the board members if they observe anything, let him know.

**5. CONSENT AGENDA**

- A. Acknowledge Receipt of October 31, 2015 Treasurer's Report
- B. Board of Supervisors Budget Work Session Minutes – October 1, 2015
- C. Board of Supervisors Regular Meeting Minutes – October 8, 2015
- D. Board of Supervisors Public Hearing Minutes – October 22, 2015
- E. Board of Supervisors Regular Meeting Minutes – October 22, 2015
- F. Regular Payables as Detailed in Payable Listing of November 18, 2015
- G. Marona Construction Co. – I-83 Exit 18 Sanitary Sewer Realignment Project –Change Order No. 1 – Compensating Change Order with 90 Day No Cost Extension
- H. Marona Construction Co. – I-83 Exit 18 Sanitary Sewer Realignment Project – Application for Payment No. 9 in an amount not to exceed \$226,661.25 (Final Payment)
- I. Payment for Capella University Course for Township Manager – Public Human Resource Management

**MR. SCHENCK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH I. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

**RAUSCH** Solicitor Rausch suggested that items A, B, and C could be acted upon together as they are all easement agreements related to the Beaverson Interceptor Project. The owners had previously signed the agreements.

- A. Authorization to Execute Temporary Construction Easement Agreement for Lands through Komax Systems York, Inc.
- B. Authorization to Execute Sewer Utility Easement Agreement – Hamsher, East Market Street
- C. Authorization to Execute Temporary Construction Easement Agreement for Lands off of Innovation Drive – Wiest

**MR. DVORYAK MOVED TO AUTHORIZE THE EASEMENTS IN A, B, AND C ON THE AGENDA. MOTION UNANIMOUSLY CARRIED.**

- D. Authorization to Enter into 2016 Animal Care and Housing Agreement with the York County SPCA in an amount not to exceed \$13,334

**MR. SCHENCK MOVED TO AUTHORIZE THE MANAGER TO EXECUTE THE DOCUMENTS TO ENTER INTO THE 2016 ANIMAL CARE AND HOUSING AGREEMENT WITH THE YORK COUNTY SPCA. MOTION UNANIMOUSLY CARRIED.**

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

There were none for action.

**8. COMMUNICATION FROM SUPERVISORS**

There were no comments from Supervisors.

**9. SOLICITOR'S REPORT**

**Keystone Opportunity Expansion Expiration**

**RAUSCH** Solicitor Rausch reported that the Publisher of the township's Code of Ordinances reviewed it for updates. He indicated that the Keystone Opportunity Expansion Zone, created in '04 for Memory Lane, the old Caterpillar site, expired in 2013. The question is whether the board would want to delete it or not. If so, Solicitor Rausch will provide a quick ordinance removing it since it was created by ordinance.

**MR. SCHENCK MOVED TO AUTHORIZE THE SOLICITOR TO PREPARE THE ORDINANCE AND PROVIDE IT FOR AUTHORIZATION TO ADVERTISE. MOTION UNANIMOUSLY CARRIED.**

**DVORYAK** Mr. Dvoryak commented on the fact that the Tax Exemption expired in 2013. He questioned what the trigger mechanism would have been that alerted the Tax Collector to place it back on the tax rolls.

**DENNE** Ms. Denne stated it was something she would research.

**Wallingford Land Option**

**SWOMLEY** Chairman Swomley brought forward the matter of a 10-acre tract of land offered to the township.

**RAUSCH** Solicitor Rausch stated that the Wallingford Home Owner's Association had offered the township to take it over. He reported that he had done a preliminary Title Review, and the Title is clean. It is part of the Open Space which results in

the need to have some Deed Restrictions. He recommended that Ms. Denne and Mr. Luciani meet with the Home Owner's Association and determine what the township would need to do and bring it back to the board with recommendations.

