

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**DECEMBER 14, 2023
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, December 14, 2023 at 7:00 p.m. at the Municipal Complex, 1501 Mt. Zion Road, York PA in person and by Zoom.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Charles Wurster, Assistant Secretary/Treasurer
Don Bishop (via Zoom)
Bob Cox

ALSO IN

ATTENDANCE: Mark Hodgkinson, Township Manager
Charles Rausch, Solicitor
John Luciani, Township Engineer
Diana Young, Environmental Engineer
Randall Heilman, Community Development Director
Dori Bowders, Director of Administrative Operations
Nitza Sanchez-Bowser, Human Resources Director
Teresa Hummel, Finance Director
Todd King, Chief of Police
Daniel Hoff, YAUFRR Chief
Angel Diaz, HR Assistant
Sue Sipe, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the Regular Meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SWOMLEY Chairman Swomley stated there had been no executive sessions since the last meeting.

3. COMMUNICATION FROM CITIZENS

There were none.

4. NEW BUSINESS

A. Friends of Camp Security Presentation – John Crawmer

Mr. Crawmer indicated he is the lead archeologist for the Camp Security Archeological Excavation. He provided a summary of their findings from the excavation in 2023:

- The preservation area is at the corner of Eastern Blvd. and Locust Grove Road
- The area is located at the Wiest Lower Field
- The area of interest is referred to as the Stockade – which are military fortifications
- He pointed out the remnants of the post underground
- He provided a drawing of the features which were discovered in 2022 including a postal pattern and three wall structures
- He pointed out various postholes set inside a continuous trench, as well as fire pits also found in 2022
- In 2023 they expanded their stockade excavation unveiling another 40 ft. of the stockade, as well as another square post structure outside of the stockade with two fire pits which indicates human occupation
- The stockade forms a square shape with post holes which they surmise is a bastion
- All work is done by volunteers – this year there were 50 volunteers

Questions/Comments:

WURSTER At what point will they be able to create a rendering of what Camp Security looked like.

CRAWMER They will need to continue following the stockade until they have a footprint – currently only a portion has been created.

SWOMLEY What is the plan for 2024?

CRAWMER This coming year he will be working on grant applications. They are approaching the 250th anniversary which creates federal interest in the site. If they procure funds, they will continue following the stockade out. There is also interest in Camp Indulgence, which is located near the Wiest lower field, excavated in 1979. They are anticipating a grant from the Battlefield Preservation Protection program through the National Parks Service – the maximum is \$150,000 which would fund multiple years. There are several smaller grants which are on an annual basis. The cost of a typical project is \$25,000-\$30,000, for eight weeks of digging plus the lab work, artifact cleaning, etc.

WURSTER Are there artifacts of note?

CRAWMER They found some 18th century pottery shards. There are not many artifacts in the area they are digging, although surveys have been done in the area, so he knows where the artifacts are located.

Congratulations were extended to Mr. Crawmer for his team's excellent work in the past two years at the site.

5. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

YOUNG Ms. Young stated she had no updates to her report. She offered to answer any questions.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani provided an update to his report, noting under the Public Works projects, the signal work on Memory Lane, Eastern Blvd. and Industrial Highway is ongoing and they have finally received right-of-way agreements from both parties as noted on the agenda.

Mr. Luciani also referred to Item J on the Consent Agenda which he noted is the final payment for York Excavating Company. The total cost for the roadwork was slightly under budget. He indicated they recently provided a maintenance bond which was reviewed by the solicitor.

HODGKINSON Mr. Hodgkinson indicated they are currently under a contract for the signal improvements at Market Street, Davies Drive and Cinema Drive which is new equipment and pedestrian improvements. He noted after Pleasant Acres Road bridge closes, they will do a traffic study of the intersection to obtain data to do any necessary permit revisions to the traffic signal.

6. CONSENT AGENDA

- A. Acknowledge Receipt of August 15, 2023 York Area United Fire and Rescue Commission Fire Pension Minutes
- B. Acknowledge Receipt of October 17, 2023 York Area United Fire and Rescue Commission Meeting Minutes
- C. Acknowledge Receipt of November 30, 2023 Treasurer's Report
- D. Board of Supervisors Budget Work Session Minutes - November 15, 2023
- E. Board of Supervisors Regular Meeting Minutes - November 15, 2023

