

**SPRINGETTSBURY TOWNSHIP  
2016 BUDGET PRESENTATION**

**NOVEMBER 18, 2015  
APPROVED**

The Springettsbury Township Board of Supervisors held a Budget Presentation Meeting on Wednesday, November 18, 2015 at 6:30 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak  
Bill Schenck

**MEMBERS NOT**

**IN ATTENDANCE:** Kathleen Phan  
Julie Landis

**ALSO IN**

**ATTENDANCE:** Kristen Denne, Township Manager  
Charles Rausch, Solicitor  
Barbara Lindeman, Director of Finance  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

**SWOMLEY** Chairman Swomley called the meeting to order. He stated the purpose of the meeting was to review the 2016 Proposed Budget.

**DENNE** Ms. Denne presented the 2016 Proposed Budget for Springettsbury Township. She noted that the Board of Supervisors had spent considerable time in sessions for review of the General Fund Expenditures, Special Funds, Wastewater Treatment and Capital Planning.

She reviewed an approximate breakdown of Revenues and Expenditures as follows:

- Real Estate Tax - \$2.5 million (18% of budget)
- EIT/Mercantile and Business Privilege Tax - \$7.3 million (51% of budget)
- Fees and Reimbursements - \$2.8 million (2% of budget)
- Intergovernmental Funds - \$775,000 (5% of budget)
- Use of Fund Balance - \$910,000 (6% of budget)
- Total - \$14.4 million

**DENNE** Ms. Denne reported that the budget includes a diverse mix with great health in the community. She continued with a further review of expenditures:

- Admin - \$1.3 million (10% of budget)
- Police - \$3.4 million (24% of budget)
- Fire and EMS - \$3.1 million (750 for EMS) (22% of budget)
- Community Development - \$314,000 (2% of budget)
- Public Works (without Wastewater) - \$1.1 million (9% of budget)
- Parks and Culture - \$635,000 (5% of budget)
- Benefits and Insurance - \$3.5 million (including pension, liability and health insurance; employee packages, social security) (26% of budget)
- Capital Reserves - \$350,000 (including refinancing for the park) (3% of budget)

**CAPITAL PROGRAM - \$1.3 Million**

- Police: 2 Police Cruisers; 1 marked, 1 unmarked (\$42,000)  
Police modem and mobile printers (\$15,000)  
Police taser replacement and accessories (\$10,000)  
Police body cameras (\$14,000)
- Trout Run Road (\$500,000)
- Fuel Management System (\$150,000)
- New Creative Playground (\$500,000)
- Fiscal Audit (\$35,000)
- Engineering Study for Municipal Complex (50,000)
- Future Obligation: Police MMO (\$710,000)
  
- Other Future Considerations:  
Increase in Teamster and Non-Uniformed Employees Defined Contribution  
By 2017 ACA Cadillac Tax Review
  
- General Fund debit was retired during 2015; however, \$2.2 million is outstanding annually in the Sewer Fund Bond.
- Liquid Fuels (\$674,000)
- Sewer Fund Revenues (\$9.1 million) and Expenditures (\$11 million; not actual cash; \$2.9 for depreciation)

**DVORYAK** Mr. Dvoryak requested the status of a review as to when the Earned Income Tax is received.

**DENNE** Ms. Denne responded that Ms. Lindeman was able to provide a very good breakout. Every year the Mercantile Business Privilege Tax increased by \$200,000. The difference and discrepancies appear to be government accounting.

The funds are received in January when entries are adjusted; however, it is booked back to December. The amount remained constant at around \$2.9 million.

**SWOMLEY** Chairman Swomley commented that he understood the Real Estate Taxes coming in as paid. However, he did not understand the fluctuation in the Earned Income Tax. He wondered if York Adams Tax Bureau did not provide a better understanding.

**SCHENCK** Mr. Schenck responded that in prior budgets the board spent a lot of time trying to understand the prior year tax receipts and the current year tax receipts. It's the timing of the payments that confuse the figures. The prior year lags.

**LINDEMAN** Ms. Lindeman added that during the previous two years, YATB had been aggressively pursuing past due taxes, which was revealed in the spreadsheet she provided.

**SCHENCK** Mr. Schenck commented that the documentation showed the total actual receipts of the two.

**LINDEMAN** Ms. Lindeman added that it documents by the year that they had collected past due taxes.

**SWOMLEY** Chairman Swomley commented that the township is on track bringing in as much or more than ever.

**DENNE** Ms. Denne stated that she had added roughly \$100,000 to the budget this year.

**DVORYAK** Mr. Dvoryak noted that his question related to the fact that almost two or three months passes before the township receives the current year money. He wondered if YATB can hold those funds and if they are not supposed to do so, how can it be fixed. He noted that there are penalties for businesses that don't remit their taxes in time once they withhold them.

**LINDEMAN** Ms. Lindeman offered to pose their questions to YATB.

**SCHENCK** Mr. Schenck noted that he had never seen as great a detail as Ms. Lindeman had provided in his 22 years on the board. He complimented her on her report.

**SWOMLEY** Chairman Swomley questioned an amount of \$50,000 for the study of the municipal complex. He thought there were other items on the list.

**DENNE** Ms. Denne noted that in "Other Professional" she had included \$100,000, which covered \$15,000 for labor, \$35,000 for the financial audit and taxes, and \$50,000 for the engineering study.

**SWOMLEY** Chairman Swomley noted that the board had tentatively projected Community Development marketing efforts, an ordinance and zoning review and traffic study.

**DENNE** Ms. Denne responded that those items had been identified in the Strategic Planning Meeting; however, no provisions were made within the 2016 budget.

**SWOMLEY** Chairman Swomley commented that funds are needed for those items.

**2. PUBLIC COMMENT**

**SWOMLEY** Chairman Swomley asked for public comments. There were none.

**3. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary

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