**SCHENCK** Mr. Schenck stated that there is a significant sewer main/force main coming through that area. With the MS4 requirements coming, there may be some potential land balancing the township needs to do relating to some grants. It could be a pretty good deal to take over that land and perhaps plant it so it does not require a lot maintenance.

**SWOMLEY** Chairman Swomley requested a status update in Ms. Denne's Manager's Report.

**10. MANAGER'S REPORT**

**DENNE** Ms. Denne commented that with her Manager's Report she would submit the Proposed 2016 Budget message. In addition, she would report on the EIT/Mercantile Tax matter. One other item under New Business relates to the potential proposal for outsourcing the payroll through Paytime Payroll Services.

**11. ORDINANCES AND RESOLUTIONS**

A. Ordinance No. 2015-12 – Authorizing the Participation of Springettsbury Township in the Pennsylvania Townships Health Insurance Cooperative Trust Pursuant to the Pennsylvania Intergovernmental Cooperation Law

**MR. SCHENCK MOVED TO ADOPT ORDINANCE 2015-12. MOTION UNANIMOUSLY CARRIED.**

B. Resolution No. 2015-53 – Recognition of William Hazeley

**MR. SCHENCK MOVED TO AUTHORIZE THE ADOPTION OF RESOLUTION 2015-53, RECOGNITION OF WILLIAM HAZELEY. MOTION UNANIMOUSLY CARRIED.**

**12. OLD BUSINESS**

There was no Old Business for discussion.

**13. NEW BUSINESS**

A. Authorizing Township Manager to Execute PA Historical and Museum Commission Accessions and Gift Agreement Form for Artifact Collection of 2015 Camp Security Archaeology Project.

**MR. SCHENCK MOVED TO AUTHORIZE THE TOWNSHIP MANAGER TO EXECUTE THE DOCUMENTS TO ALLOW THOSE ARTIFACTS TO BE PRESENTED TO THE PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION. MOTION UNANIMOUSLY CARRIED.**

**B. Paytime Proposal**

**LINDEMAN** Ms. Lindeman presented documentation to the board revealing potential savings and streamlining the payroll process. She noted that the current process is being keyed in manually and is not a productive use of staff. She had investigated several providers and recommended Paytime. They are willing to work directly with MUNIS and provide new timeclocks that are accessible from all areas. Moving toward outsourcing will provide a more direct flow with no duplication of effort. Additionally, she mentioned that she had begun some cross training of staff as well and will be using much more of the capabilities of the MUNIS system.

**DVORYAK** Mr. Dvoryak applauded her efforts for thinking about different ways to approach problems and looking for good solutions. He was curious why she recommended Paytime.

**LINDEMAN** Ms. Lindeman responded that she was experienced using several different outsourcing firms. This particular firm stood out to her in terms of service.

**MR. SCHENCK MOVED TO AUTHORIZE THE MANAGER TO SIGN THE APPROPRIATE DOCUMENTS TO GET THE PAYTIME SYSTEM IN PLACE. MOTION UNANIMOUSLY CARRIED.**

**C. 2016 Proposed Budget**

**MR. SCHENCK MOVED TO AUTHORIZE THE ADVERTISEMENT OF THE 2016 PROPOSED BUDGET AS PRESENTED AT 6:30 P.M. THIS DATE. MOTION UNANIMOUSLY CARRIED.**

**D. Set Meeting Time for January, 2016 Reorganization Meeting**

**MR. SCHENCK MOVED TO SET THE TIME FOR THE REORGANIZATION MEETING FOR 6 O'CLOCK ON JANUARY 4, 2016. MOTION UNANIMOUSLY CARRIED.**

**SCHENCK** Mr. Schenck reminded the board and the residents that Friday evening, November 20<sup>th</sup> at 5:30 p.m. is the Christmas Tree Lighting in the park. It's a great event



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which will begin with the arrival of Santa. This township has partnered with the Marine Corps folks for the Toys for Tots Campaign so bring a small gift.

**14. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 8:30 p.m.

Respectfully submitted

Doreen K. Bowders  
Secretary

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