- F. Regular Payables as Detailed in Payable Listing of December 14, 2023
- G. CDM Smith, Inc. - Development of Comprehensive Plan and Updates to Zoning and Subdivision and Land Development Ordinances Project - Invoice #90193217 in an amount not to exceed \$9,396.73
- H. MidState Mechanical & Electrical, LLC - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 23 in an amount not to exceed \$45,860.29
- I. MidState Mechanical & Electrical, LLC - Springettsbury Township Building Renovation and Expansion Project - Application for Payment No. 24 in an amount not to exceed \$29,578.25
- J. York Excavating Co. LLC - Davies Drive Project - Application for Payment No. 7 in an amount not to exceed \$102,733.86 (Final Payment)
- K. Acknowledge Receipt of November 16, 2023 Notification from Mauser Packing Solutions for BWAY Corporation, 599 Davies Drive of Application for Plan Approval to Construct and Operate Four Plastic Injection Molding Machines

MR. DVORYAK MOVED TO APPROVE ITEMS A THROUGH K ON THE CONSENT AGENDA. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. BIDS, PROPOSALS, CONTRACTS AND AGREEMENTS

- A. Authorization for Chairman to Execute Traffic Signal Easement Agreement - First Capital Federal Credit Union, 2801 Eastern Boulevard
- B. Authorization for Chairman to Execute Traffic Signal Easement Agreement - 405 Memory Lane (Sheetz)
- C. Authorization for Chairman to Execute Traffic Signal Easement Agreement - Industrial Highway/Memory Lane (Cronheim vacant parcel)

MR. WURSTER MOVED TO AUTHORIZE THE ABOVE LISTED AGREEMENTS A THROUGH C. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- D. Authorization to Award 2024-2026 Traffic Signals System Maintenance and Repairs Services to C. M. High, Inc. - Annual Traffic Signal Preventative Maintenance Cost in the amount of \$11,300 and Hourly Rates for 2024-2026 in Accordance with Bid Submission Spreadsheet

MR. COX MOVED TO AUTHORIZE THE AWARD 2024-2026 TRAFFIC SIGNALS SYSTEM MAINTENANCE AND REPAIRS SERVICES BID TO C. M. HIGH, INC. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

8. SUBDIVISIONS AND LAND DEVELOPMENT

- A.** LD-2022-0007 – Panda Restaurant Group, 2510 East Market Street
Vu Le, Consultant, Klover Architects

HEILMAN Mr. Heilman indicated this plan references Panda Express Chinese Kitchen proposes to construct a 2,600 square foot drive-through casual Chinese restaurant with forty-two (42) parking spaces. The plan was previously presented as a conditional use and the Zoning Hearing Board granted the applicant a variance for a drive-through facility. He noted there is one waiver and four conditions to be met. He indicated Mr. Le was available for questions.

WURSTER Mr. Wurster asked about the condition for erosion and sediment control plan to be submitted to the York County Conservation District if that would require an NPDES permit as well.

LUCIANI Mr. Luciani indicated the NPDES permit is processed through the York County Conservation District which meets the requirement.

MR. WURSTER MOVED WITH REFERENCE TO LD-2022-0007 TO APPROVE THE WAIVER §289-10 PRELIMINARY PLAN MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

BISHOP Mr. Bishop asked about the two phases to the project and asked for clarification on the status of the parcel in the area between the two phases.

VU Mr. Vu stated the development team of Panda Express is actively seeking a second tenant for the rear portion of the site and when that is accomplished, they will bring that design back for preliminary and final plan to have it reviewed separately. Mr. Vu indicated depending on the when that tenant is procured, they will proceed with the approval process which could happen before the Panda Express is built.

Mr. Vu also indicated the existing structure would be demolished and an empty field would remain which would be well maintained.

MR. WURSTER MOVED WITH REFERENCE TO LD-2022-0007 TO APPROVE THE PLAN SUBJECT TO THE FOLLOWING CONDITIONS:

- § 289-11.A(1). – PennDOT Highway Occupancy Permit

- § 289-11.C(8)(a-g) & § 289-13.B(6)(a-i). – All certificates, affidavits, endorsements, or dedications shall be depicted as they are shown within these sections of the SALDO.
- § 289-10.A(2)(i). – A letter stating that an erosion control plan has been filed with the York County Conservation District.
- § 289-29A. – The plan for installation of a water supply system must be prepared for the development with the cooperation of the appropriate water supplier.

MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

9. COMMUNICATION FROM SUPERVISORS

DVORYAK Mr. Dvoryak stated he was approached by members of the community several weeks ago with an interest in bringing Bocci Courts to Springettsbury Township. He noted this individual attended the Recreation Committee meeting in November to discuss the topic.

COX Mr. Cox indicated he and Mr. Dvoryak attended the Police Awards dinner.

SWOMLEY Chairman Swomley recognized Solicitor Rausch’s retirement and thanked him for 21 years of service to Springettsbury Township.

RAUSCH Solicitor Rausch thanked the Board and prior Boards for the opportunity to serve the Township. He indicated Attorney James Sanders will be replacing him as Township Solicitor.

A standing round of applause was given to Solicitor Rausch.

10. COMMITTEE REPORTS

There were none.

11. SOLICITOR’S REPORT

RAUSCH Solicitor Rausch had no additions to his report. He offered to answer any questions.

12. MANAGER’S REPORT

HODGKINSON Mr. Hodgkinson indicated he was sent the settlement paperwork for the land PennDOT needs for the work in Fairfield Park, noting they will pay the Township \$77,000 which was approved by the Board in November. The funds have not been allotted to any account yet, but he anticipated presenting that information at the next meeting. He noted each Board member will need to sign the document this evening.

13. ORDINANCES AND RESOLUTIONS

- A. Ordinance No. 2023-03 - Establishing 35 MPH Maximum Speed Limit on Davies Drive Between Concord Road and East Market Street

MR. WURSTER MOVED FOR ADOPTION OF ORDINANCE NO. 2023-03 ESTABLISHING 35 MPH MAXIMUM SPEED LIMIT ON DAVIES DRIVE BETWEEN CONCORD ROAD AND EAST MARKET STREET. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Resolution No. 2023-42 - Amendment to Designated Depositories

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION NO. 2023-42 - AMENDMENT TO DESIGNATED DEPOSITORIES. MR. BISHOP WAS SECOND. MOTION CARRIED. 1 ABSTENTION (Mr. Wurster is an officer of one of the depositories)

- C. Resolution No. 2023-43 - 2024 Budget Adoption

MR. COX MOVED FOR ADOPTION OF RESOLUTION NO. 2023-43 - 2024 BUDGET ADOPTION. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- D. Resolution No. 2023-44 - 2024 Tax Levy

WURSTER Mr. Wurster stated he was pleased to report that Springettsbury Township has maintained finances through the past several years which enables the Township to provide benefit to the residents of the Township by providing a tax cut.

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION NO. 2023-44 - 2024 TAX LEVY. MR. COX WAS SECOND.

SWOMLEY Chairman Swomley commented the Board has traditionally been very conservative with constituent funds. He complimented the Township Staff for their hard work, especially in creating the budget. He noted during Covid they took a hard stance against anything that could be considered excessive to reduce spending. As a result, the Township has come through a few difficult years with a strong budget position. He commended the services of police and fire as well as

public works and sewer treatment plant. He indicated he was excited to come in with a tax plan that is below the previous year.

MOTION UNANIMOUSLY CARRIED.

E. Resolution No. 2023-45 - 2024 York Area United Fire and Rescue Budget

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION NO. 2023-45 - 2024 YORK AREA UNITED FIRE AND RESCUE BUDGET. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

F. Resolution No. 2023-46 - Amending Fee Schedule

HODGKINSON Mr. Hodgkinson indicated several fees are being changed for 2024 – for residential the quarterly fee is being raised from \$75.00 to \$80.00. Commercial fees are changing from \$80.00 to \$85.00 per quarter.

MR. DVORYAK MOVED FOR ADOPTION OF RESOLUTION NO. 2023-46 AMENDING FEE SCHEDULE. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

14. OLD BUSINESS

A. Traffic Calming - Tenth Avenue, Eleventh Avenue and Whiteford Road – It was noted the speed humps were removed for the winter months.

HODGKINSON Mr. Hodgkinson noted comments received about the speed humps were all positive. Eberts Lane bridge is still closed which is preventing cut-through traffic.

B. Sidewalks - Eleventh Avenue and Whiteford Road – no report

C. York Area United Fire and Rescue Governance – no report

D. Springettsbury Township 2022-2026 Strategic Plan – no report

14. NEW BUSINESS

B. Authorization for Township Manager to Execute Accessions and Gift Agreement with the Pennsylvania Historical and Museum Commission for Camp Security Artifacts Found in 2023

Discussion was held regarding the gift agreement document which has not yet been reviewed by the Board.

CAROL TANZOLA Ms. Tanzola commented this is the same resolution which has been signed for 9 years. The artifacts are taken each year to the museum in Harrisburg. She affirmed they can borrow some of the artifacts for viewing. She noted there are approximately 15,000 artifacts currently which includes artifacts from Camp Indulgence. This is their standard procedure to sign the release, so it goes to the museum for safekeeping.

MR. COX MOVED TO TABLE THE AUTHORIZATION UNTIL NEXT MONTH IN ORDER TO REVIEW THE GIFT AGREEMENT DOCUMENT. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

15. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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